



**Clovis
Community
College**



SUMMER 2017

COURSE SCHEDULE

**Registration begins April 10, 2017.
Classes start June 5.**

This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: www.clovis.edu/consumerinformation.



**REGISTER ONLINE:
WWW.CLOVIS.EDU/REGISTER**

Important Dates

Spring Registration begins April 10, 2017
Senior Citizen registration begins on April 11 and ends on the last day of registration for the term listed below.

Classes Begin/End June 5 - July 28

Last day to register, add, or drop a class..... June 9
or change from audit to credit

Last day to change from credit to audit June 30

Last day to withdraw from a class July 14
(Workshops: before the first meeting)

Holiday Closures

May 29 Memorial Day
July 4..... Independence Day

Graduation Application Deadline

July 14..... Summer Diploma/Certificate

Ceremony

July 28..... Nurses' Pinning

Refund Schedule

Full refund of tuition and fees will be issued on cancelled classes. Refunds are processed after registration closes and financial aid is complete and will be mailed to students approximately four weeks after registration closes. If you have any questions, contact the Business Affairs Office at 575.769.4132 or see www.clovis.edu/fees. Students who drop a workshop must notify the Business Affairs Office to begin the refund process.

Regular 8-Week Term

June 5-9 100% refund
June 10 - July 28..... 0% refund

Workshops

Before the first meeting 100% refund

SUMMER CLASSES (8 WEEKS)

JUNE 5 - JULY 28

ACADEMIC CAREER STUDIES

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20003	ACS 102	201	3	Freshman Seminar	MTWR	10:30am-11:45am	CCC	Grim	
20190	ACS 102	2N0	3	Freshman Seminar			Online	Brandon	\$50

ACCOUNTING

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20001	ACCT 201	2N0	4	Introductory Accounting I			Online	Sanchez	\$50

ANTHROPOLOGY

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20374	ANTH 243	2N0	3	Intro to Cultural Anthropology			Online	Steele	\$50

ART

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20009	ART 131	2N0	3	Art Appreciation			Online	Anderson	\$50
20523	ART 205	2N0	3	Computer Animation I			Online	Hurlebusch	\$50
20525	ART 217	2N0	3	Digital Photography			Online	Berrett	\$50

ART 217 classes require specific camera equipment. For more information, please call Carolyn Lindsey at 575.769.4957 or 575.769.4932.

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20485	ART 231	201	3	Pottery I	TR	4:00pm-6:30pm	CCC	Amaro	\$20
20526	ART 247	2E0	3	Printmaking I	S	9:00am-5:00pm	CCC	Lindsey	\$20

This class will meet on Saturdays, 05/20/17 – 06/24/17. For more information, please call Carolyn Lindsey at 575.769.4957 or 575.769.4932.

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20401	ART 273	201	3	Hot Glassblowing	TR	12:15pm-2:45pm	CCC	Adkins	\$50
20527	ART 275	2N0	3	Multimedia Web Design			Online	Davis	\$50

AUTOMOTIVE TECHNOLOGY



The Automotive Technology program runs Monday – Thursday from 7 a.m. to 12:15 p.m. To apply, students should call 575.769.4113 or stop by Room 151. Students must complete AT 100 with a C or better, complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2017.

BIOLOGY

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20018	BIOL 113	2N0	4	Biology for General Ed / Lab			Online	Luna	\$50
20019	BIOL 115	2N0	4	Human Biology and Lab			Online	Arth	\$50
20020	BIOL 211	201	4	Human Anat / Phys I / Lab	MTWR	12:00pm-2:30pm	CCC	Roberts	\$20
20021	BIOL 211	2N0	4	Human Anat / Phys I / Lab			Online	Kuykendall	\$50
20022	BIOL 212	201	4	Human Anat / Phys II / Lab	MTWR	9:00am-11:30am	CCC	Scroggins	\$20
20023	BIOL 212	2N0	4	Human Anat / Phys II / Lab			Online	Kuykendall	\$50
20025	BIOL 222	201	4	Microbiology and Lab	MTWR	3:00pm-5:30pm	CCC	Hughes	\$20
20299	BIOL 222	2N0	4	Microbiology and Lab			Online	Hughes	\$50

BUSINESS ADMINISTRATION

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20015	BAD 151	2N0	3	Introduction to Business			Online	Reed	\$50

BUSINESS AND OFFICE TECHNOLOGY

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20325	BOFT 101	2N0	1	Personal Keyboarding			Online	Ewers	\$50
20326	BOFT 102	2N0	1	Computerized 10-Key Operations			Online	Ewers	\$50

CHEMISTRY

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20032	CHEM 113	201	4	Chemistry for Gen Ed / Lab	MTWR	9:00am-11:30am	CCC	Doolittle	\$15
20191	CHEM 113	2N0	4	Chemistry for Gen Ed / Lab			Online	Powell	\$50
20493	CHEM 151	2N0	4	General Chemistry I and Lab			Online	Robino	\$50

COMMUNICATION

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20040	COMM 101	201	3	Interpersonal Comm.	MTWR	12:00pm-1:15pm	CCC	Chavez	
20459	COMM 101	202	3	Interpersonal Comm.	MW	6:00pm-8:30pm	CCC	Chavez	
20042	COMM 101	2N0	3	Interpersonal Comm.			Online	Chavez	\$50
20044	COMM 102	260	3	Public Speaking	MW	4:30pm-7:00pm	CAFB	Regnier	
20045	COMM 102	2N0	3	Public Speaking			Online	Hardin	\$50

COMPUTER INFORMATION SYSTEMS

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20317	CIS 090	2N0	0	Basic Computer Skills			Online		



SUMMER CLASSES (8 WEEKS)

JUNE 5 - JULY 28

COMPUTER INFORMATION SYSTEMS (CONTINUED)

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, INSTRUCTOR, FEES. Includes courses like Fund of Computer Concepts, Intro to Information Systems, Computer Animation I, and Multimedia Web Design.

COSMETOLOGY



The Cosmetology program runs Monday – Thursday from 8 a.m. to 5 p.m. To apply, students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2017.

CRIMINAL JUSTICE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, INSTRUCTOR, FEES. Includes Intro to Criminal Justice and Multicultural Law Enforcement.

EARLY CHILDHOOD EDUCATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, INSTRUCTOR, FEES. Includes Child Growth/Dev and Learn, Health, Safety and Nutrition, Family / Commun Collaboration, Guiding Young Children, and Assess of Child / Eval Prog.

ECONOMICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, INSTRUCTOR, FEES. Includes Principles of Macro Economics and Principles of Micro Economics.

ENGLISH

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Basic Writing Skills I and II, English Composition, and Introduction to Literature.

ESTHETICS / NAIL TECH



The Esthetics/Nail Tech program is a combined program that runs Monday – Thursday from 8 a.m. to 5 p.m. To apply, students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2017.

FAMILY CONSUMER SCIENCE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, INSTRUCTOR, FEES. Includes Introduction to Nutrition.

HEALTH AND PHYSICAL EDUCATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Water Walking, Aqua Aerobics, Yoga, Pilates, Cardio Cycling, Zumba, and Weight Training.

Students must provide their own golf clubs.

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Beginning Tennis, Challenge Tennis, Challenge Racquetball, and Boot Camp.

HEALTH CARE ASSISTANT

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Health Care Assistant.

HISTORY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Survey of Am Hist to 1865, Survey of Am Hist Since 1865, World Civilization II, and New Mexico History.

HUMANITIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Introduction to Humanities I.

INDUSTRIAL TECHNOLOGY



The Industrial Technology program offers concentrations in Plant Operations & Equipment and Wind Energy. The program runs Monday – Friday from 8 a.m. to 12 p.m. To apply, students should call 575.769.4113 or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2017.

LEGAL STUDIES (PARALEGAL)

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Administrative Law and Corporate Law.

MANAGEMENT

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Principles of Management.

MARKETING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Principles of Marketing.

MATHEMATICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Basic Algebra I and II, Intermediate Algebra, and College Algebra.

NURSING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Medical Terminology and Pathophysiology.



The Nursing program runs Monday – Thursday with exams usually given on Fridays. The application is available at www.clovis.edu/nursing and should be submitted along with transcripts to the Office of Admissions. Deadlines to submit applications are June 1 for Fall and October 1 for Spring.

OCCUPATIONAL TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Woodworking I and II.

PHILOSOPHY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Healthcare Ethics, Ethics, and Ethics.

PHYSICAL THERAPIST ASSISTANT



The Physical Therapist Assistant Program runs Tuesday – Friday. The application is available at www.clovis.edu/PTA and should be submitted along with transcripts and observation hours log to the Office of Admissions. The deadline to submit applications is June 1.

POLITICAL SCIENCE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes American National Government.

PSYCHOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Includes Introductory Psychology, Introductory Psychology, Human Growth / Development, and Child Psychology.

RADIOLOGIC TECHNOLOGY



The Radiology Program runs Monday – Thursday. The application is available at www.clovis.edu/RADT and should be submitted along with transcripts to the Office of Admissions. The deadline to submit applications is June 1.



READING

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20151	READ 095	201	3	Basic Reading Skills	MTWR	9:00am-10:15am	CCC	Heath	
20152	READ 097	201	3	College Reading	MTWR	10:30am-11:45am	CCC	Milazzo	

RELIGION

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20487	REL 201	2N0	3	Life of Christ			Online	Brandon	\$50
20154	REL 202	2N0	3	Women of the Bible			Online	Kesler	\$50
20267	REL 204	2N0	3	Men of the Bible			Online	Kesler	\$50

SOCIOLOGY

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20155	SOC 101	2N0	3	Introductory Sociology			Online	Richeson	\$50
20425	SOC 212	2N0	3	Contemporary Social Issues			Online	Richeson	\$50

SPANISH

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20159	SPAN 101	2N0	4	Beginning Spanish I			Online	Guillen	\$50
20160	SPAN 102	2N0	4	Beginning Spanish II			Online	Guillen	\$50

STATISTICS

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20161	STAT 213	2N0	4	Statistical Methods I			Online	Akhtar	\$50

WELDING



The Welding program runs Monday – Thursday from 7 a.m. to 12 p.m. To apply, students should call 575.769.4113 or stop by Room 151. Students will need to complete an OT application and meet the Accuplacer score requirements prior to being accepted to the program. Applications are now being accepted for Fall 2017.

REGISTRATION & NEW STUDENT INFO

ACCUPLACER ASSESSMENT

All students enrolling for the first time in courses with a math component, a writing component, or courses that require extensive reading are required to take the Accuplacer assessment before registering. The Accuplacer assessment is given in the Testing Center. Students are required to register for the appropriate level of classes indicated by the results of the assessment.

The computerized assessment is free and covers mathematics, English, and reading. Low scores will not keep students from enrolling in college, but some courses and programs have minimum score requirements.

Students may be exempt from taking the Accuplacer assessment if they have other test scores (e.g., ACT/SAT) that demonstrate college level skills. A valid picture identification is required when testing. After completing the assessment, take a copy of your Accuplacer Student Score Report to your Academic Advisor.

For more information on the Accuplacer assessment, including Testing Center hours of operation, call the Testing Center at 575.769.4088.

ADVISING

All students are encouraged to contact an Advisor prior to registering for assistance with course selection. The following students are required to meet with an Academic Advisor:

- First-time, degree-seeking students
- All Financial Aid students
- Students applying for Veteran's Assistance
- Students returning from academic probation or suspension status

Advisors are available on a walk-in basis. Each Advisor specializes in different major fields and student needs. Please contact the Academic Advising Office at 575.769.4020 or email academic.advising@clovis.edu for hours of operation or more information.

BOOKS AND SUPPLIES

Books and supplies are available at CCC's Barnes & Noble Bookstore. Please purchase your books prior to your first class meeting. More information regarding book orders and rentals can be found at www.clovis.edu/bookstore.

CLASS CANCELLATIONS

Classes may be cancelled for lack of enrollment or if an instructor is unavailable. Please login to your CCC student email via Pathway at pathway.clovis.edu to see if any of your classes have been cancelled. If so, please check the online schedule or see an Advisor to select an alternate class.

CLASSROOM LOCATION

To view your classroom location online, login to Pathway at pathway.clovis.edu, click on the **Student Tab**, click on the **Student Detail Schedule** in the *Student Quick Links box in the middle column*, select your *term*, and then click **submit**.

Complete classroom locations and instructor listings will be posted at the main entrances of the campus during the first week of classes.

PARKING REGISTRATION

Clovis Community College encourages all students to register their vehicles with the Security Office in the Dr. H. A. Miller Student Services Center. You will need your license plate number along with the state of registration and make, model, year, and color of your vehicle to receive your free CCC decal.

SCHOLARSHIPS

CCC has many scholarships available, ranging from \$100 to \$1,000 per year. Students are encouraged to apply for scholarships to lessen the need for loans or part-time work to attend school. These scholarships are made possible by generous contributions to the College and CCC Foundation.

Apply online for dozens of CCC scholarships at clovis.academicworks.com.

SENIOR CITIZEN DISCOUNT

Senior citizens may register beginning April 11, 2017 and pay the reduced rate of \$5 per credit hour. Senior citizens who register prior to April 11, 2017 are not eligible for the senior citizen discount. Qualifications for senior citizen discount:

- Must be 65 years of age by June 23, 2017
- Must be a New Mexico resident
- Must enroll for six credit hours or less during the semester

Senior citizen students must pay any course fees associated with classes. Senior citizens enrolled at CCC and who receive a reduction in tuition are entitled to all rights and privileges afforded all students.

SPECIAL SERVICES & ACADEMIC CASE MANAGEMENT

Students who need assistance for a disability or disabling condition or who need help dealing with personal or educational issues can contact the Special Services and Academic Case Management Coordinator at 575.769.4099.

STUDENT EMAIL

All CCC students will be issued an email address. After you are accepted for admission, you will receive a letter detailing login instructions. Student email is CCC's primary method of communication with students. Announcements sent to your email account will contain important information including important deadlines and academic progress; therefore, you should check your CCC email account frequently. Your instructors will also use this email address to contact you. For assistance logging in, call 575.769.4969.

STUDENT ID CARD

You will need your student ID card to use resources in the Center for Student Success, Health and Fitness Center (gym), and the Library or to charge your books to your financial aid account in the Bookstore and to pick up financial aid and/or payroll checks. Your student ID card may also be required for identification upon request from Security staff. Your first student ID card is free. A \$10 replacement fee is required for lost cards and should be paid at the cashier's window.

Please bring your class schedule and a picture ID to the Security Office in the Dr. H. A. Miller Student Services Center to receive your student ID card. Before an ID card can be issued, your student schedule must be signed off by the Business Office to show that payment or payment arrangements have been made.

WITHDRAWING FROM CLASSES

If you withdraw from a class after the last day of late registration, the withdrawal will be recorded as "W" on your transcript. If you feel you will be unable to complete a course successfully, you must withdraw in order to avoid a failing grade for the course. You can withdraw online at pathway.clovis.edu or complete a form in the Admissions and Records Office or in the CAFB Educational Services Office prior to the deadline. For more information, please contact the Admissions and Records office at 575.769.4025.

Please see the Academic Calendar at www.clovis.edu/academiccalendar for final withdrawal dates. Financial aid students should contact the Financial Aid office for information on how withdrawals may affect future financial aid. Withdrawing from a class is final and you cannot be reinstated.



TUITION, FEES, & PAYMENT

Deadline to pay for Summer 2017 Semester is midnight on May 26, 2017.

After that date, payment must be made the day of registration.

If payment or other financial arrangement is not made by the payment deadline, class registrations may be voided. It is the student's responsibility to drop classes through the Admissions Office if he or she does not plan to attend. Do not assume registration will automatically be voided for nonpayment. Students who are dropped for nonpayment are encouraged to re-register and make payment arrangements to secure their classes; however, your original class(es) may be closed, and you may have to choose alternate classes.

TUITION AND FEES

Tuition charges are determined by residency status, the number of credit hours taken, and fees applicable to each course. See the following chart to calculate your tuition charges. Tuition and fees are subject to change due to legislative or Board of Trustee action.

Miscellaneous Fees

Student Fee*	\$40
Dishonored Check*	\$25
Graduation	
Certificate/Participating*	\$30
Diploma/Participating*	\$30
Replacement diploma/certificate*	\$20
Health and Fitness Center	
Swimming Pool Usage*	\$20
1-Day Pass*	\$5
5-Day Pass*	\$20
ID Card Replacement Fee*	\$10
ITV Long Distance Learning* (per credit hour)	\$4
Official Transcript Fee* (plus applicable shipping fees)	\$6
Online Course Fee* (per course)	\$50
Technology and Facilities Fee* (per credit hour)	\$10

*Fees are non-refundable

Credit Hour	NM Resident In-District	NM Resident Out-of-District	Non-Resident	Senior Citizen \diamond	Technology & Facility Fee
1	39	42	89	5	10
2	78	84	178	10	20
3	117	126	267	15	30
4	156	168	356	20	40
5	195	210	445	25	50
6	234	252	534	30	60
7	273	294	623		70
8	312	336	712		80
9	351	378	801		90
10	390	420	890		100
11	429	462	979		110
12	468	504	1068		120
13-18*	468	504	1068		120
19	507	546	1157		130
Each Additional Hour	39	42	89		10

*You can enroll in 13-18 credits for the same cost as 12 credit hours. \diamond Senior Citizens must register on or after April 11 to be eligible for the reduced rate.

RESIDENCY STATUS FOR TUITION PURPOSES

Tuition charges are determined by your residency status. The Admissions and Records Office classifies residency status for you when your completed application is received and processed. Residency is based on the following definitions:

Resident In-District: Students whose legal state of residency is New Mexico, who live within the boundaries of the Clovis Community College tax district, and who have lived in New Mexico for the past 12 consecutive months.

Resident Out-of-District: Students whose legal state of residency is New Mexico, and who have lived in New Mexico for the past 12 consecutive months, but who live outside of the Clovis Community College tax district.

Any Texas residents who reside within a 135-mile radius of CCC will be assessed in-state, out-of-district tuition.

Non-Resident: Students whose legal state of residency is not New Mexico or who have not lived in New Mexico for the past 12 consecutive months.

Petitions for In-State Tuition Classification: You must petition for changes to your residency status by completing a Petition for Resident Tuition Classification. This form is available in the Admissions and Records Office. All requirements must be met by June 5, 2017 and documentation submitted to the Admissions and Records Office by June 23, 2017.

Military Exemption: Military personnel and their dependents qualify for in-state tuition rates. Contact the Admissions and Records Office at 575.769.4025 or the CAFB Educational Services Office at 575.784.6295 for assistance.

FINANCIAL AID

Students eligible for financial aid who would like to charge their tuition and fees must set up a Pending Financial Aid Payment Plan (PFAPP), even if their file is complete. Students who withdraw before their financial aid checks are disbursed may lose their eligibility and may be responsible for payment of tuition, fees, books, and miscellaneous charges.

Financial aid students who stop attending, withdraw, or are administratively withdrawn from classes before July 7, 2017 may be subject to a Federal Refund Calculation.

If you are using Financial Aid, please contact the Financial Aid Office prior to withdrawing. Withdrawing from a class is final and you cannot be reinstated. Contact the Admissions and Records Office at 575.769.4025 or email admissions@clovis.edu if you need assistance.

Students with a PFAPP may charge books and supplies May 30 – June 9, 2017 (based on remaining eligibility).

Visit the Financial Aid Office or call 575.769.4060 or email finaid@clovis.edu for more detailed information.

Visit the Financial Aid Office or call 575.769.4060 or email finaid@clovis.edu for more detailed information.

PAYMENT OPTIONS

In-person:

Cash, money orders, checks (made payable to Clovis Community College), MasterCard, Visa, Discover, and American Express payments may be made at the cashier's window across from the Bookstore.

By phone:

Phone in credit card information to 575.769.4132 or 575.769.4035.

Online:

Login to Pathway at pathway.clovis.edu

- Click on the **Student Tab**
- Click on **Pay Here** under *Registration Tools*

Third-Party Sponsor:

If a third party (i.e., employer or government agency) is paying tuition and fees on a student's behalf, either the student or the third party must provide a copy of the authorization to the cashier at the time of registration.

Deferred Payment Plan:

CCC offers a deferred payment plan administered by TouchNet Information Solutions. To initiate payment plan, login to Pathway at pathway.clovis.edu. Students must have a checking or credit card account to schedule and make payments, and students must be enrolled in at least three credit hours to take advantage of the payment plan. Students should initiate the contract and make initial payment at the time of registration to confirm their registration. Students are charged a non-refundable fee of \$10 to use the deferred payment plan.

OTHER IMPORTANT PAYMENT INFORMATION

Students receiving financial aid as well as third-party sponsor benefits may experience a delay of their financial aid check.

Students who withdraw from their classes may be held responsible for payment of tuition, fees, etc.

A student who has an outstanding balance at Clovis Community College will not be eligible to register for classes. Once the balance is paid in full, registration can be processed.

Before registering, the student will be required to sign or electronically accept an agreement of financial responsibility, which confirms the student is liable for all tuition and fee charges on their student account, including collection costs resulting from delinquent charges being turned over to a collection agency. In addition, Clovis Community College will provide necessary student information, such as proof of enrollment and attendance and itemized charges for tuition and fees to a bank or other financial institution when necessary to respond to a payment dispute initiated by or on behalf of the student.

Military students using CAFB Tuition Assistance must present a signed Tuition Assistance Form for payment to be processed. For more information, please call 575.769.4049.

IMPORTANT FAFSA INFORMATION: Financial Aid students meeting the priority deadline of May 15, 2017 will be guaranteed to have their financial aid processed by the first day of classes. To meet a priority deadline, you must have been admitted to or be currently enrolled in a degree-seeking program at CCC, have submitted a valid FAFSA to the federal government with the results received by CCC, be in good standing for financial aid, and submit all additional documentation required, if any, for the completion of your file. Any required corrections could delay completion of your file. You should login to PATHWAY to check for any outstanding financial aid documents and/or requirements.

For a complete list of course and program fees, please visit www.clovis.edu/fees