Clovis Community College

Board of Trustees

MINUTES

June 3, 2026 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, June 3, 2026, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Raymond Mondragon were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Julia Alexander, Richard Benavidez, Vicki Bridinger De Leon, Jessica Brown, Shauma Brown, Dana Cooper, Matthew Dale, Dannette Ewers, Brandon Finney, Jerri Garcia, Emily Glikas, Seth Keller, Nikki Lovett, Bridget Lucero, Paul Moore, James Payne, Joelle Reed, Melissa Reed, Alicia Saber, Santana Sena, Kari Smith, Monica Turner, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel; and Chris Muirhead, Shareholder, Modrall Sperling Law Firm.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Elizabeth Chavez, Celia Donofrio, Michelle Garcia, Cindy McDaniel, and Rachel Page.

ROUTINE MATTERS

Declare a Quorum: Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda: The agenda was approved as submitted.

ACTION: Mondragon moved to approve the agenda as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes: The Board approved the minutes of May 1, 2026, as submitted.

ACTION: Martin moved to approve the minutes of May 1, 2026, as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

2026-2027 Clovis Community College Catalog: The Board was presented with a summary of the changes to the 2026-2027 course catalog as approved by Curriculum Council. Revisions include updates to general, departmental, and policy information, as well as changes to programs of study and course descriptions. Allied Health changes were made to ensure compliance with the New Mexico Common Core which results in alignment across courses. The College's Mission, Vision, and Values statements were updated to reflect the Strategic Plan. The Alternative Licensure Program has been discontinued, with increased emphasis on the Education 2+2 as a better option for students. It was requested that the Board approve the 2026-2027 Clovis Community College Catalog as submitted.

ACTION: Martin moved to approve the 2026-2027 Clovis Community College Catalog as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Spring 2026 Supplemental Graduation List:

The Board was presented with the list of additional Clovis Community College students who have met the requirements for graduation during the Spring 2026 term. Included in the list are 281 associate degree earners, 118 certificate of completion earners, and 141 certificate of achievement earners, for a total of 540 graduates. It was requested that the Board approve the supplemental Spring 2026 graduation list as submitted.

ACTION: Mondragon moved to approve the supplemental Spring 2026 graduation list as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Spring 2027 Academic Calendar Amendment:

The Board was presented with an amended Spring 2027 Academic Calendar. This academic calendar was previously approved by the Board of Trustees on September 3, 2025. Clovis Municipal Schools scheduled their 2027 Spring Break for the week of March 22, which is the week following our currently Board-approved Spring Break for the week of March 15. In addition, the refund dates for the regular 16-week term and the first 8-week term were incorrect. The Spring 2027 Academic Calendar has been updated to reflect all corrected dates. It was requested that the Board approve the revised Spring 2027 Academic Calendar as submitted.

ACTION: Mondragon moved to approve the revised Spring 2027 Academic Calendar as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Presentation on Pricing of the College's Series 2026 Bonds for the Purchase of the Chase Gentry Building:

Chris Muirhead with Modrall Sperling Law Firm and Bond Counsel for Clovis Community College, presented the pricing details for the College's Series 2026 Bonds, which will finance the purchase of the Chase Gentry Building. Mr. Muirhead reminded the Board that at its March 13, 2026 meeting, the Board approved a resolution authorizing the borrowing and delegating authority to Dr. Fuentes to approve the final bond pricing. Since that approval, the financing proposal was reviewed by the New Mexico Higher Education Department and subsequently presented to the State Board of Finance by Dr. Fuentes, Mr. Dart, and Mr. Muirhead. The project received unanimous approval from the State Board of Finance. Following that approval, the New Mexico Finance Authority established the bond interest rate. Mr. Muirhead noted that the rate was originally projected at approximately 3.7 percent but was finalized at a favorable rate of 3.162 percent. The bond maturity schedule extends over 15 years, with final maturity in 2041. There are two maturities in 2040 because a portion of the financing is 0 percent with the remaining portion at 2 percent. Mr. Muirhead explained that the bonds may be optionally redeemed after ten years, providing the College with an opportunity to evaluate refinancing if interest rates become more favorable. In addition, approximately $302,000 of the bond proceeds will be placed in a reserve fund as required by the New

Mexico Finance Authority. The reserve fund serves as additional credit support and may be used in the event of a debt service deficiency or to assist with the final principal and interest payment at maturity. The bond closing is scheduled for June 26, 2026, at which time the funds will become available. Mr. Muirhead reported that the purchase agreement is in place, title work has been completed, and all New Mexico Finance Authority contingencies have been satisfied. The College is prepared to move forward with the transaction.

ACTION: No action was requested of the Board of Trustees

STARBASE Presentation:

Dana Cooper, Director of STARBASE Cannon, presented the Board with an overview of the STARBASE Cannon program. The program is a Department of Defense-funded STEM education initiative operated through Clovis Community College in partnership with Cannon Air Force Base. STARBASE, established in 1991, is fifth-grade focused, located on military installations, and prioritizes Title 1 schools. It provides students with hands-on science, technology, engineering, arts, and mathematics (STEAM) instruction with a focus on real-world applications, critical thinking, and workforce awareness. STARBASE Cannon is currently focused on establishing operational readiness. Efforts include staff training; curriculum preparation; compliance and reporting requirements; and outreach to local school districts, community partners, and military stakeholders. Program leadership and staff have also engaged with other STARBASE locations nationwide to observe best practices and ensure alignment with STARBASE standards. As facility readiness progresses, STARBASE Cannon is preparing for its initial academy launch, anticipated for late summer or early fall of 2026. The program will support the college's mission by strengthening community engagement, expanding STEAM education opportunities, and building pathways that connect education, the military, and future workforce development. The ribbon cutting for STARBASE Cannon will be held on June 11.

ACTION: No action was requested of the Board of Trustees.

Emeritus Status for Paul Blair and Gina Hochhalter:

Emeritus status is an honor that expresses the institution's appreciation for distinguished service. Faculty are eligible for Emeritus status after meeting the eligibility requirements, which includes twenty (20) years of service at Clovis Community College as full-time faculty member or an administrator at the division level or higher with good standing at the time of retirement; formal retirement from Clovis Community College as evidenced by NMERB status upon their separation from service, HRS will confirm eligibility; and Emeritus status must be applied for through FACCC and approved by the Board of Trustees based upon the previous requirements. The Board was presented with recommendation letters from the Faculty Association of Clovis Community College (FACCC) for retired faculty members Paul Blair and Gina Hochhalter. Mr. Paul Blair began employment in 2000 and retired as Instructor in Automotive Technology in 2026. Dr. Gina Hochhalter began in 2012 and retired as Instructor in English in 2026. It was requested that the Board grant Emeritus status to Mr. Paul Blair and Dr. Gina Hochhalter.

ACTION: Mondragon moved to grant Emeritus status to Mr. Paul Blair and Dr. Gina Hochhalter. Martin seconded and upon roll call vote the motion carried (5-0).

Campus Flooring Replacement:

The Board was presented with a quote from WWRC, Inc., for replacement of flooring across the campus. The project involves replacement of the carpet, flooring and base mold across campus including the Commons, Student Services, Educational Services, Center for Student Success, Cosmetology, and most hallways. The project will be awarded to WWRC, Inc. under their CES (Cooperative Education Services) contract and will be funded through NMHED grant J2077 designated for this purpose. It was requested that the

Board approve the award of a contract to WWRC, Inc. in the amount of $429,214.41. Upon approval, a purchase order will be issued to WWRC, Inc. to begin the project with completion no later than June 2027.

ACTION: Martin moved to approve the award of a contract to WWRC, Inc. in the amount of $429,214.41 as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Welding Lab Bathroom Renovations:

The Board was presented with a proposal for the renovations of bathroom facilities in the Welding Lab. The project involves demolition of the existing bathroom space and some office space to create improved men's restrooms and expanded restroom facilities for women. The project will be awarded to WWRC, Inc. under their New Mexico JOC General Construction contract # 40-00000-23-00034 and will be funded through NMHED grant H2127 designated for this purpose. It was requested that the Board approve the award of a contract to WWRC, Inc. in the amount of $295,930.57. Upon approval, a purchase order will be issued to WWRC, Inc. to begin the project with completion no later than June 2027.

ACTION: Mondragon moved to approve the award of a contract to WWRC, Inc. in the amount of $295,930.57 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Open Meetings Act Notice Resolution:

New Mexico Statutes Sections 10-15-1 through 10-15-4 require the Board of Trustees to pass an Open Meetings Notice Resolution each year. The resolution complies with the notification requirements of Board meetings. It was requested that the Board approve the Open Meetings Notice Resolution as submitted.

ACTION: Mondragon moved to approve the Open Meetings Notice Resolution as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

Board Meeting Calendar:

The Board of Trustees must formally adopt an annual calendar of meetings to comply with the Open Meetings Act. Regular meetings will be held at 8:00 a.m. on the first Wednesday of each month, with the exception of January and July. It was requested that the Board approve the calendar of meeting dates for the 2026-2027 fiscal year as submitted.

ACTION: Martin moved to approve the 2026-2027 Board Meeting Calendar as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Labor Management Relations Board:

Due to amendments to Section 10 of the Public Employee Bargaining Act (PBLA), the Labor Management Relations Board (LMRB) has been dissolved. Matters involving collective bargaining, union representation, and labor disputes will now be administered at the state level through the New Mexico Public Employee Labor Relations Board (PELRB). The College extends its sincere appreciation to Megan Palla, Mark Carpenter, and Rick Switzer for their dedicated years of service on the LMRB.

ACTION: No action was requested of the Board of Trustees.

Staff and Faculty Handbook Updates:

The Board was presented with a summary of the notable changes to the Clovis Community College Staff and Faculty handbooks. The last updates made to the staff and faculty handbooks were in 2025. The newest proposed changes include updates to titles and clarification of policies. Retirement benefits were addressed to clarify how many years of employment at the College were needed to stay on our insurance. It was requested that the Board approve the changes to the Clovis Community College Staff and Faculty handbooks as submitted.

ACTION: Bradburn moved to approve the changes to the Clovis Community College Staff and Faculty handbooks as submitted. Mondragon seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes thanked the Trustees for their service and shared several updates and observations.

Summer registration continues through June 12 with classes beginning on June 8.

He announced that the ribbon-cutting for STARBASE Cannon will be held on June 11. All Board members have received invitations. Dr. Fuentes expressed the College's enthusiasm for partnering with the STARBASE program, noting its national impact and the opportunity to bring it here. He emphasized the importance of engaging students in STEAM fields at an early age to help ensure they are prepared for middle school, high school, and finally college.

The community is invited to join us for a Community BBQ on June 25 from 4:00 to 7:00 p.m. There will be food, games, community connection, and information about the College's programs and services.

Dr. Fuentes reported that campus renovations continue to progress. The roof replacements remain underway, a new sign will be installed in the Commons, carpeting projects are schedule to begin shortly, and a new mural on the south side of campus will soon be shared with the community. Additional renovations are planned as we continue to spruce up the campus.

Work on the unified data and technology systems also continues. In two weeks, visitors from Achieving the Dream, DataKind, and MDRC will visit Clovis for our next round of planning. Dr. Fuentes noted that the project will help the College serve students more holistically and expressed appreciation for the ongoing collaboration with these organizations.

Dr. Fuentes introduced Joelle Reed, the new Director of Communications and Marketing, and Alicia Saber who transferred into the role of Interim Director of Financial Aid.

Finally, Dr. Fuentes shared information regarding a new partnership with the Eastern Area Workforce Development Board. The College successfully applied for and received funding through the Dislocated Worker Grant Program, and we will become the home for the grant. Dr. Kuykendall shared that the College submitted a proposal and was awarded the Adult Dislocated Worker contract, which had previously been with Eastern New Mexico University-Ruidoso. The College is currently transitioning existing staff members to Clovis Community College and will officially start the contract on July 1. The partnership will allow the College to provide training opportunities and pathways to higher-wages so these individuals can improve their lives and have the opportunity to move forward. Services will be available in Clovis, Roswell, Carlsbad, Artesia, Hobbs, and surrounding communities. Academic career coaches will be placed throughout the region, with some locations staffed full-time and others served through shared positions. The College will maintain a presence in each area served by the Eastern Region, further strengthening its commitment to workforce development and community partnerships.

Calendar of June and July Events:

Dr. Fuentes shared the following Calendar of Events for June and July:

June 1 – Summer registration continues through June 12; Fall registration continues through August 28.

June 1-July 23 – Kids College registration continues.

June 1-July 31 – La Casa Summer Free Food program will have site at CCC.

June 1-August 7 – Summer operating hours continue.

June 1 – Kids College classes begin.

June 8-July 31 – Summer academic classes begin and end.

June 19 – campus closed for Juneteenth holiday.

June 25 – CCC Community BBQ and free Family Summer Science Night.

June 26 – HSE (GED®) Certificate Ceremony at 6:00 p.m. at Marshall Auditorium.

July 3 – campus closed for Independence Day holiday.

July 23 – free Family Summer Science Night.

July 30 – EMS Paramedic Pinning at 10 a.m. and Nurses' Pinning at 1:00 at the Clovis Civic Center.

ANNOUNCEMENTS

The next regular Board meeting is scheduled for August 5, 2026, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:57 a.m.

ACTION: Mondragon moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,

T Martin

Terry Martin, Secretary
Board of Trustees

Approved 5 August 2026