

SUMMER 2020 COURSE SCHEDULES

REGISTRATION BEGINS APRIL 13
CLASSES START JUNE 8



Clovis Community College

IMPORTANT DATES

Summer Registration begins **April 13, 2020**

Senior Citizen registration begins on **April 14** and ends on the last day of registration for the term listed below.

Classes Begin/End.....June 8 - July 31

Last day to register, add, or drop a class..... June 12
or change from audit to credit

Last day to change from credit to audit July 6

Last day to withdraw from a class July 17
(Workshops: before the first meeting)

Holiday Closures

Memorial Day May 25

Independence Day July 3

Graduation Application Deadline

Summer Diploma/Certificate July 17

Ceremony

Nurses' Pinning July 30

Refund Schedule

Full refund of tuition and fees will be issued on canceled classes. Refunds are processed after registration closes and financial aid is complete and will be mailed to students approximately four weeks after registration closes. If you have any questions, contact the Business Affairs Office at [575.769.4132](tel:575.769.4132) or see www.clovis.edu/fees.

Students who drop a workshop must notify the Business Affairs Office to begin the refund process.

Regular 8-Week Term

June 8-12.....100% refund

June 13 - July 310% refund

Workshops

Before the first meeting.....100% refund

This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: clovis.edu/consumerinfo.

Accounting

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20625	ACCT	2110	2N0	4	Principles of Accounting I		ONLINE	Turner, Monica	\$50

Anthropology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20626	ANTH	1140	2N0	3	Intro to Cultural Anthropology		ONLINE	Schipani, Alexandra	\$50
20732	ANTH	1180	2N0	3	The Dawn of Humanity		ONLINE	Schipani, Alexandra	\$50

Art History

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20627	ARTH	1110	2N0	3	Art Appreciation		ONLINE	Anderson, Marsha	\$50

Art Studio

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20631	ARTS	1320	201	3	Ceramics I	TR	6:00 pm-8:30 pm	TBD	\$20
20629	ARTS	1340	201	3	Functional Ceramics I	MW	4:00 pm-6:30 pm	TBD	\$20
20628	ARTS	1410	2N0	3	Introduction to Photography		ONLINE	Berrett, Patrick	\$50

ARTS 1410 classes require specific camera equipment. For more information, please call Carolyn Lindsey at 575.769.4957 or 575.769.4932.

20630	ARTS	2340	201	3	Raku	TR	6:00 pm-8:30 pm	TBD	\$20
20632	ARTS	2891	201	3	Art for the Elementary Teacher	MTWRFs	9:00 am-5:00 pm	Pickett, Corey	

ARTS 2891 will only meet for one week - July 20-25, 2020.

Automotive Technology

The Automotive Technology program runs Monday - Thursday from 7 a.m. to 12:15 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students must complete AT 100 with a C or better, complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

Biology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20633	BIOL	1110C	2N0	4	General Biology Lecture/Lab		ONLINE	Newton, Joy	\$50
20634	BIOL	1130C	2N0	4	Intro Anat/Phys Lec/Lab NonMaj		ONLINE	Newton, Joy	\$50
20636	BIOL	2210C	201	4	Human Anat/Phys I Lec/Lab	MTWR	9:00 am-11:30 am	Sloan, Nancy	\$20
20635	BIOL	2210C	202	4	Human Anat/Phys I Lec/Lab	MTWR	12:00 pm-2:30 pm	Roberts, Cory	\$20
20637	BIOL	2210C	2N0	4	Human Anat/Phys I Lec/Lab		ONLINE	Roberts, Cory	\$50
20638	BIOL	2225C	201	4	Human Anat/Phys II Lec/Lab	MTWR	9:00 am-11:30 am	Newton, Joy	\$20
20639	BIOL	2225C	2N0	4	Human Anat/Phys II Lec/Lab		ONLINE	Kuykendall, Todd	\$50
20640	BIOL	2310C	201	4	Microbiology Lecture/Lab	MTWR	3:00 pm-5:30 pm	Hughes, Michelle	\$20
20641	BIOL	2310C	2N0	4	Microbiology Lecture/Lab		ONLINE	Hughes, Michelle	\$50

Business Administration

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20642	BUSA	1110	2N0	3	Introduction to Business		ONLINE	Reed, Melissa	\$50

Business Computer Information Systems

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20648	BCIS	1110	2N0	3	Fund of Info Literacy /Systems		ONLINE	Walker, Raymond	\$50

BCIS 1110 covers the Microsoft Office 2019/Office 365 Windows versions of Word, Excel, Access, and PowerPoint.

Business and Office Technology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20325	BOFT	101	2N0	1	Personal Keyboarding		ONLINE	Ewers, Dannette	\$50
20326	BOFT	102	2N0	1	Computerized 10-Key Operations		ONLINE	Ewers, Dannette	\$50

Chemistry

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20643	CHEM	1120C	2N0	4	Intro to Chem Lec/Lab Non-Maj		ONLINE	Jones, Krista	\$50
20735	CHEM	1215C	2N0	4	Gen Chem I Lec/Lab for STEM		ONLINE	Robinson, Lilly	\$50

Communication

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20646	COMM	1130	201	3	Public Speaking	MW	6:00 pm-8:30 pm	Chavez, Simon	
20647	COMM	1130	2N0	3	Public Speaking		ONLINE	Hardin, Stephen	\$50
20644	COMM	2120	201	3	Interpersonal Communication	TR	6:00 pm-8:30 pm	Chavez, Simon	
20645	COMM	2120	2N0	3	Interpersonal Communication		ONLINE	Chavez, Simon	\$50

Computer Information Systems

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20035	CIS	101	2N0	3	Fund of Computer Concepts		ONLINE	Davis, Patrick	\$50
20570	CIS	204	2N0	3	Cisco CCNA Security		ONLINE	Davis, Terry	\$50

No textbook is required for CIS 204.

Cosmetology

The Cosmetology program runs Monday - Thursday from 8 a.m. to 5 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

Criminal Justice

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20649	CJUS	1110	2N0	3	Intro to Criminal Justice		ONLINE	Richeson, J	\$50
20650	CJUS	2350	2N0	3	Organized Crime/Terrorism		ONLINE	Richeson, J	\$50

Early Childhood Education

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20651	ECED	1110	2N0	3	Child Growth, Dev & Learning		ONLINE	Imondi, Laura	\$50
20652	ECED	1115	2N0	2	Health, Safety, & Nutrition		ONLINE	Imondi, Laura	\$50

Early Childhood Education (Continued)

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20654	ECED	1120	2N0	3	Guiding Young Children		ONLINE	Nigreville, Carrie	\$50
20655	ECED	1125	2N0	3	Assessment Child/Eval Program		ONLINE	Boreing, Karen	\$50
20653	ECED	1130	2N0	3	Family & Comm Collaboration		ONLINE	Boreing, Karen	\$50

Economics

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20656	ECON	2110	2N0	3	Macroeconomic Principles		ONLINE	Kuykendall, Robin	\$50
20657	ECON	2120	2N0	3	Microeconomic Principles		ONLINE	Kuykendall, Robin	\$50

Electrical Maintenance

The Electrical Maintenance program is part of the Industrial Technology program and trains students in fundamentals of electricity, control systems, planning, design, and power generation and prepares students for jobs that rely on integrated systems. This program is two semesters and runs Tuesdays & Thursdays from 5:30 to 9:15 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

Emergency Medical Services

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20595	EMS	115	2N0	4	Anat/Phys for EMS Professional		ONLINE	Burns, Karen	\$50

English

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20658	ENGL	1110	201	3	Composition I	MW	3:00 pm-5:30 pm	D'Amour, Linda	
20659	ENGL	1110	2N0	3	Composition I		ONLINE	Johnson, Janett	\$50
20660	ENGL	1120	201	3	Composition II	MW	6:00 pm-8:30 pm	Brown, Shauma	
20661	ENGL	1120	2N0	3	Composition II		ONLINE	Nagy, Paul	\$50
20663	ENGL	1410	2N0	3	Introduction to Literature		ONLINE	Nagy, Paul	\$50
20662	ENGL	2380	2N0	3	Introduction to Short Fiction		ONLINE	Johnson, Janett	\$50

Esthetics/Nail Tech

The Esthetics/Nail Tech program is a combined program that runs Monday-Thursday from 8 a.m. to 5 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

Health Care Assistant

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20076	HCA	101	201	6	Health Care Assistant	WR	9:00 am-2:00 pm	Kauffman/West	\$40

Health Education (HPE Academic Courses)

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20699	HLED	1130	2N0	3	Concepts of Health & Wellness		ONLINE	Heath, Bradley	\$50
20698	HLED	1220	2N0	2	Personal Health Management		ONLINE	Heath, Bradley	\$50

History

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20664	HIST	1110	2N0	3	United States History I		ONLINE	Bridinger De Leon, Vicki	\$50
20665	HIST	1120	2N0	3	United States History II		ONLINE	Bridinger De Leon, Vicki	\$50
20666	HIST	1140	2N0	3	World History II		ONLINE	Anderson, Aaron	\$50
20667	HIST	2110	201	3	Survey of New Mexico History	MW	9:00 am-11:30 am	Bridinger De Leon, Vicki	
20668	HIST	2110	2N0	3	Survey of New Mexico History		ONLINE	Anderson, Aaron	\$50

Humanities

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20669	HUMN	1110	2N0	3	Intro to World Humanities I		ONLINE	Henry, Robin	\$50
20670	HUMN	2110	2N0	3	Intro to World Humanities II		ONLINE	Henry, Robin	\$50

Industrial Technology

The Industrial Technology program offers concentrations in Plant Operations & Equipment and Wind Energy. The program runs Monday - Friday from 8 a.m. to 12 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

Legal Studies (Paralegal)

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20671	LEST	229	2N0	3	Contract Law		ONLINE	Talbert, Laura	\$50
20672	LEST	281	2N0	3	Real Estate Law		ONLINE	Talbert, Laura	\$50

Management

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20673	MGMT	2110	2N0	3	Principles of Management		ONLINE	Turner, Monica	\$50

Marketing

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20674	MKTG	2110	2N0	3	Principles of Marketing		ONLINE	Reed, Melissa	\$50

Mathematics

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20677	MATH	1130	2N0	3	Survey of Mathematics		ONLINE	Schwertner-Watson, Erin	\$50
20675	MATH	1215	2N0	4	Intermediate Algebra		ONLINE	Finney, Brandon	\$50
20676	MATH	1220	2N0	3	College Algebra		ONLINE	Finney, Brandon	\$50
20697	MATH	1350	2N0	4	Introduction to Statistics		ONLINE	TBD	\$50

Nursing

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20678	NSG	105	201	3	Medical Terminology	T	9:00 am-2:00 pm	Stephens, Andrea	
20419	NSG	105	2N0	3	Medical Terminology		ONLINE	West, Toni	\$50
20497	NSG	128	2N0	4	Pathophysiology		ONLINE	Jones, Robin	\$50
20562	NSG	150	2N0	3	Healthcare Ethics		ONLINE	McGill, Shawna	\$50

The Nursing Program runs Monday-Thursday with exams usually given on Fridays. The application is available at www.clovis.edu/nursing and should be submitted along with transcripts to the Office of Admissions. Deadlines to submit applications are July 1 for Fall and October 1 for Spring.

Nutrition

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20679	NUTR	2110	2N0	3	Human Nutrition		ONLINE	Whittington, Callie	\$50

Occupational Technology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20140	OT	122	201	2	Woodworking I	MW	6:45 pm-9:15 pm	Oborny, Francis	
20141	OT	122	202	2	Woodworking I	TR	6:45 pm-9:15 pm	Oborny, Robert	
20142	OT	123	201	2	Woodworking II	MW	6:45 pm-9:15 pm	Oborny, Francis	
20143	OT	123	202	2	Woodworking II	TR	6:45 pm-9:15 pm	Oborny, Robert	

Philosophy

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20683	PHIL	2110	2N0	3	Introduction to Ethics		ONLINE	Rush, Rajka	\$50
20733	PHIL	2230	2N0	3	Philosophical Thought		ONLINE	Rush, Rajka	\$50

Physical Education (HPE Activity Courses)

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20716	PHED	1140	201	1	Zumba	MW	5:00 pm-6:40 pm	Williamson, Christine	
20727	PHED	1230	201	1	Individual Sport: Golf	MW	7:30 am-9:10 am	Heath, Bradley	
<i>Students must provide their own golf clubs.</i>									
20728	PHED	1230	202	1	Individual Sport: Tennis	MW	7:00 pm-8:40 pm	TBD	
20703	PHED	1320	201	1	Aqua Fit: Senior Aquatics	MTWR	3:00 pm-3:50 pm	Williamson, Christine	\$20
20704	PHED	1320	202	1	Aqua Fit: Water Aerobics	MTWR	8:00 am-8:50 am	Arnett, Emily	\$20
20706	PHED	1320	203	1	Aqua Fit: Water Aerobics	MTWR	5:00 pm-5:50 pm	TBD	\$20
20708	PHED	1410	201	1	Yoga: Beginning Yoga	MW	5:00 pm-6:40 pm	Chavez, Yolanda	
20709	PHED	1410	202	1	Yoga: Beginning Yoga	TR	9:30 am-11:10 am	Borden, Heidi	

Physical Education (HPE Activity Courses) Continued

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20710	PHED	1410	203	1	Yoga: Beginning Yoga	TR	5:00 pm-6:40 pm	Chavez, Yolanda	
20711	PHED	1430	201	1	Pilates	MTWR	9:00 am-9:50 am	Williamson, Christine	
20712	PHED	1510	201	1	Training: Body Sculpting	MTWR	8:00 am-8:50 am	Williamson, Christine	
20715	PHED	1510	202	1	Training: Body Sculpting	MTWR	1:00 pm-1:50 pm	Williamson, Christine	
<i>This class is recommended for senior citizens.</i>									
20713	PHED	1510	203	1	Training: Beg. Weight Training	MTWR	12:00 pm-12:50 pm	Heath, Bradley	
20714	PHED	1510	204	1	Training: Circuit Training	TR	5:00 pm-6:40 pm	Williamson, Christine	
20700	PHED	1610	201	1	Fitness for Life	TBD	TBD	Heath, Bradley	
20721	PHED	1620	201	1	Fitness: Indoor Cycling	MTWR	6:10 am-7:00 am	O'Rear, Tammi	
20722	PHED	1620	202	1	Fitness: Indoor Cycling	MW	9:00 am-10:40 am	Roberts, Valerie	
20723	PHED	1620	203	1	Fitness: Indoor Cycling	MW	4:00 pm-5:40 pm	Roberts, Valerie	
20724	PHED	1620	204	1	Fitness: Indoor Cycling	TR	9:00 am-10:40 am	Heath, Bradley	
20725	PHED	1620	205	1	Fitness: Walking for Fitness	MTWR	7:30 am-8:20 am	Roberts, Valerie	
20726	PHED	1620	206	1	Fitness: Core Fitness I	MTWR	12:00 pm-12:50 pm	Williamson, Christine	
20717	PHED	1710	201	1	Martial Arts: Self-Defense	MT	6:30 pm-8:10 pm	Watson, Michael	
20729	PHED	2230	201	1	Ind Sport II: Int. Racquetball	MW	6:00 pm-7:40 pm	TBD	
20730	PHED	2230	202	1	Individ. Sport II: Int. Tennis	TR	7:00 pm-8:40 pm	Heath, Bradley	
20718	PHED	2280	201	1	Volleyball II	TR	6:30 pm-8:10 pm	TBD	
20719	PHED	2996	201	1	Topics in PE: Boot Camp	MTWR	9:00 am-9:50 am	Arnett, Emily	
20720	PHED	2996	202	1	Topics in PE: Mindful/Meditatn	MW	3:00 pm-4:40 pm	Chavez, Yolanda	
20734	PHED	2996	203	1	Topics in PE: Tai Chi	F	1:00 pm-2:40 pm	McConnell, Heather	

Physical Therapist Assistant

The Physical Therapist Assistant Program runs Tuesday-Friday. The application is available at www.clovis.edu/pta and should be submitted along with transcripts and observation hours log to the Office of Admissions. The deadline to submit applications is July 1.

Political Science

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20684	POLS	1120	2N0	3	American National Government		ONLINE	Rapp, Gregory	\$50

Psychology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20685	PSYC	1110	201	3	Introduction to Psychology	MTWR	10:30 am-11:45 am	Grussendorf, Erika	
20686	PSYC	1110	202	3	Introduction to Psychology	MTWR	4:00 pm-5:15 pm	Smith, Marcus	
20687	PSYC	1110	2N0	3	Introduction to Psychology		ONLINE	Grussendorf, Erika	\$50
20688	PSYC	2120	2N0	3	Developmental Psychology		ONLINE	Sena, Mindy	\$50
20689	PSYC	2140	2N0	3	Child Psychology		ONLINE	Piepkorn, Jennie	\$50
20731	PSYC	2445	2N0	3	Parenting Skills		ONLINE	Smith, Marcus	\$50

Radiologic Technology

The Radiology Program runs Monday-Thursday. The application is available at www.clovis.edu/radt and should be submitted along with transcripts to the Office of Admissions. The deadline to submit applications is July 1.

Religion

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20693	RELG	1110	2N0	3	Intro to World Religions		ONLINE	Bush, David	\$50
20690	RELG	1510	2N0	3	Life of Christ		ONLINE	Kirby, Richard	\$50
20691	RELG	2220	2N0	3	Women of the Bible		ONLINE	Kirby, Richard	\$50
20692	RELG	2230	2N0	3	Men of the Bible		ONLINE	Kirby, Richard	\$50

Sociology

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20694	SOCI	1110	2N0	3	Introduction to Sociology		ONLINE	Richeson, J	\$50

Spanish

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20695	SPAN	1110	2N0	4	Spanish I		ONLINE	Guillen, Teresa	\$50
20696	SPAN	1120	2N0	4	Spanish II		ONLINE	Guillen, Teresa	\$50

Transitional Studies

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	INSTRUCTOR	FEES
20556	TRST	0910	201	3	Basic Writing Skills I	MW	12:00 pm-2:30 pm	TBD	
20557	TRST	0911	201	3	Basic Writing Skills II	MW	6:00 pm-8:30 pm	Marshall, Amy	
20563	TRST	0920	201	3	Basic Reading Skills I	TR	9:00 am-11:30 am	Thomas, Erin	
20564	TRST	0921	201	3	Basic Reading Skills II	MW	9:00 am-11:30 am	TBD	
20598	TRST	0921	2N0	3	Basic Reading Skills II		ONLINE	Thomas, Erin	\$50
20565	TRST	0930	201	4	Basic Algebra I	MTWR	10:30 am-12:10 pm	TBD	
20566	TRST	0930	2N0	4	Basic Algebra I		ONLINE	TBD	\$50
20567	TRST	0931	201	4	Basic Algebra II	MTWR	12:30 pm-2:10 pm	TBD	
20568	TRST	0931	2N0	4	Basic Algebra II		ONLINE	Finney, Brandon	\$50

Welding

The full-time Welding program runs Monday - Thursday from 7 a.m. to 12 p.m. To apply students should call **575.769.4113** or stop by Room 151. Students will need to complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2020.

PATHWAY ONLINE SERVICES PORTAL

Pathway is CCC's online services portal for students to access information and services. When you are admitted to CCC, you will be issued a C-Number for accessing your Pathway account. For help with Pathway, please call the CCC Help Desk at [575.769.4969](tel:575.769.4969).

pathway.clovis.edu

- Register, add, or drop classes
- Access Student Email
- View Transcripts
- Access Library Resources
- ...and more!

REGISTRATION & NEW STUDENT INFO

ACCUPLACER ASSESSMENT

All students enrolling for the first time in courses with a math component, a writing component, or courses that require extensive reading are required to take the Accuplacer assessment before registering. The Accuplacer assessment is given in the Testing Center. Students are required to register for the appropriate level of classes indicated by the results of the assessment.

The computerized assessment is free and covers mathematics, writing, and reading. Low scores will not keep students from enrolling in college, but some courses and programs have minimum score requirements.

Students may be exempt from taking the Accuplacer assessment if they have other test scores (e.g., ACT/SAT) that demonstrate college level skills. A valid picture identification is required when testing. After completing the assessment, take a copy of your Accuplacer Student Score Report to your Academic Advisor.

For more information on the Accuplacer assessment, including Testing Center hours of operation, call the Testing Center at [575.769.4088](tel:575.769.4088).

ADVISING

All students are encouraged to contact an Advisor prior to registering for assistance with course selection. The following students are required to meet with an Academic Advisor:

- First-time, degree-seeking students
- All Financial Aid students
- Students applying for Veteran's Assistance
- Students returning from academic probation or suspension status

Advisors are available on a walk-in basis. Each Advisor specializes in different major fields and student needs. Please contact the Academic Advising Office at [575.769.4020](tel:575.769.4020) or email academic.advising@clovis.edu for hours of operation or more information.

BOOKS AND SUPPLIES

Books and supplies are available at CCC's Bookstore. Please purchase your books prior to your first class meeting. More information regarding book orders and rentals can be found at www.clovis.edu/bookstore.

CLASS CANCELLATIONS

Classes may be canceled for lack of enrollment or if an instructor is unavailable. Please login to your CCC student email via Pathway at pathway.clovis.edu to see if any of your classes have been canceled. If so, please check the online schedule or see an Advisor to select an alternate class.

CLASSROOM LOCATION

To view your classroom location online, login to Pathway at pathway.clovis.edu, click on the **Student Tab**, click on the **Student Detail Schedule** in the Student Quick Links box in the middle column, select your term, and then click **submit**.

Complete classroom locations and instructor listings will be posted at the main entrances of the campus during the first week of classes.

NOTICE OF NON-DISCRIMINATION

Clovis Community College does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, spousal affiliation, gender identity, veteran status, physical or mental disability, serious medical condition, or age in its programs and activities. The following personnel have been designated to handle inquiries regarding the non-discrimination policies:

Mr. Freddie Salazar, Director of Security
417 Schepps Blvd. Clovis, NM 88101, Room 134
[575.769.4144](tel:575.769.4144)

Ms. Regina Dart, Director of Human Resource Services
417 Schepps Blvd. Clovis, NM 88101, Room 112
[575.769.4189](tel:575.769.4189)

For further information on notice of non-discrimination, visit wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm for the address and phone number of the office that serves your area, or call [1.800.421.3481](tel:1.800.421.3481).

PARKING REGISTRATION

Clovis Community College encourages all students to register their vehicles with the Security Office in the Dr. H. A. Miller Student Services Center. You will need your license plate number along with the state of registration and make, model, year, and color of your vehicle to receive your free CCC decal.

SPECIAL SERVICES & ACADEMIC CASE MANAGEMENT

Students who need assistance for a disability or disabling condition or who need help dealing with personal or educational issues can contact the Special Services and Academic Case Management Coordinator at [575.769.4099](tel:575.769.4099).

STUDENT EMAIL

All CCC students will be issued an email address. After you are accepted for admission, you will receive a letter detailing login instructions. Student email is CCC's primary method of communication with students. Announcements sent to your email account will contain important information including important deadlines and academic progress; therefore, you should check your CCC email account frequently. Your instructors will also use this email address to contact you. For assistance logging in, call [575.769.4969](tel:575.769.4969).

STUDENT ID CARD

You will need your student ID card to use resources in the Center for Student Success, Health and Fitness Center (gym), and the Library or to charge your books to your financial aid account in the Bookstore and to pick up financial aid and/or payroll checks. Your student ID card may also be required for identification upon request from Security staff. Your first student ID card is free. A \$10 replacement fee is required for lost cards and should be paid at the Business Office cashier's window.

Please bring your class schedule and a picture ID to the Security Office in the Dr. H. A. Miller Student Services Center to receive your student ID card.

WITHDRAWING FROM CLASSES

If you withdraw from a class after the last day of late registration, the withdrawal will be recorded as "W" on your transcript. If you feel you will be unable to complete a course successfully, you must withdraw in order to avoid a failing grade for the course. You can withdraw online at pathway.clovis.edu or complete a form in the Admissions and Records Office or in the CAFB Educational Services Office prior to the deadline. For more information, please contact the Admissions and Records office at [575.769.4025](tel:575.769.4025).

Please see the Academic Calendar at clovis.edu/academiccalendar for final withdrawal dates. Financial aid students should contact the Financial Aid office for information on how withdrawals may affect future financial aid. Withdrawing from a class is final and you cannot be reinstated.

TUITION, FEES, & PAYMENT

Deadline to pay for Summer 2020 Semester is midnight on May 22, 2020. After that date, payment must be made the day of registration.

If payment or other financial arrangement is not made by the payment deadline, class registrations may be voided. It is the student's responsibility to drop classes through the Admissions Office if he or she does not plan to attend. Do not assume registration will automatically be voided for nonpayment. Students who are dropped for nonpayment are encouraged to re-register and make payment arrangements to secure their classes; however, your original class(es) may be closed, and you may have to choose alternate classes.

TUITION AND FEES

Tuition charges are determined by residency status, the number of credit hours taken, and fees applicable to each course. See the following chart to calculate your tuition charges. Tuition and fees are subject to change due to legislative or Board of Trustee action.

Miscellaneous Fees

Student Fee*	\$40
Dishonored Check*	\$25
Graduation	
Certificate/Participating*	\$40
Diploma/Participating*	\$40
Replacement diploma/certificate*	\$25
Health and Fitness Center	
Swimming Pool Usage*	\$20
1-Day Pass*	\$5
5-Day Pass*	\$20
Hybrid Course Fee* (per course)	\$25
ID Card Replacement Fee*	\$10
ITV Long Distance Learning* (per credit hour)	\$4
Official Transcript Fee* (plus applicable shipping fees)	\$6
Online Course Fee* (per course)	\$50
Technology and Facilities Fee* (per credit hour)	\$10

***Fees are non-refundable**

Credit Hour	NM Resident In-District	NM Resident Out-of-District	Non-Resident	Senior Citizen \diamond	Technology & Facility Fee
1	44	54	111	5	10
2	88	108	222	10	20
3	132	162	333	15	30
4	176	216	444	20	40
5	220	270	555	25	50
6	264	324	666	30	60
7	308	378	777	35	70
8	352	432	888	40	80
9	396	486	999	45	90
10	440	540	1110	50	100
11	484	594	1221		110
12	528	648	1332		120
13-18+	528	648	1332		120
19	572	702	1443		130
Each Additional Hour	44	54	111		10

‡You can enroll in 13-18 credits for the same cost as 12 credit hours. \diamond Senior Citizens must register on or after **April 14** to be eligible for the reduced rate.

RESIDENCY STATUS FOR TUITION PURPOSES

Tuition charges are determined by your residency status. The Admissions and Records Office classifies residency status for you when your completed application is received and processed. Residency is based on the following definitions:

Resident In-District: Students whose legal state of residency is New Mexico, who live within the boundaries of the Clovis Community College tax district, and who have lived in New Mexico for the past 12 consecutive months.

Resident Out-of-District: Students whose legal state of residency is New Mexico, and who have lived in New Mexico for the past 12 consecutive months, but who live outside of the Clovis Community College tax district.

Any Texas residents who reside within a 135-mile radius of CCC will be assessed in-state, out-of-district tuition.

Non-Resident: Students whose legal state of residency is not New Mexico or who have not lived in New Mexico for the past 12 consecutive months.

Petitions for In-State Tuition Classification: You must petition for changes to your residency status by completing a Petition for Resident Tuition Classification. This form is available in the Admissions and Records Office. All requirements must be met by **June 8, 2020** and documentation submitted to the Admissions and Records Office by **June 26, 2020**.

Military Exemption: Military personnel and their dependents qualify for in-state tuition rates. Contact the Admissions and Records Office at [575.769.4025](tel:575.769.4025) or the CAFB Educational Services Office at [575.784.6295](tel:575.784.6295) for assistance.

FINANCIAL AID

Students eligible for financial aid who would like to charge their tuition and fees must set up a Pending Financial Aid Payment Plan (PFAPP), **even if their file is complete**. Students who withdraw before their financial aid checks are disbursed may lose their eligibility and may be responsible for payment of tuition, fees, books, and miscellaneous charges.

Financial aid students who stop attending, withdraw, or are administratively withdrawn from classes before **July 10, 2020** may be subject to a Federal Refund Calculation.

If you are using Financial Aid, please contact the Financial Aid Office prior to withdrawing. Withdrawing from a class is final and you cannot be reinstated. Contact the Admissions and Records Office at [575.769.4025](tel:575.769.4025) or email admissions@clovis.edu if you need assistance.

Students with a PFAPP may charge books and supplies **June 1 – 12, 2020** (based on remaining eligibility).

Visit the Financial Aid Office or call [575.769.4060](tel:575.769.4060) or email finaid@clovis.edu for more detailed information.

SCHOLARSHIPS

CCC has many scholarships available, ranging from \$100 to \$1,000 per year. Students are encouraged to apply for scholarships to lessen the need for loans or part-time work to attend school. These scholarships are made possible by generous contributions to the College and CCC Foundation.

Apply online for dozens of CCC scholarships at clovis.academicworks.com.

SENIOR CITIZEN DISCOUNT

Senior citizens may register beginning **April 14, 2020** and pay the reduced rate of \$5 per credit hour. Senior citizens who register prior to **April 14, 2020** are not eligible for the senior citizen discount. Qualifications for senior citizen discount:

- Must be 65 years of age by **June 26, 2020**
- Must be **classified as a** New Mexico resident
- Must enroll for **10 credit** hours or less during the semester

Senior citizen students must pay any course fees associated with classes. Senior citizens enrolled at CCC and who receive a reduction in tuition are entitled to all rights and privileges afforded all students.

PAYMENT OPTIONS

In-person: Cash, money orders, checks (made payable to Clovis Community College), MasterCard, Visa, Discover, and American Express payments may be made at the cashier's window across from the Bookstore.

By phone: Phone in credit card information to [575.769.4132](tel:575.769.4132) or [575.769.4035](tel:575.769.4035).

Online: Login to *Pathway* at pathway.clovis.edu

- Click on the **Student Tab**
- Click on **Pay Here** with TouchNet under Registration Tools

Third-Party Sponsor:

If a third party (i.e., employer or government agency) is paying tuition and fees on a student's behalf, either the student or the third party must provide a copy of the authorization to the cashier at the time of registration.

Deferred Payment Plan:

CCC offers a deferred payment plan administered by TouchNet Information Solutions. To initiate payment plan, login to Pathway at pathway.clovis.edu. Students must have a checking or credit card account to schedule and make payments, and students must be enrolled in at least three credit hours to take advantage of the payment plan. Students should initiate the contract and make initial payment at the time of registration to confirm their registration. Students are charged a non-refundable fee of \$10 to use the deferred payment plan.

IMPORTANT FAFSA INFORMATION

Financial Aid students meeting the priority deadline of **May 4, 2020** will be guaranteed to have their financial aid processed by the first day of classes. To meet a priority deadline, you must have been admitted to or be currently enrolled in a degree-seeking program at CCC, have submitted a valid FAFSA to the federal government with the results received by CCC, be in good standing for financial aid, and submit all additional documentation required, if any, for the completion of your file. Any required corrections could delay completion of your file. You should login to PATHWAY to check for any outstanding financial aid documents and/or requirements.

Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: www.clovis.edu/consumerinfo.



REGISTER ONLINE:
clovis.edu/register

For a complete list of course and program fees,
please visit clovis.edu/fees