



Board of Trustees

Special Meeting

MINUTES

January 3, 2022 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a Special Meeting on Monday, January 3, 2022, at 8:00 a.m. in Room 512. This meeting was held with COVID-safe practices as prescribed in the current Public Health Order. Due to limited seating capacity in the Board Room, the meeting was also livestreamed via Zoom.

Immediately before the Special Meeting was called to order, Mr. Terry Martin was sworn in as a re-elected Trustee of Clovis Community College District 5. Ms. Lora Harlan was absent and will be officially sworn in as a re-elected Trustee of Clovis Community College District 3 prior to the start of the next meeting scheduled for Wednesday, February 2, 2022.

MEMBERS PRESENT

Trustees Jan Bradburn, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access. Trustee Lora Harlan was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Charles Nwankwo, Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Beverly Aragon, Richard Benavidez, Bob Dart, Perla Herrera, Kari Smith, Marcus Smith, and Trent Warner. Also present in the Board Room were Kameron Barnett, CCC legal counsel; and Steve Hansen, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Angel Anaya, Bill Cheville, Pam Cornelison, Regina Dart, Corey Isaacs, Janett Johnson, Winona Johnson, Nancy Meadows, Paul Moore, Santana Sena, Sandra Taylor-Sawyer, Courtney Tempel, Brandi Varnado, Katrina Walley, Kellyann Weber, and Laura White.

ROUTINE MATTERS

Declare a Quorum:

Secretary Martin called the meeting to order at 8:04 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Leal moved to approve the agenda as submitted. Spence seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes: The Board approved the minutes of December 1, 2021 as submitted.

ACTION: Bradburn moved to approve the minutes of December 1, 2021 as submitted. Spence seconded and upon roll call vote the motion carried (4-0).

Board of Trustees Officer Elections:

Mr. Kameron Barnett (CCC legal counsel) briefed the Board on the current policy regarding the restructuring of the CCC Board of Trustees officer positions following an election cycle. Secretary Martin called for nominations for Board Chair.

ACTION: Bradburn nominated Lora Harlan to retain the role as Board Chair. Spence seconded, and upon roll call vote the motion carried (4-0).

Secretary Martin called for nominations for Board Secretary.

ACTION: Bradburn nominated Terry Martin to retain the role as Board Secretary. Spence seconded, and upon roll call vote the motion carried (4-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

There was no New Business Instructional Matters.

NEW BUSINESS Non-Instructional Matters

There was no New Business Non-Instructional Matters.

OTHER BUSINESS

Executive Session:

ACTION: Spence moved to recess and enter executive session. Bradburn seconded and upon roll call vote the motion carried (4-0).

The Board moved to recess and enter executive session at 8:13 a.m. as authorized by Section 10-15-1(H)(2) of the Open Meetings Act to discuss Limited Personnel matters.

NOTE: Those present for Executive Session included Jan Bradburn, Laura Leal, Terry Martin, and Carolyn Spence (CCC Board of Trustees); and Mr. Kameron Barnett (CCC legal counsel). After eighty minutes of the Executive Session, Dr. Charles Nwankwo (CCC President) was invited into the Executive Session.

ACTION: Bradburn moved to return to regular session. Spence seconded and upon roll call vote the motion carried (4-0).

The Board returned to regular session at 10:18 a.m. The only matters discussed in Executive Session were Limited Personnel matters.

Regarding Modification and/or Extension of the President's Employment Contract:

Secretary Martin requested a motion Regarding Modification and/or Extension of the President's Employment Contract.

ACTION: Bradburn moved to approve the extension of the President's Employment Contract by one year. The expiration of the current three-year employment contract is February 16, 2023. The one-year extension will be for the date range of February 17, 2023 to February 16, 2024 as confirmed by CCC legal counsel. Leal seconded and upon roll call vote the motion carried (4-0).

ANNOUNCEMENTS

The next regular Board meeting is scheduled for February 2, 2022, at 8:00 a.m. in Room 512. The in-person meeting will be held in compliance with the prevailing Public Health Order. However, should the Public Health Order change between now and the next meeting, a virtual meeting will take place instead. Proper notification of the meeting format will be shared with the public.

The meeting adjourned at 10:22 a.m.

ACTION: Bradburn moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved February 2, 2022