



Board of Trustees

MINUTES

October 5, 2022 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, October 5, 2022, at 8:00 a.m. in room 512. This meeting was held with COVID-safe practices as prescribed in the current Public Health Order. Due to limited seating capacity in the Board Room, the meeting was also livestreamed via Zoom.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence were present in the Board Room.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Angel Anaya, Richard Benavidez, Bob Dart, Milo Drake, Emily Glikas, Perla Herrera, Nicolle Holcomb, Nohemi Lara-Miller, Nancy Meadows, Rachel Page, and Marcus Smith. Also present in the Board Room were Kameron Barnett, CCC legal counsel; and Steve Hansen, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Beverly Aragon, Joleen Borja, Paul Boylan, Darlene Brown, April Chavez, Bill Cheville, Pam Cornelison, Natalie Daggett, Vicki De Leon, Celia Donofrio, Dannette Ewers, Billy Garcia, Winona Johnson, Cindy McDaniel, Christy Mendoza, Paul Moore, Cathy Pace, Noy Poland, Gregory Rapp, Melissa Reed, Santana Sena, Kari Smith, Sydney Higgs, Sandra Taylor-Sawyer, Brandi Varnado, Kyra Vela, Mindy Watson, and Kellyann Weber.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:03 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of September 7, 2022 as submitted.

ACTION: Martin moved to approve the minutes of September 7, 2022 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Title V Individual Grant Review:

In 2020, Clovis Community College was awarded a Title V Individual Grant for "Partnership for Teacher Preparation" from the United States Department of Education. The total amount of CCC's award was \$2,995,925. This grant focuses on two main tasks – developing seamless education pipelines featuring engaging instructional strategies and developing effective, individualized student support services. Ms. Nohemi Lara-Miller, CCC's Title V Project Director, provided the Board with a thorough grant review and spoke about the various projects associated with this grant including Phase II of the Science Lab Expansion, Mentorship Program for CCC Students, Design of a STEM PLACE (Peers Learning And Collaborating for Excellence) Study Room, and Title V Success Coaching.

ACTION: No action was requested of the Board of Trustees.

Advisory Committee Appointments:

Clovis Community College is privileged to have numerous volunteers from the community who provide assistance in planning and providing programs and services for students through Advisory Committees. A proposed list of Advisory Committee members was presented to the Board. Faculty and staff members who are responsible for working with Advisory Committees have reviewed the lists and revised them to reflect proposed membership for the Fall 2022 and Spring 2023 semesters. It was requested that the Board appoint the Advisory Committee members as submitted.

ACTION: Martin moved to approve the Advisory Committee members for the Fall 2022 and Spring 2023 semesters as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Fees:

The Board was presented with the Spring 2023 student and academic fees and miscellaneous fees lists. Additional textbook fees for the All-In Textbook Programs are also included. Fees occasionally change as a result of an increased costs in supplies. It was requested that the Board approve the Spring 2023 fees lists as submitted.

ACTION: Martin moved to approve the Spring 2023 fees lists as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Fall 2022 Academic Calendar Revision:

The Fall 2022 Academic Calendar was previously approved by the Board on October 6, 2021. The calendar reflected a return-to-work date of Monday, January 2, 2023 after the winter break closure. Since January 1, 2023 falls on a Sunday, January 2, 2023 should have been a scheduled campus closure in observance of the New Year Holiday. The Fall 2023 Academic Calendar was revised to include a campus closure for Monday, January 2, 2023 in observance of the New Year Holiday. It

was requested that the Board of Trustees approve the Fall 2022 Academic Calendar as submitted.

ACTION: Martin moved to approve the revised Fall 2022 Academic Calendar as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Research and Public Service Programs Funding Request for Nursing Program:

Clovis Community College is requesting Research and Public Service Programs (RPSP) funding for costs associated with the expansion of our Nursing Program, including hiring and training additional faculty and purchasing additional training and certifications. To meet education and labor demands for qualified Nursing personnel especially resulting from COVID-19 related shortages, the College seeks to expand our existing nursing program capacity by 16 students per year. The New Mexico Higher Education Department requires yearly submissions and has requested that institutions submit RPSP submissions for funding. The breakdown for this year's cost includes salaries and benefits at \$297,000; training and certification at \$39,000; and software at \$20,000. CCC's total RPSP Nursing Program Expansion request is for \$356,000. This funding will support program expansion and the higher salaries paid for high-demand nursing faculty members. The institution will continue to support the nursing department through existing faculty and staff salaries and other programmatic expenditures. As part of the New Mexico Higher Education Department process, CCC's RPSP Nursing Program Expansion proposal was submitted on September 15, 2022 to comply with state-level submission deadlines. Final consideration is contingent upon Board approval. It was requested that the Board approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee.

ACTION: Martin moved to approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee. Spence seconded and upon roll call vote the motion carried (5-0).

Research and Public Service Programs Funding Request for Welding Faculty:

Clovis Community College is requesting Research and Public Service Programs (RPSP) funding for costs associated with the expansion of our Welding Program, including hiring and training an additional faculty member and assistant. To meet education and labor demands for qualified Welding personnel, the College seeks to expand its Welding program for 12 students and aligns well with our existing industrial technology programs. The New Mexico Higher Education Department requires yearly submissions and has requested that institutions submit RPSP submissions for funding. Clovis Community College's RPSP Welding request is for \$172,500, to cover salary and benefit expenses. As part of the New Mexico Higher Education Department process, CCC's RPSP proposal was submitted on September 15, 2022 to comply with state-level submission deadlines. Final consideration is contingent upon Board approval. It was requested that the Board of Trustees approve the Research and Public Service Programs funding request for the Welding Program for final approval of the submission to the New Mexico Higher Education Committee.

ACTION: Martin moved to approve the Research and Public Service Programs funding request for Welding Faculty for final approval of the submission to the New Mexico Higher Education Committee. Leal

seconded and upon roll call vote the motion carried (5-0).

Research and Public Service Programs Funding Request for Welding Expansion:

Clovis Community College is requesting Research and Public Service Programs (RPSP) funding for costs associated with the expansion of our Welding lab, to accommodate 12 additional welding booths. These funds will help to install additional electricity and ventilation for the new welding booths. The New Mexico Higher Education Department has requested that institutions submit RPSP submissions for funding. CCC's RPSP Welding request is for \$94,000, to cover expenses related to the expansion. As part of the New Mexico Higher Education Department process, CCC's RPSP proposal was submitted on September 15, 2022 to comply with state-level submission deadlines. Final consideration is contingent upon Board approval. It was requested that the Board approve the Research and Public Service Programs funding request for Welding Expansion for final approval of the submission to the New Mexico Higher Education Committee.

ACTION: Martin moved to approve the Research and Public Service Programs funding request for Welding Expansion for final approval of the submission to the New Mexico Higher Education Committee. Spence seconded and upon roll call vote the motion carried (5-0).

Annual Campus Security Report:

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 requires all institutions of higher education receiving federal aid to annually report incidents of crime occurring on campus. The Board received a copy of Clovis Community College's report for January 1, 2021 through December 31, 2021. Campus crime for the past year was minimal with only one offense to report for motor vehicle theft.

ACTION: No action was requested of the Board of Trustees.

Blue Cross Blue Shield of New Mexico Plans:

Blue Cross/Blue Shield was approved on June 1, 2022 by the Board as our continued Health Care provider after going through the Request for Proposal (RFP) process. Clovis Community College will continue to offer the grandfathered Custom PPO Plan and HDHP HSA 100 Plan with an increase of 14.3%. The rates are for the contract year January 1, 2023 through December 31, 2023. Inclusive in the rates are the ACA Taxes and Fees. The plans will continue to provide the same high level of services and benefits as in 2022. Percentages paid by employees based on salary tiers will revert back to 20%, 30%, and 40% for the 2023 plan year. Blue Cross/Blue Shield has discontinued the BlueSecure Supplemental Plans for retirees and is now providing the new BlueAdvantage plan for retirees over 65 for the contract year January 1, 2023 through December 31, 2023. Inclusive in the rates are the ACA Taxes and Fees. The listed supplemental plan will continue to provide the same benefits with included prescription drug plan. The 2023 BlueCare Dental plan rates and services will remain unchanged for active employees. The plan is no additional cost for the College. All dental premiums are to be paid by employees electing coverage.

ACTION: No action was requested of the Board of Trustees.

OTHER BUSINESS

President's Remarks:

Dr. Jones began with a review of the calendar of events for the month of October.

Dr. Jones also provided an update on the general obligations bond, the primary source of capital improvement funding for New Mexico's public colleges, universities, and specialty schools. Historically, the general obligation bond for higher education was listed on the ballot as GO Bond C. Recently, the State of NM changed the bond language to GO Bond 3.

Originally, Dr. Gamble, GO Bond 3 co-chair, received approval from the State of NM to use Bond C in the promotional materials earlier this year. All marketing materials then for the bond had already been published as GO Bond C. Once Dr. Gamble received notification from the State of NM of this change, all NM institutions participating in this bond were asked to transition their materials to instead say Bond 3. The CCC Marketing department has ordered patches to go over the yard signs, and the CCC Foundation is contributing to the cost of a snipe/overlay to put on the billboard, located on Prince Street. All yard signs will get distributed as soon as they are properly fixed.

In addition, Dr. Jones attended the Chamber of Commerce's September meeting to provide updates on the College's activities and requested a resolution for the GO Bond 3. The resolution was approved and will be presented at the October 19 Chamber meeting. Also this month, Mr. Kia will attend the County Commission meeting, and Dr. Smith will attend the City Commission meeting to request the resolutions for support of GO Bond 3.

Dr. Jones reported that the bid for the electrical upgrade is out, with a closure date of November 16, 2022. Coordination with the proposed Allied Health triage center architect (Dekker-Perich-Sabatini) is underway. The bid for the fire system upgrade will go out in late winter/early spring.

Dr. Jones concluded by sharing that she and Mr. Kia will virtually attend a Legislative Finance Committee meeting today, Wednesday, October 5, to present the Research and Public Service Projects for the nursing program expansion, welding faculty, and welding lab expansion that were presented during this meeting.

ACTION: No action was requested of the Board of Trustees.

Executive Session:

ACTION: Bradburn moved to recess and enter executive session. Leal seconded and upon roll call vote the motion carried (5-0).

The Board moved to recess and entered executive session at 8:46 a.m. as authorized by Section 10-15-1(H)(2) of the Open Meetings Act to discuss limited personnel matters regarding the extension of Dr. Robin Jones as Acting President for Clovis Community College and Section 10-15-1(H)(7) to discuss threatened or pending litigation matters.

NOTE: Those present for executive session included Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence (CCC Board of Trustees); and Mr. Kameron Barnett (CCC legal counsel).

ACTION: Martin moved to return to regular session. Bradburn seconded and upon roll call vote the motion carried (5-0).

The Board returned to regular session at 10:12 a.m. The only matters discussed in executive session were limited personnel matters and threatened or pending litigation matters.

*Regarding extension of Dr.
Robin Jones as Acting
President for Clovis
Community College:*

Ms. Harlan requested a motion, if any, on matters discussed during executive session.

ACTION: Bradburn made a motion to extend Dr. Robin Jones as Acting President of Clovis Community College until the next regular meeting on November 2, 2022. Spence seconded and Ms. Leal abstained. Upon roll call vote the motion carried (4-1-0).

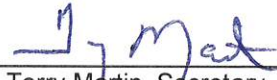
ANNOUNCEMENTS

The next regular Board meeting is scheduled for November 2, 2022, at 8:00 a.m. in Room 512.

The meeting adjourned at 10:15 a.m.

ACTION: Martin moved to adjourn the meeting. Spence seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved November 02, 2022