

Co-Curricular Assessment

Fall 2021

All CCC co-curricular programs are assessed each semester based on 19 outcomes that make up five competency categories: **C**ommunication, **D**ecision making/Critical Thinking, **L**eadership, **P**rofessional Development, and **T**eamwork. Each co-curricular program assesses the outcomes relevant to the program through supervisor, instructor, advisor, peer, and/or client evaluations. Outcomes are scored using a Likert scale (5 -Superior; 4 - Very Good; 3 - Good; 2 - Fair; 1 – Poor). Outcomes that do not apply to a program were marked as Not Applicable. This assessment was piloted in Spring 2021; therefore, the only co-curricular program assessed was TaxHelp NM.

The following table represents the assessment results for Fall 2021.

N=8, Benchmark=3.5

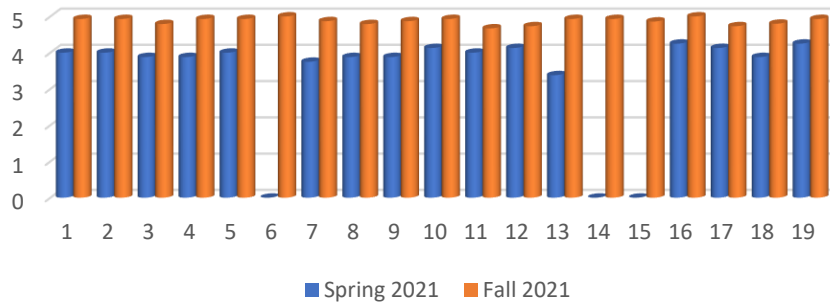
	Competency Outcomes	Average Score
1	Understands and utilizes written and oral communication effectively. (C, L, T)	4.93
2	Demonstrates ability to gather, disseminate, and use information to make decisions or solve problems. (C, D, L)	4.93
3	Demonstrates the ability to handle multiple priorities efficiently and effectively. (D, L)	4.79
4	Maintains a sense of responsibility for a task or project until completion. (L, P)	4.93
5	Analyzes appropriate information and demonstrates good judgement when developing and evaluating alternatives. (D, L)	4.93
6	Demonstrates ability to initiate and convey ideas and gain support from others. (C, L, T)	5.00
7	Demonstrates the ability to work independently without constant supervision. (P)	4.87
8	Demonstrates the ability to adapt change. (L, P)	4.79
9	Maintains commitment to expected productivity levels. (P)	4.87
10	Demonstrates professional work habits. (D, P)	4.93
11	Utilizes reflection to improve their work and work environment. (D, L, P)	4.67
12	Maintains positive working relationships. (C, L, T)	4.73
13	Demonstrate leadership and teambuilding skills. (L, T)	4.93
14	Demonstrates ability to develop and implement goals. (D, L, P)	4.93
15	Demonstrates ability to incorporate strategies for managing their resources. (D, L, P)	4.86
16	Demonstrates positive interaction and collaboration with others. (C, T)	5.00
17	Demonstrates technological literacy and skills. (D)	4.73
18	Utilizes information, resources, and technology to navigate systems or processes (C, D, P)	4.80
19	Demonstrates judgement in environments that demand confidentiality. (C, D, P)	4.93

Due to COVID, in Fall 2021 PTK activities were limited to Zoom meetings with no normal PTK activities. In addition, there were no CCCIntern positions offered, and Tax Help NM is only offered in the spring semester. Therefore, the only programs assessed this semester were Leaders to Leaders and Student Ambassadors.

A total of 15 students were assessed. All 19 outcomes were assessed for the Leaders 2 Leaders program. Outcomes 5, 8, and 15 were not applicable to the Student Ambassador program. All outcomes met the benchmark of 3.5 and had an average score that ranged between 4.67 and 5.00.

The following charts show a comparison of the outcome and competency category results for the last two semesters.

Competency Outcome Results Comparison



Since this assessment was piloted in Spring 2021 with the TaxHelp NM program, and outcomes 6, 14, and 15 were not applicable to the TaxHelp NM program, there is no comparison data for those outcomes.

In addition, each of the 5 competency Categories met the benchmark and had an average score that ranged between 4.84 and 4.90.

How will these results be used to make improvements?

This comparison data compares spring to fall data. However, all the same programs have not yet been assessed, so there is not enough trend data to make significant changes at this time.

The goal for next semester is to cycle all co-curricular programs in the assessment process.

The goal is to have to at least two CCCIntern positions in the spring, as well as resume PTK activities (Public Health Order permitting). This will allow for full assessment data in Spring 2022. In addition, as reported in the Spring 2021 results for the TaxHelp NM, it was determined that in order to improve the experience, students will be given the opportunity to volunteer for additional hours in a team lead capacity. This role will enable the student to help other students during intake, outtake, quality review and during the preparation of the tax return. All work will be done under the direct supervision of a faculty member.

Competency Categories Comparison

