CLOVIS COMMUNITY COLLEGE CO-CURRICULAR SURVEY TEMPLATE

Please respond to the following questions regarding the [insert Co-curricular program name] experience. The purpose of this survey is to provide an honest appraisal of the overall experience and is used to enhance CCC's co-curricular programs.

Student Name: _____   Title: _____

Department _____   Supervisor: _____

Semester _____

To be completed by [supervisor, peer, instructor, and/or client]. *When setting up Assessment, outcomes that are relevant to the co-curricular program should be included, non-relevant outcomes should be deleted. Additional outcomes can be added based on the program needs.*
Please rate the student's performance in the following skills using the numerical scale provided.

5 -Superior; 4 - Very Good; 3 - Good; 2 - Fair; 1 - Poor; NA - Not Applicable

	Competency	5	4	3	2	1	NA
1	Understands and utilizes written and oral communication effectively. (C, L, T)						
2	Demonstrates ability to gather, disseminate, and use information to make decisions or solve problems. (C, D, L)						
3	Demonstrates the ability to handle multiple priorities efficiently and effectively. (D, L)						
4	Maintains a sense of responsibility for a task or project until completion. (L, P)						
5	Analyzes appropriate information and demonstrates good judgement when developing and evaluating alternatives. (D, L)						
6	Demonstrates ability to initiate and convey ideas and gain support from others. (C, L, T)						
7	Demonstrates the ability to work independently without constant supervision. (P)						
8	Demonstrates the ability to adapt change. (L, P)						
9	Maintains commitment to expected productivity levels. (P)						
10	Demonstrates professional work habits. (D, P)						
11	Utilizes reflection to improve their work and work environment. (D, L, P)						
12	Maintains positive working relationships. (C, L, T)						
13	Demonstrate leadership and teambuilding skills. (L, T)						
14	Demonstrates ability to develop and implement goals. (D, L, P)						
15	Demonstrates ability to incorporate strategies for managing their resources. (D, L, P)						
16	Demonstrates positive interaction and collaboration with others. (C, T)						
17	Demonstrates technological literacy and skills. (D)						
18	Utilizes information, resources, and technology to navigate systems or processes (C, D, P)						
19	Demonstrates judgement in environments that demand confidentiality. (C, D, P)						
	OPTIONAL: Add additional outcomes based on co-curricular program needs						

Outcome Categories: *C-Communication ▪ L-Leadership ▪ D-Decision making/critical thinking ▪ P-Personal Development ▪ T-Teamwork*

[Supervisor/Instructor/Advisor/Peer/Client]
Signature: _____   Date: _____