



SPRING 2020 COURSE SCHEDULE



SAVE TIME AND REGISTER ONLINE: WWW.CLOVIS.EDU/REGISTER

REGISTRATION BEGINS NOVEMBER 4, 2019 | CLASSES START JANUARY 21, 2020

Important Dates

Spring Registration begins November 4, 2019

Senior Citizen registration begins on November 5, 2019

Super Saturday Registration Events: January 11 and 18, 10 AM to 3 PM

Classes Begin/End

Regular 16-week term	January 21 - May 15
First 8-week term	January 21 - March 13
Second 8-week term	March 16 - May 15

Last day to register, add, or drop a class or change from audit to credit

Regular 16-week term	January 27
First 8-week term	January 27
Second 8-week term	March 20

Last day to change from credit to audit

Regular 16-week term	March 13
First 8-week term	February 14
Second 8-week term	April 17

Last day to withdraw from a class

Regular 16-week term	April 17
First 8-week term	February 28
Second 8-week term	May 1

(Workshops: before the first meeting)

Finals Week: You may have a different class meeting time during Finals Week. Please check your course syllabus for details.

Holiday Closures

Martin Luther King, Jr. Holiday	January 20
Spring 2020 Skillfest (Professional Development Day)	March 6
Spring Break	March 23-27

Ceremony

Radiologic Technology Pinning Ceremony	May 14
Nurses' Pinning Ceremony	May 14
2019-2020 Commencement Ceremony	May 15

Graduation Application Deadline

Spring 2020 Diploma/Certificate	April 3
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Refund Schedule

Full refund of tuition and fees will be issued on canceled classes. Refunds are processed after registration closes and financial aid is complete and will be mailed to students approximately four weeks after registration closes. If you have any questions, contact the Business Affairs Office at 575.769.4132 or see www.clovis.edu/payment. Students who drop a workshop must notify the Business Affairs Office to begin the refund process.

Regular 16-Week Term

January 21 - February 4	100% refund
February 5 - May 15	0% refund

First 8-Week Term

January 21 - 27	100% refund
January 28 - March 13	0% refund

Second 8-Week Term

March 16 - 20	100% refund
March 21 - May 15	0% refund

Workshops

Before the first meeting	100% refund
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16-WEEK CLASSES

JANUARY 21 - MAY 15

ACCOUNTING

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Accounting I, II, and Personal Income Tax Preparation.

Twenty hours of tax preparation required February through April 2020. For more information, please call Monica Turner at 575.769.4948 or Melissa Reed at 575.769.4967.

ANTHROPOLOGY

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to Cultural Anthropology and The Dawn of Humanity.

ART HISTORY

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Art Appreciation and History of Art II.

ART STUDIO

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Design II, Ceramics I, Drawing I, Painting I, Sculpture I, and Graphic Design I.

AUTOMOTIVE TECHNOLOGY

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to Auto Electronics and Intro Automotive Maintenance.

Other than the Automotive classes listed above, the full-time Automotive Technology program runs Monday - Thursday from 7 a.m. to 12:15 p.m. To apply students should call 575.769.4113 or stop by Room 151.

BIOLOGY

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include General Biology Lecture/Lab, Human Anat/Phys I Lec/Lab, and Microbiology Lecture/Lab.

BUSINESS ADMINISTRATION

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Introduction to Business and Business Communications.

BUSINESS COMPUTER INFO SYSTEMS

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Fund of Info Literacy/Systems.

BUSINESS FINANCE

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Introduction to Finance.

BUSINESS LAW

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Business Law I.

CHEMISTRY

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to Chem Lec/Lab Non-Maj and Gen Chem I Lec/Lab for STEM.

COMMUNICATION

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Public Speaking and Interpersonal Communication.

COMPUTER INFORMATION SYSTEMS

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Fund of Computer Concepts, Intro to Programming Concepts, and Database Design / Dev Access.

COSMETOLOGY

The Cosmetology program runs Monday - Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151.

CRIMINAL JUSTICE

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to Criminal Justice, Introduction to Criminology, and Corrections System.

DANCE

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Dance Appreciation.

EARLY CHILDHOOD EDUCATION

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Child Growth, Dev & Learning, Health, Safety, & Nutrition, and Assessment Child/Eval Program.

ECONOMICS

Table with columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Macroeconomic Principles.

ELECTRICAL MAINTENANCE

The Electrical Maintenance program is part of the Industrial Technology program and trains students in fundamentals of electricity, control systems, planning, design, and power generation.



16-WEEK CLASSES

JANUARY 21 - MAY 15

EMERGENCY MEDICAL SERVICES

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include EMS 120.101.8, EMS 120L.101.3, EMS 122L.101.1.

ENGLISH

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include ENGL 1110.101.3, ENGL 1110.102.3, ENGL 1110.103.3, ENGL 1110.104.3, ENGL 1110.105.3, ENGL 1110.106.3, ENGL 1110.1N0.3, ENGL 1120.101.3, ENGL 1120.102.3, ENGL 1120.103.3, ENGL 1120.104.3, ENGL 1120.105.3, ENGL 1120.1N0.3, ENGL 1410.101.3, ENGL 1410.1N0.3, ENGL 2380.1N0.3.

ESTHETICS / NAIL TECH

The Esthetics/Nail Tech program is a combined program that runs Monday-Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

EXERCISE SCIENCE (HPE ACADEMIC COURSES)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include EXSC 2110.1N0.3, EXSC 2120.1N0.3.

FIRST YEAR EXPERIENCE

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include FYEX 1110.1N0.3, FYEX 1996.101.1, FYEX 1996.102.1, FYEX 1996.103.1.

GEOLOGY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes GEOL 1110C.101.4.

HEALTH CARE ASSISTANT

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include HCA 101.101.6, HCA 101.102.6.

HEALTH EDUCATION (HPE ACADEMIC COURSES)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes HLED 1120.1B0.2.

The instructional material of this class will be delivered through an online format. Students will be required to attend one of two on-campus, hands-on sessions that meet either Tuesday, March 10 from 5:45-9:00 p.m. or Thursday, March 12 from 5:45-9:00 p.m.

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include HLED 1130.1N0.3, HLED 1150.1E0.2.

The class is held for only the four days indicated above. Students should bring the Lifeguarding book to the first class. This book can be purchased at the CCC Bookstore. (300m pretest swim required.)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include HLED 1170.1N0.2, HLED 1220.1N0.2, HLED 2110.1N0.2.

HISTORY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include HIST 1110.101.3, HIST 1110.1N0.3, HIST 1120.101.3, HIST 1120.102.3, HIST 1120.1N0.3, HIST 1130.1N0.3, HIST 1140.1N0.3, HIST 2110.101.3, HIST 2110.1N0.3, HIST 2145.1N0.3.

HUMANITIES

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include HUMN 1110.1N0.3, HUMN 2110.1N0.3.

INDUSTRIAL TECHNOLOGY

The Industrial Technology program offers concentrations in Plant Operations & Equipment and Wind Energy. The program runs Monday - Friday from 8 a.m. to 12 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Spring 2020.

LEGAL STUDIES (PARALEGAL)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include LEST 104.1N0.3, LEST 123.1N0.3, LEST 221.1N0.3, LEST 227.1N0.3.

MANAGEMENT

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes MGMT 2110.1N0.3.

MARKETING

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include MKTG 2110.101.3, MKTG 2110.1N0.3.

MATHEMATICS

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include MATH 1130.101.3, MATH 1130.102.3, MATH 1130.103.3, MATH 1130.1N0.3, MATH 1215.101.4, MATH 1215.102.4, MATH 1215.1N0.4, MATH 1220.101.3, MATH 1220.102.3, MATH 1220.1N0.3, MATH 1350.101.4, MATH 1350.1N0.4.

MUSIC

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include MUSC 1130.1N0.3, MUSC 1220.101.2.

NAIL TECH / ESTHETICS

The Nail Tech/Esthetics program is a combined program that runs Monday-Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

NURSING

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include NSG 105.1N0.3, NSG 128.1N0.4.

The Nursing program runs Monday-Thursday with exams usually given on Fridays. The application is available at www.clovis.edu/nursing and should be submitted along with transcripts to the Office of Admissions. Deadlines to submit applications are June 1 for Fall and October 1 for Spring.

NUTRITION

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes NUTR 2110.3N0.3.

OCCUPATIONAL TECHNOLOGY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include OT 122.101.2, OT 123.101.2, OT 124.101.2, OT 125.101.2.

PHILOSOPHY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include PHIL 1120.1N0.3, PHIL 2110.1N0.3, PHIL 2230.1N0.3.

PHLEBOTOMY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include PHLB 102.1V0.3, PHLB 102.1V1.3, PHLB 103.1V0.3, PHLB 103.1V1.3, PHLB 103L.1V0.2, PHLB 103L.1V1.2, PHLB 104.1V0.2, PHLB 104.1V1.2.

Students are required to register concurrently for all four of the Phlebotomy courses listed above.

PHYSICAL EDUCATION (HPE ACTIVITY COURSES)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include PHED 1110.101.1, PHED 1110.102.1, PHED 1110.103.1, PHED 1140.101.1, PHED 1210.101.1, PHED 1320.101.1.

This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: www.clovis.edu/consumerinformation.



16-WEEK CLASSES

JANUARY 21 - MAY 15

PHYSICAL EDUCATION (HPE ACTIVITY COURSES) CONTINUED

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists various physical education courses like Aqua Fit, Yoga, and Pilates.

This section is recommended for senior citizens.

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists physical education courses for seniors like Training: Body Sculpting and Fitness for Life.

PHYSICAL THERAPIST ASSISTANT

The Physical Therapist Assistant program runs Tuesday-Friday. The application is available at www.clovis.edu/pta and should be submitted along with transcripts and observation hours log to the Office of Admissions. The deadline to submit applications is June 1.

PHYSICS

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists physics courses like Survey of Physics with Lab and Algebra-Based Physics II/Lab.

POLITICAL SCIENCE

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists American National Government.

PSYCHOLOGY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists Introduction to Psychology courses.

PSYCHOLOGY (CONTINUED)

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists various psychology courses like Developmental Psychology and Child Psychology.

RADIOLOGIC TECHNOLOGY

The Radiology program runs Monday-Thursday. The application is available at www.clovis.edu/radt and should be submitted along with transcripts to the Office of Admissions. The deadline to submit applications is June 1.

RELIGION

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists religion courses like Intro to World Religions and New Testament.

SIGN LANGUAGE INTERPRETER

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists American Sign Language I.

SOCIOLOGY

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists Introduction to Sociology and Soc Intimate Relations/Family.

SPANISH

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists Spanish I and Spanish II courses.

TRANSITIONAL STUDIES

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists Basic Reading Skills II and Basic Algebra I/II courses.

WELDING

Table with 10 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Lists Gen Welding for the Hobbyist.

Other than the hobbyist class listed above, the full-time Welding program runs Monday - Thursday from 7 a.m. to 12 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Spring 2020.

Adult Education banner with icons for math, documents, and a brain, and the text 'Adult Education'.

- High School Equivalency (GED® and HiSet®) Preparation
• English as a Second Language
• Literacy and Computer Skills

Our Adult Education program provides FREE, convenient courses to assist adult learners in becoming college and career ready.

Learn more at www.clovis.edu/css/adulteducation/ or call 575.769.4095.



CAREER & DEVELOPMENT CENTER

The Career & Development Center provides students with a variety of resources regarding CCC Foundation Scholarships, resume and cover letter assistance, interview preparation, and career exploration.

The center also offers creative solutions to financial obstacles for qualifying students. The Student Emergency Assistance Fund provides monetary relief to students for emergencies that occur during the semester and may cause them to drop out of class. The Child Care Assistance Fund is available to cover child care expenses for parents wishing to remain in school. Please stop by and pick up an application!

For more information and questions, call 575.769.4085



Save time and get ahead with

8 WEEK COURSES



ONLINE | ON-CAMPUS | CANNON AFB

FIRST 8-WEEK TERM

JANUARY 21 - MARCH 13

BUSINESS AND OFFICE TECHNOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11282 BOFT 101 1N4 1 Personal Keyboarding Online Ewers, Dannette \$50

CHEMISTRY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11914 CHEM 1120C 1N4 4 Intro to Chem Lec/Lab Non-Maj Online Phipps, Carrie \$50

COMMUNICATION

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11922 COMM 1130 170 3 Public Speaking MW 4:30 pm-7:00 pm CAFB Regnier, Rex

COMPUTER INFORMATION SYSTEMS

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11119 CIS 106 1N4 1 Windows Fundamentals Online Davis, Patrick \$50

EARLY CHILDHOOD EDUCATION

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11942 ECED 1110 1N4 3 Child Growth, Dev & Learning Online Flygare, Michelle \$50

EMERGENCY MEDICAL SERVICES

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11793 EMS 115 1N4 4 Anat/Phys for EMS Professional Online Burns, Karen \$50

FILM & DIGITAL MEDIA ART

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12221 FDMA 2713 130 3 Computer 2D Animation MW 6:00 pm-8:30 pm CCC Hurlebusch, Judith

FIRST YEAR EXPERIENCE

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11998 FYEX 1110 130 3 First Year Seminar MW 9:00 am-11:30 am CCC D'Amour, Linda

HISTORY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12017 HIST 1110 170 3 United States History I MW 6:00 pm-8:30 pm CCC Anderson, Aaron

NURSING

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12141 NSG 105 130 3 Medical Terminology MW 4:00 pm-6:30 pm CCC Benavidez, Kristin

OCCUPATIONAL TECHNOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 10365 OT 122 130 2 Woodworking I TR 6:45 pm-9:15 pm CCC Oborny, Robert

PHYSICAL EDUCATION (HPE ACTIVITY COURSES)

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12180 PHED 1620 130 1 Fitness: Indoor Cycling TR 9:00 am-10:40 am CCC Heath, Bradley

PSYCHOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12088 PSYC 1110 1N4 3 Introduction to Psychology Online Penland, Alexandra \$50

TRANSITIONAL STUDIES

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11685 TRST 0910 130 3 Basic Writing Skills I MW 12:00 pm-2:30 pm CCC Heath, Deborah

SECOND 8-WEEK TERM

MARCH 16 - MAY 15

ART STUDIO

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 111878 ARTS 2125 1N7 3 Graphic Design II Online Hurlebusch, Judith \$50

BUSINESS AND OFFICE TECHNOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11283 BOFT 101 1N7 1 Personal Keyboarding Online Ewers, Dannette \$50

COMMUNICATION

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11923 COMM 1130 175 3 Public Speaking MW 4:30 pm-7:00 pm CAFB Regnier, Rex

COMPUTER INFORMATION SYSTEMS

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11041 CIS 107 1N7 1 Internet Fundamentals Online Davis, Patrick \$50

EARLY CHILDHOOD EDUCATION

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11948 ECED 1130 1N7 3 Family & Comm Collaboration Online Flygare, Michelle \$50

EMERGENCY MEDICAL SERVICES

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11794 EMS 122 135 4 Emer Med Tech-Intermediate TWR 6:00 pm-9:30 pm CCC Burns, Karen \$446

ENGLISH

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11964 ENGL 1110 1N7 3 Composition I Online Rapp, Gregory \$50

FILM & DIGITAL MEDIA ART

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12222 FDMA 2790 1N7 3 Game Design Concepts Online Davis, Terry \$50

FIRST YEAR EXPERIENCE

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12000 FYEX 1110 135 3 First Year Seminar MW 9:00 am-11:30 am CCC D'Amour, Linda

HISTORY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12022 HIST 1120 1N7 3 United States History II Online Powers, Michael \$50

NURSING

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12142 NSG 105 135 3 Medical Terminology MW 4:00 pm-6:30 pm CCC Benavidez, Kristin

NUTRITION

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12219 NUTR 2110 1N7 3 Human Nutrition Online Soto, Elena \$50

OCCUPATIONAL TECHNOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 10366 OT 122 135 2 Woodworking I TR 6:45 pm-9:15 pm CCC Oborny, Robert

PHYSICAL EDUCATION (HPE ACTIVITY COURSES)

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12203 PHED 1230 135 1 Individual Sport: Tennis MW 10:00 am-11:40 am CCC Heath, Bradley

PSYCHOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12089 PSYC 1110 1N7 3 Introduction to Psychology Online Penland, Alexandra \$50

SOCIOLOGY

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 12109 SOCI 1110 1N7 3 Introduction to Sociology Online Richeson, J \$50

TRANSITIONAL STUDIES

Table with 11 columns: CRN, SUBJ, NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 1: 11686 TRST 0911 135 3 Basic Writing Skills II MW 6:00 pm-8:30 pm CCC Johnson, Winona



Pathway Online Services Portal

Pathway is CCC's online services portal for students to access information and services. When you are admitted to CCC, you will be issued a C-Number for accessing your Pathway account. For help with Pathway, please call the CCC Help Desk at 575.769.4969.

pathway.clovis.edu

- Register, add, or drop classes
- Access Student Email
- View Transcripts
- Access Library Resources

...and more!

REGISTRATION & NEW STUDENT INFO

ACCUPLACER ASSESSMENT

All students enrolling for the first time in courses with a math component, a writing component, or courses that require extensive reading are required to take the Accuplacer assessment before registering. The Accuplacer assessment is given in the Testing Center. Students are required to register for the appropriate level of classes indicated by the results of the assessment.

The computerized assessment is free and covers mathematics, writing, and reading. Low scores will not keep students from enrolling in college, but some courses and programs have minimum score requirements.

Students may be exempt from taking the Accuplacer assessment if they have other test scores (e.g., ACT/SAT) that demonstrate college level skills. A valid picture identification is required when testing. After completing the assessment, take a copy of your Accuplacer Student Score Report to your Academic Advisor.

For more information on the Accuplacer assessment, including Testing Center hours of operation, call the Testing Center at 575.769.4088.

ADVISING

All students are encouraged to contact an Advisor prior to registering for assistance with course selection. The following students are required to meet with an Academic Advisor:

- First-time, degree-seeking students
- All Financial Aid students
- Students applying for Veteran's Assistance
- Students returning from academic probation or suspension status

Advisors are available on a walk-in basis. Each Advisor specializes in different major fields and student needs. Please contact the Academic Advising Office at 575.769.4020 or email academic.advising@clovis.edu for hours of operation or more information.

BOOKS AND SUPPLIES

Books and supplies are available at CCC's Barnes & Noble Bookstore. Please purchase your books prior to your first class meeting. More information regarding book orders and rentals can be found at www.clovis.edu/bookstore.

CAMPUS TOURS & STUDENT ORIENTATION

Need a guide? Let us show you around! Campus tours are available for individuals and groups. Schedule a tour today by calling the Recruitment Office at 575.769.4013.

Attending orientation is important in answering any questions you may have about your college career. Orientation topics include: student services; campus resources; meeting students and staff; and getting involved. Take advantage of this opportunity to meet other new students and take a campus tour with a member of the Student Ambassador program. If you are a first-time student, it is highly recommended you attend orientation. We are confident that CCC can help you establish a good start to a successful semester and help lay the foundation for your college career. If you have any questions about spring orientation, please contact the Recruitment Office at 575.769.4013 or text 575.479.5006.

Spring Orientation will be Wednesday, January 15, 2020, in CCC Town Hall. Sign-in begins at 10:00 AM; orientation begins at 10:30 AM.

CLASS CANCELLATIONS

Classes may be cancelled for lack of enrollment or if an instructor is unavailable. Please login to your CCC student email via Pathway at pathway.clovis.edu to see if any of your classes have been cancelled. If so, please check the online schedule or see an Advisor to select an alternate class.

CLASSROOM LOCATION

To view your classroom location online, login to Pathway at pathway.clovis.edu, click on the **Student Tab**, click on the **Student Detail Schedule** in the *Student Quick Links* box in the middle column, select your *term*, and then click **submit**.

Complete classroom locations and instructor listings will be posted at the main entrances of the campus during the first week of classes.

PARKING REGISTRATION

Clovis Community College encourages all students to register their vehicles with the Security Office in the Dr. H. A. Miller Student Services Center. You will need your license plate number along with the state of registration and make, model, year, and color of your vehicle to receive your free CCC decal.

NOTICE OF NON-DISCRIMINATION

Clovis Community College does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, spousal affiliation, gender identity, veteran status, physical or mental disability, serious medical condition, or age in its programs and activities. The following personnel have been designated to handle inquiries regarding the non-discrimination policies:

Mr. Freddie Salazar, Director of Security
417 Schepps Blvd. Clovis, NM 88101 Room 134
575.769.4144

Ms. Gay Goettsch, Director of Human Resource Services
417 Schepps Blvd. Clovis, NM 88101 Room 112
575.769.4045

For further information on notice of non-discrimination, visit <https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1.800.421.3481.

SPECIAL SERVICES & ACADEMIC CASE MANAGEMENT

Students who need assistance for a disability or disabling condition or who need help dealing with personal or educational issues can contact the Special Services and Academic Case Management Coordinator at 575.769.4099.

STUDENT EMAIL

All CCC students will be issued an email address. After you are accepted for admission, you will receive a letter detailing login instructions. Student email is CCC's primary method of communication with students. Announcements sent to your email account will contain important information including important deadlines and academic progress; therefore, you should check your CCC email account frequently. Your instructors will also use this email address to contact you. For assistance logging in, call 575.769.4969.

STUDENT ID CARD

You will need your student ID card to use resources in the Center for Student Success, Health and Fitness Center (gym), and the Library or to charge your books to your financial aid account in the Bookstore and to pick up financial aid and/or payroll checks. Your student ID card may also be required for identification upon request from Security staff. Your first student ID card is free. A \$10 replacement fee is required for lost cards and should be paid at the Business Office cashier's window.

Please bring your class schedule and a picture ID to the Security Office in the Dr. H. A. Miller Student Services Center to receive your student ID card.

WITHDRAWING FROM CLASSES

If you withdraw from a class after the last day of late registration, the withdrawal will be recorded as "W" on your transcript. If you feel you will be unable to complete a course successfully, you must withdraw in order to avoid a failing grade for the course. You can withdraw online at pathway.clovis.edu or complete a form in the Admissions and Records Office or in the CAFB Educational Services Office prior to the deadline. For more information, please contact the Admissions and Records office at 575.769.4025.

Please see the Academic Calendar at www.clovis.edu/academiccalendar for final withdrawal dates. Financial aid students should contact the Financial Aid office for information on how withdrawals may affect future financial aid. Withdrawing from a class is final and you cannot be reinstated.



TUITION, FEES, & PAYMENT

Deadline to pay for Spring 2020 Semester is midnight on January 6, 2020. After that date, payment must be made the day of registration.

If payment or other financial arrangement is not made by the payment deadline, class registrations may be voided. It is the student's responsibility to drop classes through the Admissions Office if he or she does not plan to attend. Do not assume registration will automatically be voided for nonpayment. Students who are dropped for nonpayment are encouraged to re-register and make payment arrangements to secure their classes; however, your original class(es) may be closed, and you may have to choose alternate classes.

TUITION AND FEES

Tuition charges are determined by residency status, the number of credit hours taken, and fees applicable to each course. See the following chart to calculate your tuition charges. Tuition and fees are subject to change due to legislative or Board of Trustee action.

Miscellaneous Fees

Student Fee*	\$40
Dishonored Check*	\$25
Graduation	
Certificate/Participating*	\$40
Diploma/Participating*	\$40
Replacement diploma/certificate*	\$25
Health and Fitness Center	
Swimming Pool Usage*	\$20
1-Day Pass*	\$5
5-Day Pass*	\$20
Hybrid Course Fee* (per course)	\$25
ID Card Replacement Fee*	\$10
ITV Long Distance Learning* (per credit hour)	\$4
Official Transcript Fee* (plus applicable shipping fees)	\$6
Online Course Fee* (per course)	\$50
Technology and Facilities Fee* (per credit hour)	\$10

*Fees are non-refundable

Credit Hour	NM Resident In-District	NM Resident Out-of-District	Non-Resident	Senior Citizen \diamond	Technology & Facility Fee
1	44	54	111	5	10
2	88	108	222	10	20
3	132	162	333	15	30
4	176	216	444	20	40
5	220	270	555	25	50
6	264	324	666	30	60
7	308	378	777		70
8	352	432	888		80
9	396	486	999		90
10	440	540	1110		100
11	484	594	1221		110
12	528	648	1332		120
13-18 [‡]	528	648	1332		120
19	572	702	1443		130
Each Additional Hour	44	54	111		10

[‡]You can enroll in 13-18 credits for the same cost as 12 credit hours. \diamond Senior Citizens must register on or after November 5 to be eligible for the reduced rate.

RESIDENCY STATUS FOR TUITION PURPOSES

Tuition charges are determined by your residency status. The Admissions and Records Office classifies residency status for you when your completed application is received and processed. Residency is based on the following definitions:

Resident In-District: Students whose legal state of residency is New Mexico, who live within the boundaries of the Clovis Community College tax district, and who have lived in New Mexico for the past 12 consecutive months.

Resident Out-of-District: Students whose legal state of residency is New Mexico, and who have lived in New Mexico for the past 12 consecutive months, but who live outside of the Clovis Community College tax district.

Any Texas residents who reside within a 135-mile radius of CCC will be assessed in-state, out-of-district tuition.

Non-Resident: Students whose legal state of residency is not New Mexico or who have not lived in New Mexico for the past 12 consecutive months.

Petitions for In-State Tuition Classification: You must petition for changes to your residency status by completing a Petition for Resident Tuition Classification. This form is available in the Admissions and Records Office. All requirements must be met by **January 21, 2020** and documentation submitted to the Admissions and Records Office by **February 7, 2020**.

Military Exemption: Military personnel and their dependents qualify for in-state tuition rates. Contact the Admissions and Records Office at 575.769.4025 or the CAFB Educational Services Office at 575.784.6295 for assistance.

FINANCIAL AID

Students eligible for financial aid who would like to charge their tuition and fees must set up a Pending Financial Aid Payment Plan (PFAPP), even if their file is complete. Students who withdraw before their financial aid checks are disbursed may lose their eligibility and may be responsible for payment of tuition, fees, books, and miscellaneous charges.

Financial aid students who stop attending, withdraw, or are administratively withdrawn from classes before April 3, 2020 may be subject to a Federal Refund Calculation.

If you are using Financial Aid, please contact the Financial Aid Office prior to withdrawing. Withdrawing from a class is final and you cannot be reinstated. Contact the Admissions and Records Office at 575.769.4025 or email admissions@clovis.edu if you need assistance.

Students with a PFAPP may charge books and supplies January 11 – 31, 2020 (based on remaining eligibility).

Visit the Financial Aid Office or call 575.769.4060 or email finaid@clovis.edu for more detailed information.

SCHOLARSHIPS

CCC has many scholarships available, ranging from \$100 to \$1,000 per year. Students are encouraged to apply for scholarships to lessen the need for loans or part-time work to attend school. These scholarships are made possible by generous contributions to the College and CCC Foundation.

Apply online for dozens of CCC scholarships at clovis.academicworks.com.

SENIOR CITIZEN DISCOUNT

Senior citizens may register beginning **November 5, 2019** and pay the reduced rate of \$5 per credit hour. Senior citizens who register prior to November 9, 2019 are not eligible for the senior citizen discount. Qualifications for senior citizen discount:

- Must be 65 years of age by **January 31, 2020**
- Must be a New Mexico resident
- Must enroll for six credit hours or less during the semester

Senior citizen students must pay any course fees associated with classes. Senior citizens enrolled at CCC and who receive a reduction in tuition are entitled to all rights and privileges afforded all students.

PAYMENT OPTIONS

In-person:

Cash, money orders, checks (made payable to Clovis Community College), MasterCard, Visa, Discover, and American Express payments may be made at the cashier's window across from the Bookstore.

By phone:

Phone in credit card information to 575.769.4132 or 575.769.4035.

Online:

Login to *Pathway* at pathway.clovis.edu

- Click on the **Student Tab**
- Click on **Pay Here** under *Registration Tools*

Third-Party Sponsor:

If a third party (i.e., employer or government agency) is paying tuition and fees on a student's behalf, either the student or the third party must provide a copy of the authorization to the cashier at the time of registration.

Deferred Payment Plan:

CCC offers a deferred payment plan administered by TouchNet Information Solutions. To initiate payment plan, login to *Pathway* at pathway.clovis.edu. Students must have a checking or credit card account to schedule and make payments, and students must be enrolled in at least three credit hours to take advantage of the payment plan. Students should initiate the contract and make initial payment at the time of registration to confirm their registration. Students are charged a non-refundable fee of \$10 to use the deferred payment plan.

IMPORTANT FAFSA INFORMATION: Financial Aid students meeting the priority deadline of December 16, 2019 will be guaranteed to have their financial aid processed by the first day of classes. To meet a priority deadline, you must have been admitted to or be currently enrolled in a degree-seeking program at CCC, have submitted a valid FAFSA to the federal government with the results received by CCC, be in good standing for financial aid, and submit all additional documentation required, if any, for the completion of your file. Any required corrections could delay completion of your file. You should login to *PATHWAY* to check for any outstanding financial aid documents and/or requirements.

For a complete list of course and program fees, please visit www.clovis.edu/fees



MISSION STATEMENT

To provide high quality education and training that improves the lives of all students and ignites economic vitality in the communities we serve.

VISION STATEMENT

To become *the college of choice* for students seeking to improve their lives and for employers seeking to develop and grow a highly skilled workforce.

EXCELLENCE

We insist on providing high quality, relevant education and training provided by highly talented faculty and staff who encourage and motivate our students to succeed.

DIVERSITY

We seek to provide a safe environment for open and respectful dialog among individuals and groups from varied backgrounds and experiences.

COLLABORATION

We pursue meaningful partnerships because we believe we must all work together to make a difference in our community and the world.

FLEXIBILITY

We seek to be creative in the times and methods we use to offer education and training because we know that our students have families and jobs that place important demands on their time.

OPTIMISM

We strive to be the beacon of hope for our students and for the community because we know education improves the lives of not only the students we serve, but also their families and the community overall.

RESPECT

We strive to be respectful and responsive in our interactions with students, employers, and community members.