# Academic Calendar ~ Summer 2016

### Classes Begin/End

Regular 8-week term	June 6- July 29
First 4-week term	June 6- July 1
Second 4-week term	July 5-July 29

#### **Summer Registration Begins April 11**

#### **Registration Dates**

Last day to register, add or drop a class, or change from audit to credit.

Regular 8-week term	June 10
First 4-week term	June 7
Second 4-week term	July 6

#### **Senior Citizen Registration**

Begins April 12 and ends on the last day of registration for each term as listed in the section above.

#### Last day to change from credit to audit

Regular 8-week term	July 1
First 4-week term	June 17
Second 4-week term	July 15

#### Withdrawal Deadlines

#### Last day to withdraw from a class

Regular 8-week term	July 15
First 4-week term	June 24
Second 4-week term	July 22
Workshops	Before the first meeting

#### Holidays (Campus closed)

Memorial Day	May 30
Independence Day Holiday	July 4

#### Ceremony

Nurses'	Pinning	July	29

#### **Graduation Application Deadline**

Summer 2016 Diploma/Ce	rtificateJuly 15

#### Official Transcripts

Official transcripts are sent directly to other colleges, universities, or employers. Students can order a copy of their official transcripts at the Admissions and Records Office, located in the Dr. H. A. Miller Student Services Center or access the request form via your Pathway account. The form may be mailed in with payment, or faxed to the Admissions Office 575.769.4027. If you elect to fax, please follow up with a phone call to Admissions to confirm receipt of fax and proceed with the request.

Official CCC transcripts will be available upon request five working days after the semester ends. The fee for official transcripts is \$5.00 per transcript. Requests will not be processed until the required fee has been received.

Acceptable method of payment: Cash (on-campus only), Personal Check, or Credit Card (Visa, MasterCard, Discover or American Express). Please do not mail cash. To make payment contact the Cashier's at 575-769-4031. Students will be required to show photo ID in order to pick up transcripts.

## Clovis Community College

#### **Refund Dates**

#### Regular term (8-week classes)

June 6 - 10	100% refund
June 11 – July 29	0% refund

#### First 4-week

June 6 - 8	100% refund
June 9 – July 1	0% refund

#### Second 4-week

July 5 – July 7	100% refund
July 8 - 29	0% refund

#### Workshops

Before the first meeting	100%	refund
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#### **Final Exams**

Regular 8-week term	July 25 - 29
First 4-week term	June 27 – July 1
Second 4-week term	July 25 - 29

#### Grades

Grades will be available on the Web within five days from the last day of the semester. View your grades from PATHWAY. Go to pathway.clovis.edu, enter pathway username and password, click on Student Tab then look for the box entitled Student Grades.