



Clovis Community College

# SPRING 2018

## COURSE SCHEDULE



SAVE TIME AND REGISTER ONLINE: [WWW.CLOVIS.EDU/REGISTER](http://WWW.CLOVIS.EDU/REGISTER)

REGISTRATION BEGINS NOVEMBER 6, 2017 | CLASSES START JANUARY 16, 2018

# Important Dates

Spring Registration begins November 6, 2017

Senior Citizen registration begins on November 7, 2017

Super Saturday Registration Events: January 6 and 13, 10 AM to 3 PM

### Classes Begin/End

Regular 16-week term	January 16 - May 11
First 8-week term	January 16 - March 9
Second 8-week term	March 19 - May 11

### Last day to register, add, or drop a class or change from audit to credit

Regular 16-week term	January 22
First 8-week term	January 22
Second 8-week term	March 23

### Last day to change from credit to audit

Regular 16-week term	March 9
First 8-week term	February 9
Second 8-week term	April 13

### Last day to withdraw from a class

Regular 16-week term	April 13
First 8-week term	February 23
Second 8-week term (Workshops: before the first meeting)	April 27

**Finals Week:** You may have a different class meeting time during Finals Week. Please check your course syllabus for details.

### Holiday Closures

Martin Luther King, Jr. Holiday	January 15
Spring 2018 Skillfest (Professional Development Day)	March 2
Spring Break	March 12-16

### Ceremony

Radiologic Technology Pinning Ceremony	May 10
Nurses' Pinning Ceremony	May 11
Spring Graduation Commencement Ceremony	May 11

### Graduation Application Deadline

Spring 2018 Diploma/Certificate	March 23
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### Refund Schedule

Full refund of tuition and fees will be issued on cancelled classes. Refunds are processed after registration closes and financial aid is complete and will be mailed to students approximately four weeks after registration closes. If you have any questions, contact the Business Affairs Office at 575.769.4132 or see [www.clovis.edu/payment](http://www.clovis.edu/payment). Students who drop a workshop must notify the Business Affairs Office to begin the refund process.

### Regular 16-Week Term

January 16-29	100% refund
January 30 - May 11	0% refund

### First 8-Week Term

January 16-22	100% refund
January 23 - March 9	0% refund

### Second 8-Week Term

March 19-23	100% refund
March 24 - May 11	0% refund

### Workshops

Before the first meeting	100% refund
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This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: [www.clovis.edu/consumerinformation](http://www.clovis.edu/consumerinformation).





16-WEEK CLASSES

JANUARY 16 - MAY 11

ACADEMIC CAREER STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 10010 ACS 102 1N0 3 Freshman Seminar Online Bridinger De Leon \$50

ACCOUNTING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10109 ACCT 150 1E0 3 Personal Income Tax 1/8-1/12 M-F and 1/13 S 5:00pm-9:00pm 8:00am-5:00pm CCC Sanchez/Reed; 10001 ACCT 201 101 4 Introductory Accounting I MW 12:00pm-1:40pm CCC Sanchez; 10002 ACCT 201 1N0 4 Introductory Accounting I Online Sanchez \$50; 10003 ACCT 202 1N0 4 Introductory Accounting II Online Sanchez \$50

ANTHROPOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 11112 ANTH 243 1N0 3 Intro to Cultural Anthropology Online Schipani \$50

ART

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10015 ART 101 101 3 Drawing I T 9:00am-11:30am CCC Lindsey; 10014 ART 101 102 3 Drawing I W 6:00pm-8:30pm CCC Lindsey; 10016 ART 102 101 3 Drawing II M 6:00pm-8:30pm CCC Lindsey; 11575 ART 125 1N0 3 Intro to Programming Concepts Online Davis \$50; 11650 ART 131 101 3 Art Appreciation T 6:00pm-8:30pm CCC Rabb; 11400 ART 131 1N0 3 Art Appreciation Online Anderson \$50; 10772 ART 217 101 3 Digital Photography T 6:00pm-8:30pm CCC Cross; 10023 ART 217 1N0 3 Digital Photography Online Berrett \$50; 10025 ART 221 101 3 Painting I T 6:00pm-8:30pm CCC Lindsey; 10026 ART 222 101 3 Painting II W 12:15pm-2:45pm CCC Lindsey; 10027 ART 224 101 3 Advanced Painting W 9:00am-11:30am CCC De Maio; 11508 ART 226 101 3 Painting Projects W 12:15pm-2:45pm CCC Lindsey; 11406 ART 231 101 3 Pottery I T 6:00pm-8:30pm CCC Luscombe \$20; 11416 ART 232 101 3 Pottery II T 6:00pm-8:30pm CCC Luscombe \$20; 11509 ART 234 101 3 Southwest Pottery R 6:00pm-8:30pm CCC Amaro \$20; 11653 ART 235 101 3 Wheelthrown Pottery R 6:00pm-8:30pm CCC Amaro \$20; 11654 ART 241 101 3 Sculpture I W 6:00pm-8:30pm CCC Pickett; 11113 ART 242 101 3 Sculpture II W 6:00pm-8:30pm CCC Pickett; 11655 ART 247 101 3 Printmaking I M 6:00pm-8:30pm CCC Dart \$20; 11580 ART 258 1N0 3 Digital Graphics Online Hurlebusch \$50; 11114 ART 262 101 3 Art History II R 6:00pm-8:30pm CCC; 11582 ART 262 1N0 3 Art History II Online Longhofer \$50; 11100 ART 265 101 3 Digital Publishing TR 1:30pm-2:45pm CCC Hurlebusch; 11648 ART 273 101 3 Hot Glassblowing T 6:00pm-8:30pm CCC Adkins \$50; 11045 ART 274 101 3 Hot Glass Beadmaking T 12:00pm-2:30pm CCC Adkins \$50

AUTOMOTIVE TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 10472 AT 100 101 4 Intro to Auto Electronics T 6:00pm-9:15pm CCC Blair \$25. Text: The Automotive Technology program runs Monday - Thursday from 7 a.m. to 12:15 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students must complete AT 100 with a C or better, complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Spring.

BIOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10050 BIOL 113 101 4 Biology for General Ed / Lab MW 12:00pm-2:30pm CCC Roberts \$15; 10054 BIOL 113 1N0 4 Biology for General Ed / Lab Online Arth \$50; 10056 BIOL 115 1N0 4 Human Biology and Lab Online Arth \$50; 10058 BIOL 211 101 4 Human Anat / Phys I / Lab MW 9:00am-11:30am CCC Kuykendall \$20; 11384 BIOL 211 102 4 Human Anat / Phys I / Lab MW 3:00pm-5:30pm CCC Kuykendall \$20; 10057 BIOL 211 103 4 Human Anat / Phys I / Lab TR 9:00am-11:30am CCC Scroggins \$20; 10649 BIOL 211 104 4 Human Anat / Phys I / Lab TR 12:00pm-2:30pm CCC Scroggins \$20; 10983 BIOL 211 105 4 Human Anat / Phys I / Lab TR 3:00pm-5:30pm CCC Scroggins \$20; 10060 BIOL 211 106 4 Human Anat / Phys I / Lab TR 6:00pm-8:30pm CCC Roberts \$20; 10061 BIOL 211 1N0 4 Human Anat / Phys I / Lab Online Kuykendall \$50; 10062 BIOL 212 101 4 Human Anat / Phys II / Lab MW 9:00am-11:30am CCC Scroggins \$20; 11385 BIOL 212 102 4 Human Anat / Phys II / Lab TR 12:00pm-2:30pm CCC Roberts \$20; 11089 BIOL 212 103 4 Human Anat / Phys II / Lab TR 6:00pm-8:30pm CCC Minter \$20; 10119 BIOL 212 1N0 4 Human Anat / Phys II / Lab Online Roberts \$50; 10065 BIOL 222 101 4 Microbiology and Lab MW 6:00pm-8:30pm CCC Hughes \$20; 10120 BIOL 222 102 4 Microbiology and Lab TR 9:00am-11:30am CCC Hughes \$20; 11477 BIOL 222 103 4 Microbiology and Lab TR 12:00pm-2:30pm CCC Hughes \$20; 10973 BIOL 222 1N0 4 Microbiology and Lab Online Hughes \$50

BUSINESS ADMINISTRATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10886 BAD 151 101 3 Introduction to Business TR 10:30am-11:45am CCC Reed; 10045 BAD 151 102 3 Introduction to Business T 6:00pm-8:30pm CCC Reed; 10046 BAD 151 1N0 3 Introduction to Business Online Reed \$50; 10048 BAD 201 1N0 3 Business Communication Online Schmidt \$50; 10049 BAD 215 1N0 3 Business Law I Online Talbert \$50; 11118 BAD 277 1N0 2 Integrated Bus Concepts Online Reed \$50

BUSINESS AND OFFICE TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 10072 BOFT 115 1N0 3 Workplace and Life Essentials Online Carruthers \$50

CHEMISTRY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10082 CHEM 113 101 4 Chemistry for Gen Ed / Lab MW 6:00pm-8:30pm CCC Doolittle \$15; 10085 CHEM 113 1N0 4 Chemistry for Gen Ed / Lab Online Powell \$50; 11386 CHEM 151 1N0 4 General Chemistry I and Lab Online Robino \$50; 10086 CHEM 152 1N0 4 General Chemistry II / Lab Online Robino \$50

COMMUNICATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10133 COMM 101 101 3 Interpersonal Comm. MW 12:00pm-1:15pm CCC Chavez; 10135 COMM 101 102 3 Interpersonal Comm. MW 4:30pm-5:45pm CCC Chavez; 10136 COMM 101 103 3 Interpersonal Comm. TR 12:00pm-1:15pm CCC Chavez; 10138 COMM 101 104 3 Interpersonal Comm. M 6:00pm-8:30pm CCC Meza; 10139 COMM 101 1N0 3 Interpersonal Comm. Online Hardin \$50; 10140 COMM 102 101 3 Public Speaking R 6:00pm-8:30pm CCC Meza; 10147 COMM 102 1N0 3 Public Speaking Online Hardin \$50; 11592 COMM 125 1N0 3 Intercultural Communication Online Chavez \$50; 10594 COMM 203 101 3 Intro to Am Sign Language M 6:00pm-8:30pm CCC Millar

COMPUTER INFORMATION SYSTEMS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 11057 CIS 090 1N0 0 Basic Computer Skills Online Davis \$50; 10090 CIS 101 1N0 3 Fund of Computer Concepts Online Davis \$50; 10091 CIS 103 101 4 Config Cisco Devices Inter Rou T 6:00pm-9:15pm CCC Davis \$30; 11274 CIS 120 101 3 Intro to Information Systems W 6:00pm-8:30pm CCC; 10854 CIS 120 102 3 Intro to Information Systems MW 10:30am-11:45am CCC Davis; 10097 CIS 120 1N0 3 Intro to Information Systems Online Carruthers \$50; CIS 120 covers the Microsoft Office 2016 Windows versions of Word, Excel, Access, and PowerPoint.; 11576 CIS 125 1N0 3 Intro to Programming Concepts Online Davis \$50; 10734 CIS 134 1N0 4 Computer Hardware / Software Online Walker \$50; 10735 CIS 135 1N0 4 Network Fund for Network+ Online Walker \$50; 10104 CIS 140 1N0 3 Intro to Word Processing Online \$50; CIS 140 will be taught using the Windows version of Microsoft Word 2016.; 10105 CIS 150 1N0 3 Introduction to Spreadsheets Online Tempel \$50; CIS 150 will be taught using the Windows version of Microsoft Excel 2016.; 10106 CIS 160 1N0 3 Database Design / Dev Access Online \$50; CIS 160 will be taught using the Windows version of Microsoft Access 2016.; 10889 CIS 232 101 4 Serv Admin Use Micro Win Serv R 6:00pm-9:15pm CCC Walker \$30; 10129 CIS 235 1N0 3 Fund of Network Security Online Davis \$50; 11581 CIS 258 1N0 3 Digital Graphics Online Hurlebusch \$50; 10130 CIS 265 101 3 Digital Publishing TR 1:30pm-2:45pm CCC Hurlebusch

COSMETOLOGY

The Cosmetology program runs Monday - Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Spring.

CRIMINAL JUSTICE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10148 CRJU 102 1N0 3 Intro to Criminal Justice Online Richeson \$50; 10149 CRJU 103 1N0 3 Introduction to Policing Online Salazar \$50; 11665 CRJU 110 1N0 3 Intro to the Correct System Online Talbert \$50; 11666 CRJU 201 1N0 3 Criminology Online Salazar \$50; 10152 CRJU 214 1N0 3 Criminal Procedures Online Murray \$50; 10155 CRJU 246 1N0 3 Understanding Gangs Online Grussendorf \$50; 11667 CRJU 262 1N0 3 Terrorism Online Richeson \$50

DANCE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 10156 DNC 101 1N0 3 Introduction to Dance Online Williams \$50

EARLY CHILDHOOD EDUCATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 11144 ECE 132 1N0 3 Child Growth/Dev and Learn Online Imondi \$50; 11087 ECE 133 1N0 2 Health, Safety and Nutrition Online Imondi \$50; 10159 ECE 136 101 3 Into to Lang, Literacy, Read T 6:00pm-8:30pm CCC Boreing; 11145 ECE 233 1N0 3 Family / Commun Collaboration Online Boreing \$50; 10946 ECE 234 1N0 3 Guiding Young Children Online Nigreville \$50; 10158 ECE 236 1N0 3 Assess of Child / Eval Prog Online Boreing \$50; 10160 ECE 240 101 3 Curr Dev Imple Age 3 Grade 3 M 6:45pm-9:15pm CCC Howell; 10161 ECE 240P 101 2 Curr Dev Imple Pra Age 3 Grd 3 M 5:00pm-6:40pm CCC Howell; 11308 ECE 241 101 2 Professionalism R 6:00pm-7:40pm CCC Westbrook; 10722 ECE 246 1N0 2 Teach Children Games / Fitness Online Heath \$50

ECONOMICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows 10163 ECON 221 101 3 Principles of Macro Economics M 6:00pm-8:30pm CCC Kuykendall; 10164 ECON 221 1N0 3 Principles of Macro Economics Online Kuykendall \$50; 10165 ECON 222 1N0 3 Principles of Micro Economics Online Kuykendall \$50

EDUCATION FOUNDATIONS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row 11345 EDF 222 101 3 Struct Observations of Teach W 6:00pm-8:30pm CCC Nigreville

This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: www.clovis.edu/consumerinformation.







16-WEEK CLASSES

JANUARY 16 - MAY 11

NURSING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Medical Terminology, Introduction to Nutrition, Pathophysiology, and Healthcare Ethics.

The Nursing Program runs Monday-Thursday with exams usually given on Fridays. The application is available at www.clovis.edu/nursing...

OCCUPATIONAL TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Woodworking I, Woodworking II, Cabinet Making I, and Cabinet Making II.

PHILOSOPHY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include World Religions, Introduction to Philosophy, and Ethics.

PHYSICAL THERAPIST ASSISTANT

The Physical Therapist Assistant Program runs Tuesday-Friday. The application is available at www.clovis.edu/pta and should be submitted along with transcripts and observation hours log to the Office of Admissions...

PHLEBOTOMY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to Medical Lab Theory, Phlebotomy Theory, Phlebotomy Lab, and Clinical Phlebotomy.

Students are required to register concurrently for all four of the Phlebotomy courses listed above.

PHYSICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Survey of Physics and Lab, and General Physics II and Lab.

POLITICAL SCIENCE

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes American National Government.

PSYCHOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Introductory Psychology, Human Growth / Development, Child Psychology, Adolescent Psychology, and Abnormal Psychology.

RADIOLOGIC TECHNOLOGY

The Radiology Program runs Monday-Thursday. The application is available at www.clovis.edu/radt and should be submitted along with transcripts to the Office of Admissions...

RELIGION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include World Religions, Life of Christ, Women of the Bible, and Men of the Bible.

SIGN LANGUAGE INTERPRETER

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Intro to American Sign Lang and Am Sign Lang I / Lab.

SOCIOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Introductory Sociology, Child Family / Community, Understanding Gangs, and Terrorism.

SPANISH

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Beginning Spanish I, Beginning Spanish I, and Beginning Spanish II.

STATISTICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Statistical Methods I and Statistical Methods I.

THEATER

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Beginning Acting and The Motion Picture.

TRANSITIONAL STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Basic Algebra I, Basic Algebra I, Basic Algebra II, and Basic Algebra II.

WELDING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Gen Welding for the Hobbyist.

Other than the hobbyist class listed above, the full-time Welding program runs Monday-Thursday from 7 a.m. to 12 p.m. To apply students should call 575.769.4113 or stop by Room 151...



Adult Education

- High School Equivalency (GED® and HiSet®) Preparation
• English as a Second Language
• Literacy and Computer Skills

Our Adult Education program provides FREE, convenient courses to assist adult learners in becoming college and career ready.

Learn more at www.clovis.edu/css/abe.aspx or call 575.769.4095.

ANNOUNCING SOMETHING NEW AT CCC!



ThinkExperts

What are you an expert in? We're building a place for community members to share their passions with others, offering classes in Outdoors, Wellness, Business, Technology, and Kids College. Earn and inspire with "Think" from CCC.

Learn more and pitch your class by visiting www.clovis.edu/think or call the Educational Services office at 575.769.4760 for more info.



Save time and get ahead with

8 WEEK COURSES



ONLINE | ON-CAMPUS | CANNON AFB

FIRST 8-WEEK TERM

JANUARY 16 - MARCH 9

ACADEMIC CAREER STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Freshman Seminar courses.

ART

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Computer Animation I.

BUSINESS AND OFFICE TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Personal Keyboarding.

COMMUNICATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Interpersonal Communication and Public Speaking.

COMPUTER INFORMATION SYSTEMS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Windows Fundamentals, PowerPoint Presentations, and Computer Animation I.

HEALTH AND PHYSICAL EDUCATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Cardio Cycling, Walking and Conditioning, and Cross Trng for Adv Fitness.

HISTORY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Survey of Am Hist to 1865.

NURSING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Medical Terminology.

OCCUPATIONAL TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Woodworking I and Woodworking II.

PSYCHOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Introductory Psychology.

TRANSITIONAL STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Basic Writing Skills I, Basic Reading Skills I, Basic Algebra I, and Basic Algebra II.

SECOND 8-WEEK TERM

MARCH 19 - MAY 11

ACADEMIC CAREER STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Freshman Seminar courses.

ART

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Multimedia Game Design.

BUSINESS AND OFFICE TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Personal Keyboarding and Computerized 10-Key Operations.

COMMUNICATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Public Speaking.

COMPUTER INFORMATION SYSTEMS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Internet Fundamentals, Basic Comp Maint / Troubleshoot, Intro to Information Systems, and Multimedia Game Design.

ENGLISH

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include English Composition, Eng Composition / Research, and Introduction to Literature.

HEALTH AND PHYSICAL EDUCATION

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Cardio Cycling, Individual Health/Cond., Beginning Tennis, and Challenge Tennis.

HISTORY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Survey of Am Hist Since 1865 and New Mexico History.

MATHEMATICS

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Math for General Education.

NURSING

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Medical Terminology, Medical Terminology, Introduction to Nutrition, and Pathophysiology.

OCCUPATIONAL TECHNOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Woodworking I and Woodworking II.

PSYCHOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Introductory Psychology and Human Growth / Development.

SOCIOLOGY

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Row includes Introductory Sociology.

TRANSITIONAL STUDIES

Table with columns: CRN, SUBJ NUM, SEC, HRS, TITLE, DAYS, TIME, LOCATION, INSTRUCTOR, FEES. Rows include Basic Writing Skills II, Basic Reading Skills II, Basic Algebra II, and Basic Algebra II.





# Pathway Online Services Portal

Pathway is CCC's online services portal for students to access information and services. When you are admitted to CCC, you will be issued a C-Number for accessing your Pathway account. For help with Pathway, please call the CCC Help Desk at 575.769.4969.

[pathway.clovis.edu](http://pathway.clovis.edu)

- Register, add, or drop classes
- Access Student Email
- View Transcripts
- Access Library Resources

...and more!

## REGISTRATION & NEW STUDENT INFO

### ACCUPLACER ASSESSMENT

All students enrolling for the first time in courses with a math component, a writing component, or courses that require extensive reading are required to take the Accuplacer assessment before registering. The Accuplacer assessment is given in the Testing Center. Students are required to register for the appropriate level of classes indicated by the results of the assessment.

The computerized assessment is free and covers mathematics, English, and reading. Low scores will not keep students from enrolling in college, but some courses and programs have minimum score requirements.

Students may be exempt from taking the Accuplacer assessment if they have other test scores (e.g., ACT/SAT) that demonstrate college level skills. A valid picture identification is required when testing. After completing the assessment, take a copy of your Accuplacer Student Score Report to your Academic Advisor.

For more information on the Accuplacer assessment, including Testing Center hours of operation, call the Testing Center at 575.769.4088.

### ADVISING

All students are encouraged to contact an Advisor prior to registering for assistance with course selection. The following students are required to meet with an Academic Advisor:

- First-time, degree-seeking students
- All Financial Aid students
- Students applying for Veteran's Assistance
- Students returning from academic probation or suspension status

Advisors are available on a walk-in basis. Each Advisor specializes in different major fields and student needs. Please contact the Academic Advising Office at 575.769.4020 or email [academic.advising@clovis.edu](mailto:academic.advising@clovis.edu) for hours of operation or more information.

### BOOKS AND SUPPLIES

Books and supplies are available at CCC's Barnes & Noble Bookstore. Please purchase your books prior to your first class meeting. More information regarding book orders and rentals can be found at [www.clovis.edu/bookstore](http://www.clovis.edu/bookstore).

### CLASS CANCELLATIONS

Classes may be cancelled for lack of enrollment or if an instructor is unavailable. Please login to your CCC student email via Pathway at [pathway.clovis.edu](http://pathway.clovis.edu) to see if any of your classes have been cancelled. If so, please check the online schedule or see an Advisor to select an alternate class.

### CLASSROOM LOCATION

To view your classroom location online, login to Pathway at [pathway.clovis.edu](http://pathway.clovis.edu), click on the **Student Tab**, click on the **Student Detail Schedule** in the *Student Quick Links* box in the middle column, select your *term*, and then click **submit**.

Complete classroom locations and instructor listings will be posted at the main entrances of the campus during the first week of classes.

### PARKING REGISTRATION

Clovis Community College encourages all students to register their vehicles with the Security Office in the Dr. H. A. Miller Student Services Center. You will need your license plate number along with the state of registration and make, model, year, and color of your vehicle to receive your free CCC decal.

### SCHOLARSHIPS

CCC has many scholarships available, ranging from \$100 to \$1,000 per year. Students are encouraged to apply for scholarships to lessen the need for loans or part-time work to attend school. These scholarships are made possible by generous contributions to the College and CCC Foundation.

Apply online for dozens of CCC scholarships at [clovis.academicworks.com](http://clovis.academicworks.com).

### SENIOR CITIZEN DISCOUNT

Senior citizens may register beginning November 7, 2017 and pay the reduced rate of \$5 per credit hour. Senior citizens who register prior to November 7, 2017 are not eligible for the senior citizen discount. Qualifications for senior citizen discount:

- Must be 65 years of age by February 2, 2018
- Must be a New Mexico resident
- Must enroll for six credit hours or less during the semester

Senior citizen students must pay any course fees associated with classes. Senior citizens enrolled at CCC and who receive a reduction in tuition are entitled to all rights and privileges afforded all students.

### SPECIAL SERVICES & ACADEMIC CASE MANAGEMENT

Students who need assistance for a disability or disabling condition or who need help dealing with personal or educational issues can contact the Special Services and Academic Case Management Coordinator at 575.769.4099.

### STUDENT EMAIL

All CCC students will be issued an email address. After you are accepted for admission, you will receive a letter detailing login instructions. Student email is CCC's primary method of communication with students. Announcements sent to your email account will contain important information including important deadlines and academic progress; therefore, you should check your CCC email account frequently. Your instructors will also use this email address to contact you. For assistance logging in, call 575.769.4969.

### STUDENT ID CARD

You will need your student ID card to use resources in the Center for Student Success, Health and Fitness Center (gym), and the Library or to charge your books to your financial aid account in the Bookstore and to pick up financial aid and/or payroll checks. Your student ID card may also be required for identification upon request from Security staff. Your first student ID card is free. A \$10 replacement fee is required for lost cards and should be paid at the cashier's window.

Please bring your class schedule and a picture ID to the Security Office in the Dr. H. A. Miller Student Services Center to receive your student ID card. Before an ID card can be issued, your student schedule must be signed off by the Business Office to show that payment or payment arrangements have been made.

### STUDENT ORIENTATION

Attending orientation is important in answering any questions you may have about your college career. Orientation topics include: student services; campus resources; meeting students and staff; and getting involved. Take advantage of this opportunity to meet other new students and take a campus tour with a member of the Student Ambassador program. If you are a first-time student, it is highly recommended you attend orientation. We are confident that CCC can help you establish a good start to a successful semester and help lay the foundation for your college career. If you have any questions about spring orientation, please contact the Recruitment Office at 575.769.4013 or text 575.479.5006.

**Spring Orientation will be on Thursday, January 11, 2018 beginning at 11:00 a.m. in CCC Town Hall.**

### WITHDRAWING FROM CLASSES

If you withdraw from a class after the last day of late registration, the withdrawal will be recorded as "W" on your transcript. If you feel you will be unable to complete a course successfully, you must withdraw in order to avoid a failing grade for the course. You can withdraw online at [pathway.clovis.edu](http://pathway.clovis.edu) or complete a form in the Admissions and Records Office or in the CAFB Educational Services Office prior to the deadline. For more information, please contact the Admissions and Records office at 575.769.4025.

Please see the Academic Calendar at [www.clovis.edu/academiccalendar](http://www.clovis.edu/academiccalendar) for final withdrawal dates. Financial aid students should contact the Financial Aid office for information on how withdrawals may affect future financial aid. Withdrawing from a class is final and you cannot be reinstated.





# TUITION, FEES, & PAYMENT

**Deadline to pay for Spring 2018 Semester is midnight on January 5, 2018. After that date, payment must be made the day of registration.**

If payment or other financial arrangement is not made by the payment deadline, class registrations may be voided. It is the student's responsibility to drop classes through the Admissions Office if he or she does not plan to attend. Do not assume registration will automatically be voided for nonpayment. Students who are dropped for nonpayment are encouraged to re-register and make payment arrangements to secure their classes; however, your original class(es) may be closed, and you may have to choose alternate classes.

## TUITION AND FEES

Tuition charges are determined by residency status, the number of credit hours taken, and fees applicable to each course. See the following chart to calculate your tuition charges. Tuition and fees are subject to change due to legislative or Board of Trustee action.

### Miscellaneous Fees

Student Fee*	\$40
Dishonored Check*	\$25
Graduation	
Certificate/Participating*	\$30
Diploma/Participating*	\$30
Replacement diploma/certificate*	\$20
Health and Fitness Center	
Swimming Pool Usage*	\$20
1-Day Pass*	\$5
5-Day Pass*	\$20
ID Card Replacement Fee*	\$10
ITV Long Distance Learning* (per credit hour)	\$4
Official Transcript Fee* (plus applicable shipping fees)	\$6
Online Course Fee* (per course)	\$50
Technology and Facilities Fee* (per credit hour)	\$10

\*Fees are non-refundable

Credit Hour	NM Resident In-District	NM Resident Out-of-District	Non-Resident	Senior Citizen <sup>◇</sup>	Technology & Facility Fee
1	44	54	111	5	10
2	88	108	222	10	20
3	132	162	333	15	30
4	176	216	444	20	40
5	220	270	555	25	50
6	264	324	666	30	60
7	308	378	777		70
8	352	432	888		80
9	396	486	999		90
10	440	540	1110		100
11	484	594	1221		110
12	528	648	1332		120
13-18*	528	648	1332		120
19	572	702	1443		130
Each Additional Hour	44	54	111		10

\*You can enroll in 13-18 credits for the same cost as 12 credit hours. <sup>◇</sup> Senior Citizens must register on or after November 7, 2017 to be eligible for the reduced rate.

## RESIDENCY STATUS FOR TUITION PURPOSES

Tuition charges are determined by your residency status. The Admissions and Records Office classifies residency status for you when your completed application is received and processed. Residency is based on the following definitions:

**Resident In-District:** Students whose legal state of residency is New Mexico, who live within the boundaries of the Clovis Community College tax district, and who have lived in New Mexico for the past 12 consecutive months.

**Resident Out-of-District:** Students whose legal state of residency is New Mexico, and who have lived in New Mexico for the past 12 consecutive months, but who live outside of the Clovis Community College tax district.

Any Texas residents who reside within a 135-mile radius of CCC will be assessed in-state, out-of-district tuition.

**Non-Resident:** Students whose legal state of residency is not New Mexico or who have not lived in New Mexico for the past 12 consecutive months.

**Petitions for In-State Tuition Classification:** You must petition for changes to your residency status by completing a Petition for Resident Tuition Classification. This form is available in the Admissions and Records Office. All requirements must be met by January 16, 2018 and documentation submitted to the Admissions and Records Office by February 2, 2018.

**Military Exemption:** Military personnel and their dependents qualify for in-state tuition rates. Contact the Admissions and Records Office at 575.769.4025 or the CAFB Educational Services Office at 575.784.6295 for assistance.

## FINANCIAL AID

Students eligible for financial aid who would like to charge their tuition and fees must set up a Pending Financial Aid Payment Plan (PFAPP), even if their file is complete. Students who withdraw before their financial aid checks are disbursed may lose their eligibility and may be responsible for payment of tuition, fees, books, and miscellaneous charges.

Financial aid students who stop attending, withdraw, or are administratively withdrawn from classes before March 30, 2018 may be subject to a Federal Refund Calculation.

If you are using Financial Aid, please contact the Financial Aid Office prior to withdrawing. Withdrawing from a class is final and you cannot be reinstated. Contact the Admissions and Records Office at 575.769.4025 or email [admissions@clovis.edu](mailto:admissions@clovis.edu) if you need assistance.

Students with a PFAPP may charge books and supplies January 8-24, 2018 (based on remaining eligibility).

Visit the Financial Aid Office or call 575.769.4060 or email [fnaid@clovis.edu](mailto:fnaid@clovis.edu) for more detailed information.

## PAYMENT OPTIONS

### In-person:

Cash, money orders, checks (made payable to Clovis Community College), MasterCard, Visa, Discover, and American Express payments may be made at the cashier's window across from the Bookstore.

### By phone:

Phone in credit card information to 575.769.4132 or 575.769.4035.

### Online:

Login to Pathway at [pathway.clovis.edu](http://pathway.clovis.edu)

- Click on the **Student Tab**
- Click on **Pay Here** under *Registration Tools*

### Third-Party Sponsor:

If a third party (i.e., employer or government agency) is paying tuition and fees on a student's behalf, either the student or the third party must provide a copy of the authorization to the cashier at the time of registration.

### Deferred Payment Plan:

CCC offers a deferred payment plan administered by TouchNet Information Solutions. To initiate payment plan, login to Pathway at [pathway.clovis.edu](http://pathway.clovis.edu). Students must have a checking or credit card account to schedule and make payments, and students must be enrolled in at least three credit hours to take advantage of the payment plan. Students should initiate the contract and make initial payment at the time of registration to confirm their registration. Students are charged a non-refundable fee of \$10 to use the deferred payment plan.

## OTHER IMPORTANT PAYMENT INFORMATION

Students receiving financial aid as well as third-party sponsor benefits may experience a delay of their financial aid check.

Students who withdraw from their classes may be held responsible for payment of tuition, fees, etc.

A student who has an outstanding balance at Clovis Community College will not be eligible to register for classes. Once the balance is paid in full, registration can be processed.

Before registering, the student will be required to sign or electronically accept an agreement of financial responsibility, which confirms the student is liable for all tuition and fee charges on their student account, including collection costs resulting from delinquent charges being turned over to a collection agency. In addition, Clovis Community College will provide necessary student information, such as proof of enrollment and attendance and itemized charges for tuition and fees to a bank or other financial institution when necessary to respond to a payment dispute initiated by or on behalf of the student.

Military students using CAFB Tuition Assistance must present a signed Tuition Assistance Form for payment to be processed. For more information, please call 575.769.4049.

**IMPORTANT FAFSA INFORMATION:** Financial Aid students meeting the priority deadline of December 4, 2017 will be guaranteed to have their financial aid processed by the first day of classes. To meet a priority deadline, you must have been admitted to or be currently enrolled in a degree-seeking program at CCC, have submitted a valid FAFSA to the federal government with the results received by CCC, be in good standing for financial aid, and submit all additional documentation required, if any, for the completion of your file. Any required corrections could delay completion of your file. You should login to PATHWAY to check for any outstanding financial aid documents and/or requirements.

For a complete list of course and program fees, please visit [www.clovis.edu/fees](http://www.clovis.edu/fees)



# The mission of



## Clovis Community College



is to serve and empower  
 lifelong learners  
 who are seeking educational  
 opportunities within  
 and beyond the limits  
 of our communities  
 by being learner-centered,  
 embracing advances in technology,  
 and making accredited,

*high-quality education*

affordable and accessible.

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