



Board of Trustees

MINUTES

June 1, 2022 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, June 1, 2022, at 8:00 a.m. in room 512. This meeting was held with COVID-safe practices as prescribed in the current Public Health Order. Due to limited seating capacity in the Board Room, the meeting was also livestreamed via Zoom.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, and Carolyn Spence were present in the Board Room. Trustee Terry Martin participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Charles Nwankwo, Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Paul Boylan, Steve Brooks, Diana Byers, Bob Dart, Regina Dart, Perla Herrera, Nicolle Holcomb, Kari Smith, Marcus Smith, and Kellyann Weber. Also present in the Board Room were Haylee Gum and Jordan Keelin, CCC students; Kameron Barnett, CCC legal counsel; and Steve Hansen, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Jacob Alvarado, Angel Anaya, Beverly Aragon, Joleen Borja, Karen Burns, April Chavez, Bill Cheville, Pam Cornelison, Natalie Daggett, Ashley Grissom, Winona Johnson, Cindy McDaniel, Paul Moore, Gregory Rapp, Delfina Sena, Sandra Taylor-Sawyer, Brandi Varnado, Julie Wampler, and Mindy Watson.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

Approval of Agenda:

Trustee Spence suggested that the Board of Trustees' meeting packet be included on the CCC website for easy public access. Per Ms. Spence, doing so would inspire confidence in the college. Ms. Harlan indicated that Ms. Spence's recommendations would be taken into consideration.

The agenda was approved as submitted.

ACTION: Spence moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the Special Meeting minutes of May 25, 2022 as

submitted.

ACTION: Leal moved to approve the Special Meeting minutes of May 25, 2022 as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business

NEW BUSINESS Instructional Matters

Upward Bound Program Review:

Clovis Community College implemented a TRIO Upward Bound program in September 2007. The program serves high school students who meet specific criteria for admission to the program. The program operates in a five-year grant cycle with the current cycle running from 2022 to 2027. Ms. Kellyann Weber, Upward Bound Director, provided the Board with an overview of the program.

Clovis Community College Students and participants of TRIO Upward Bound, Ms. Haylee Gum, and Ms. Jordan Keelin, shared their testimonies and spoke about the vast support they received from the Upward Bound team.

ACTION: No action was requested of the Board of Trustees.

Spring 2022 Supplemental Graduation List:

The Board was presented with the list of additional Clovis Community College students who have met the requirements for graduation during the Spring 2022 term. The list included students who applied after the graduation deadline. Included in the list were 2 associate degree earners, 2 certificates of completion and 8 certificates of achievement, for a total of 12 additional graduates. It was requested that the Board of Trustees approve the supplemental Spring 2022 graduation list as submitted.

ACTION: Leal moved to approve the supplemental Spring 2022 graduation list as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

2022-2023 Clovis Community College Catalog:

The Board was presented with a summary of the changes to the 2022-2023 course catalog. The catalog included updated departmental and policy information, as well as updated degree programs and certificate offerings as determined by Curriculum Council after careful consideration of each program's viability. It was requested that the Board of Trustees approve the 2022-2023 Clovis Community College Catalog as submitted.

ACTION: Bradburn moved to approve the 2022-2023 Clovis Community College Catalog as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Open Meetings Notice

New Mexico Statutes Sections 10-15-1 through 10-15-4 require the Board

Resolution: of Trustees to pass an Open Meetings Notice Resolution each year. The resolution complies with notification requirements of Board meetings. It was requested that the Board of Trustees approve the Open Meetings Notice Resolution as submitted.

ACTION: Martin moved to approve the Open Meetings Notice Resolution as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Board Meeting Calendar: The Board of Trustees must formally adopt an annual calendar of meetings to comply with the Open Meetings Act. Regular meetings will be held at 8:00 a.m. on the first Wednesday of each month, with the exception of January and July. It was requested that the Board of Trustees approve the calendar of meeting dates for the 2022-2023 fiscal year as submitted.

ACTION: Martin moved to approve the 2022-2023 Board Meeting Calendar as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Labor Management Relations Board: On June 10, 2009, the Board of Trustees passed a Labor Management Relations Resolution. As outlined in the resolution, the Labor Management Relations Board shall be comprised of three members. Currently, Megan Palla serves as Chair; Mark Carpenter serves as the College's representative; and Rick Switzer serves as the labor representative. All three members agreed to serve another one-year term. It was requested that the Board of Trustees reappoint Ms. Palla, Mr. Carpenter, and Mr. Switzer to the Clovis Community College Labor Management Relations Board for a one-year term.

ACTION: Leal moved to reappoint Ms. Palla, Mr. Carpenter, and Mr. Switzer to the Clovis Community College Labor Management Relations Board for a one-year term. Bradburn seconded and upon roll call vote the motion carried (5-0).

Contract Award for Banner Software Support Modules: Procurement policy stipulates that all contracts for services costing \$100,000 or more shall be submitted to the Board for approval. Clovis Community College has utilized the technology and services of Banner software for several years and would like to purchase modules to continue the support of the College's Ellucian Banner Financial and Student Information Systems. It was requested that the Board approve the purchase of Oracle and Oracle products in the amount of \$100,913 to Mythics, Inc. through an existing contract with the State of New Mexico (NMSPA #00-00000-19-00037), and authorize the President or his designee to execute all necessary documents. It was requested that the Board of Trustees approve the contract award for Banner software support modules to Mythics, Inc. in the amount of \$100,913.

ACTION: Spence moved to approve the contract award for Banner software support modules to Mythics, Inc. in the amount of \$100,913. Leal seconded and upon roll call vote the motion carried (5-0).

Award of Proposal 2022-5 for Employee Benefit Plans: Clovis Community College recently issued a Request for Proposal (RFP) for its employee benefit plans. One proposal was received in response to RFP No. 2022-5-C. An evaluation committee reviewed the proposals received. The following were the recommendations of the committee:

To be provided by Blue Cross/Blue Shield of New Mexico:

- a.) Healthcare: continue with the two plans that are currently in-place,

those being our existing "grandfathered" preferred provider organization (PPO) and the Blue Edge health savings account (HAS)/high deductible health plan (HDHP)

- b.) Medicare supplement for retirees: go with the Blue Cross Group Medicare Advantage
- c.) Life Insurance: continue with the coverages we currently have in place.
- d.) Dental: continue with the coverage we currently have in place, that being Blue Care

The Evaluation committee chose to not go with any plan proposed by Blue Cross/Blue Shield for vision or flexible spending account related categories and suggested to stay with the one currently in place.

It was requested the Board of Trustees approve the award of this contract to Blue Cross/Blue Shield of New Mexico and the employee benefit plans as submitted for year one (1) with nine (9) optional renewal periods. The optional renewal periods are subject to continued appropriations for this contract.

ACTION: Leal moved to approve the contract to Blue Cross/Blue Shield of New Mexico and the employee benefit plans as submitted for year one (1) with nine (9) optional renewal periods. Bradburn seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Nwankwo shared that he and Dr. Smith attended the NM Legislative Finance Committee and Education Committee Hearings in Roswell, NM. One of the agenda items was the Strategic Enrollment Management Plan that the Higher Education Department is requiring every college to create and submit by June 15. CCC is working to create and submit the Strategic Enrollment Plan as required by HED before the given deadline. Another item on the agenda was the Opportunity Scholarship implementation plan. The CCC Financial Aid team is following those details closely to ensure CCC students get the most out of that grant.

Dr. Nwankwo announced that this year (2022) is a General Obligations (GO) bond year. The GO bond is one way the State of New Mexico funds some of its higher education facilities. Clovis Community College has a \$1.6 million drainage and parking lot improvement project under this bond. Dr. Nwankwo, Mr. Kia, and Dr. Smith will be attending a series of meetings to get the word out to the members of the public and hopefully pass this funding for improvements to the CCC campus. Dr. Steven Gamble, former president of ENMU, is the Chair of this committee.

Dr. Nwankwo virtually attended the Clovis Municipal School Board meeting on May 24, to learn about the redistricting map the CMS Board voted to adopt. Historically, both the CMS and CCC Boards had shared the same district maps to avoid confusion among the public when it came to voting. However, of the various proposed maps for CMS, only one adhered to the historical maintenance of the same districts for CMS and CCC Boards. The CMS Board voted to adopt Map Concept E, the redistricting map concept that keeps the history of CMS and CCC's board members representing the same district. A CCC Board of Trustees Study Session will be arranged to examine the redistricting map Concept E and subsequently place this map on the August CCC Board of Trustees

Meeting. Further details will be shared with the Trustees and the public upon finalization.

Dr. Nwankwo announced that he received a communication from the Higher Learning Commission expressing that the Institutional Actions Council of HLC voted to reaffirm Clovis Community College's accreditation until 2031-2032. He expressed his gratitude to the Trustees and those involved in the process.

Dr. Nwankwo's remarks concluded with a review of the calendar of events for the months of June and July.

ACTION: No action was requested of the Board of Trustees.

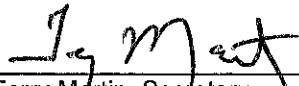
ANNOUNCEMENTS

The next regular Board meeting is scheduled for August 3, 2022, at 8:00 a.m. in Room 512. The in-person meeting will be held in compliance with the prevailing Public Health Order. However, should the Public Health Order change between now and the next meeting, a virtual meeting will take place instead. Proper notification of the meeting format will be shared with the public.

The meeting adjourned at 9:53 a.m.

ACTION: Bradburn moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved August 03, 2022