

Board of Trustees

MINUTES

March 13, 2026 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Friday, March 13, 2026, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Raymond Mondragon were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Richard Benavidez, Nikkei Cardenas, Vicki Bridinger De Leon, Jessica Brown, Dannette Ewers, Brandon Finney, Billy Garcia, Jerri Garcia, Emily Glikas, Ashley Grissom, Brad Heath, Seth Keller, Bridget Lucero, Paul Moore, James Payne, Melissa Reed, Kari Smith, Katrina Walley, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel; Chris Muirhead, Shareholder, Modrall Sperling Law Firm; and Sage Grabowsky, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Elizabeth Chavez, Perla Herrera, Cindy McDaniel, Santana Sena, and Magali Valdez-Robles.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Mondragon moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of February 4, 2026, as submitted.

ACTION: Martin moved to approve the minutes of February 4, 2026, as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Summer and Fall Student Fees 2026:

The Board was presented with the lists of Summer and Fall 2026 student and academic fees. Additional textbook fees for the All-In Textbook Programs are also reflected. Fees occasionally change as a result of an increased cost in supplies. Dr. Kuykendall noted that there was an error on the Summer and Fall Graduation fees. These fees should be \$60 instead of \$50. It was requested that the Board approve the Summer and Fall 2026 Student Fees as amended.

ACTION: Martin moved to approve the Summer and Fall 2026 Student Fees as amended. Leal seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Consideration of Resolution Authorizing the Issuance of the Clovis Community College System Improvement Revenue Bonds, Series 2026 in an Aggregate Amount Not to Exceed \$3,547,544, for the Acquisition and Improvement of the Chase Gentry Building:

Clovis Community College's Bond Counsel, Chris Muirhead, Shareholder, Modrall Sperlberg Law Firm, presented the Board with the Resolution authorizing the issuance and sale of revenue bonds for the purchase of the Chase Gentry Building. The adoption of the Resolution would authorize the issuance and sale of the Clovis Community College System Improvement Revenue Bonds, Series 2026, in the original aggregate amount of \$3,547,544. The money is borrowed at a federally tax-exempt rate, and Mr. Muirhead's role is to make sure we comply with the rules and regulations. The purpose of the bond issuance is to provide funding to purchase, improve, remodel, furnish, and equip the Chase Gentry Building. The Resolution further authorizes the delegation of authority to designated officers, specifically the Board Chair and the College President, to finalize bond terms within parameters established under the Supplemental Public Securities Act. The bonds will be sold to the New Mexico Finance Authority pursuant to a Bond Purchase Agreement, subject to approval by the State Board of Finance. Approval of this Resolution will enable the College to secure necessary financing for this important facility investment, ensuring continued support for academic program growth and student success. HED has already approved this purchase and Mr. Muirhead, Dr. Fuentes, and Mr. Dart will be returning April 9 to HED and then to the State Board of Finance for final approval in May. It was requested that the Board approve the Resolution authorizing the issuance of the Clovis Community College System Improvement Revenue bonds, Series 2026 in an aggregate amount not to exceed \$3,547,544, for the acquisition and improvement of the Chase Gentry Building.

ACTION: Mondragon moved to approve the Resolution authorizing the issuance of the Clovis Community College System Improvement Revenue Bonds, Series 2026 in an aggregate amount not to exceed \$3,547,544, for the acquisition and improvement of the Chase Gentry Building. Leal seconded and upon roll call vote the motion carried (5-0).

College Vehicles Policy

The Board was presented with the College Vehicles Policy. The Human Resources Office in conjunction with the Business Office and Administration conducted a review of the College Vehicles Policy. The policy and procedures were established to define the employee's responsibilities when using a company or personal vehicle for business. Changes were made per recommendations from CCC's insurance company. Employees are informed of the policy through the Business Office Policy and Procedures Manual on Pathway and the policy will be referenced in the Employee Handbook. It was requested that the Board approve the revised College Vehicles Policy.

ACTION: Martin moved to approve the revised College Vehicles Policy as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Mesa Theater Sound & Lighting:

The Board was presented with a contract to Moyers Group under their TIPS (The Interlocal Purchasing System) agreement for the purchase and installation of an audio and theatrical lighting system for the Mesa Theater (Norman & Vi Petty Performing Arts Center). Moyers Group and Adam Penland, CCC's Cultural Arts Series Technical Support, have worked to design an audio and theatrical lighting system to enhance productions and performances in the theater. Funding for the project will be through NMHED Grant G3190 designated for this work. It was requested that the Board approve the award of this contract in the amount of \$172,072.60 and upon approval a purchase order will issued to Moyers Group to begin the project with completion in May of 2026.

ACTION: Mondragon moved to approve the award of this contract to Moyers Group in the amount of \$172,072.60 as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Mesa Theater South Lot Improvements:

The Board was presented with a contract to WWRC, Inc., under their New Mexico statewide construction agreement, to resurface the lot on the south side of the Mesa Theater. The project involves grading and surfacing the vacant lot on the south side of the Mesa Theater with 2" reinforced concrete. The existing sidewalk along 2nd Street will be removed and replaced as well. The perimeter of the lot will be cordoned off with bollards and decorative chain to designate the area for foot traffic and outdoor events only. Funding for the project will be through NMHED Grant G5379 designated for parking lot improvements. It was requested that the Board approve the award of this contract in the amount of \$151,024.19 and upon approval a purchase order will issued to WWRC, Inc. to begin the project with completion no later than June of 2026.

ACTION: Mondragon moved to approve the award of this contract to WWRC, Inc. in the amount of \$151,024.19 as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

Allied Health Expansion Patient Simulators:

The Board was presented with a request to purchase from Laerdal Medical Corporation under their BuyBoard (Contract 704-23) cooperative purchasing agreement three patient simulators (manikins) for the Allied Health expansion construction project. The purchase includes one SimMan Critical Care simulator, one SimMan 3G Plus simulator, and one Emma Full Term Newborn simulator. Funding for this purchase is through the gift from the Bonner Family Foundation. It was requested that the Board approve the award of this purchase in the amount of \$248,830.52 and upon approval a purchase order will be issued to Laerdal Medical Corporation.

ACTION: Martin moved to approve the award of this purchase to Laerdal Medical Corporation in the amount of \$248,830.52 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes shared that the second eight-weeks classes begin March 23, with registration continuing through March 27.

He also highlighted the College's growing focus on AI, noting that it is already impacting all areas of work at the College. He recently spoke at a panel on AI and student success and emphasized that more developments are ahead. The College is actively working with Achieving the Dream on a data and AI project, while also exploring how to integrate AI across all operations. He added that additional professional development will be needed to support faculty, staff, students, and the broader community as the College continues to look at every aspect of AI and areas that we need to expand our use of AI.

He asked Bob Dart to provide an update on the Allied Health expansion project. Bob reported the project is progressing well, with the contractor scheduled to begin commissioning the HVAC system in the coming week. Interior work is nearing completion, including flooring and wall tile, and overall progress inside the facility is going really well. Exterior stucco work has experienced minor delays due to recent weather, but they are still aiming for completion by the end of the month or early April. Following construction, the next phase will be setting up all the equipment in the new space.

Finally, Dr. Fuentes shared that CCC met with ENMU this week and he is proud of the work we are doing together on transfer. Stay tuned as great things will be coming in the next couple of months. He thanked Dr. Johnston and ENMU for all the engagement that we've had. We are meeting regularly and will come back together in June to sum up and evaluate the work we have done over the last couple of months.

Calendar of March Events:

Dr. Fuentes shared the following Calendar of Events for March:

March 6 – Skillfest 2026: CCC's Professional Development Day was held.

March 9 – "Artists in the Making" CMS student art exhibit continues until mid-April in the Museum.

March 12 – CAB and VIVA! honored Math's most iconic number, 3.14, with "Pie a Faculty/Staff" and free pizza and mini pies.

March 16-20 – campus will be closed for Spring Break.

March 23 – second 8-week classes begins and registration continues through March 27.

March 23-26 – GED and ESL registration will be held in the Center for Student Success.

March 26 – reception for "Artists in the Making" will be held in the Museum.

March 30 – CCC Employee Ice Cream Social in Room 415B.

ANNOUNCEMENTS

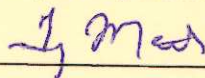
The Board Study Session is scheduled for April 1, 2026, at 8:00 a.m. in room 512.

The next regular Board meeting scheduled for April 1, 2026, has been rescheduled to April 8, 2026, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:38 a.m.

ACTION: Martin moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

