



Board of Trustees MINUTES

February 2, 2022 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, February 2, 2022, at 8:00 a.m. in Room 512. This meeting was held with COVID-safe practices as prescribed in the current Public Health Order. Due to limited seating capacity in the Board Room, the meeting was also livestreamed via Zoom.

Immediately before the meeting was called to order, Ms. Lora Harlan was sworn in as a re-elected Trustee of Clovis Community College District 3.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Charles Nwankwo, Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Beverly Aragon, Richard Benavidez, Diana Byers, Bob Dart, Perla Herrera, Corey Isaacs, Rex Regnier, Freddie Salazar, and Marcus Smith. Also present in the Board Room were Kameron Barnett, CCC legal counsel; Steve Hansen, Eastern New Mexico News; and James Floyd, community member. Additionally, Chris Garner (Pattillo Brown & Hill audit firm) participated via virtual meeting access.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Aaron Anderson, Paul Aragon, Joleen Borja, Karen Burns, April Chavez, Bill Cheville, Pam Cornelison, Natalie Daggett, Winona Johnson, Cindy McDaniel, Shawna McGill, Nancy Meadows, Paul Moore, Gregory Rapp, Santana Sena, Kari Smith, Sandra Taylor-Sawyer, Brandi Varnado, Katrina Walley, Mindy Watson, Kellyann Weber, and Laura White.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:05 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the Special Meeting minutes of January 3, 2022 as submitted.

ACTION: Martin moved to approve the Special Meeting minutes of January 3, 2022 as submitted. Bradburn seconded and upon roll

call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

*Supplemental Fall 2021
Graduation List:*

The Board was presented with the list of additional Clovis Community College students who have met the requirements for graduation during the Fall 2021 term. The list includes students who applied after the graduation deadline, as well as those identified by Institutional Research as having met graduation requirements. Included in the list are 26 associate degree earners and 5 certificates of achievement, for a total of 31 additional graduates. This brings the total number of graduates for Fall 2021 to 244 (86 associate degrees, 70 certificates of completion, and 88 certificates of achievement). It was requested that the Board approve the supplemental Fall 2021 graduation list as submitted.

ACTION: Martin moved to approve the supplemental Fall 2021 graduation list as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

*Audit Report for Fiscal Year
Ending June 30, 2021:*

A copy of the 2020-2021 audit report, as prepared by the Certified Public Accounting firm of Pattillo, Brown & Hill (PBH) LLP, was presented to the Board. Mr. Chris Garner of PBH provided a thorough review of the report. Mr. Garner confirmed that Clovis Community College received a clean audit report with zero findings. It was requested that the Board accept the Audit Report for fiscal year ended June 30, 2021 as submitted.

ACTION: Martin moved to approve the Audit Report for Fiscal Year Ended June 30, 2021 as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

*Quarterly Financial Report
for Second Quarter FY 2022:*

The Board was presented with Clovis Community College's Quarterly Financial Report for second quarter of fiscal year 2022, which includes Statement of Net Position; Statement of Revenues, Expenses, and Change in Net Position; Statement of Cash Flows; and Schedule of Budgeted and Actual Revenues and Expenses.

ACTION: No action was requested of the Board of Trustees.

*Financial Actions Report for
Second Quarter FY 2022:*

The Board was presented with a copy of the Financial Actions Report for the second quarter of fiscal year 2022. It was requested that the Board approve the report for final submission to the New Mexico Higher Education Department.

ACTION: Spence moved to approve the Financial Actions Report for second quarter of fiscal year 2022 as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

*Critical Race Theory
Discussion:*

Clovis Community College Trustee Carolyn Spence requested that Critical Race Theory be placed on the Board of Trustees' meeting agenda. Ms. Spence was concerned with CCC's vacancy advertisement for the Director of Diversity, Equity, and Inclusion (DEI) position and its relation with Critical Race Theory. Ms. Spence stated she has had several discussions with different community members inquiring the College's plan to implement DEI in which she did not have the answer to. She requested clarity on the practices the Director of Diversity,

Equity, and Inclusion will oversee. Dr. Kuykendall stated that as a Hispanic-Serving Institution, Clovis Community College has a diverse population and recognizes that not all students are able to succeed the same way. The Director of DEI position was recently added in 2021 and the intent purpose of this role is to focus on the diverse needs of the institution to provide a distinct equity approach for student success as well as employee inclusion. Upon receiving this clarification from Dr. Kuykendall, Ms. Spence is happy to hear that CCC is not implementing DEI based on group identity; rather, students are being served as individuals.

The Board of Trustees had no further discussion on this matter.

ACTION: No action was requested of the Board of Trustees.

OTHER BUSINESS

President's Remarks:

Dr. Nwankwo introduced Dr. Diana Byers as the new Executive Director of Institutional Research and Sponsored Projects. Dr. Byers comes from Metropolitan Community College in Kansas City, Missouri.

Dr. Nwankwo announced that Clovis Community College is 26 days away from the Higher Learning Commission (HLC) Reaffirmation visit. The Assurance Argument was submitted to the Commission. Dr. Nwankwo and Dr. Jones have been in communication with the team chair. The HLC Peer Review Team will be on the campus from February 28 to March 1, 2022. The Board of Trustees will have a working lunch with the HLC Team on Monday, February 28, 2022. Dr. Nwankwo expressed his appreciation for everyone's effort and collaboration on getting the College's Assurance Argument ready.

Classes for spring 2022 started on January 18, 2022. The enrollment for this semester is holding steady. Dr. Nwankwo hopes to see an increase as students register for the second 8-weeks, which start on March 14, 2022. As of January 27, 2022, the headcount is 2071, and a full time-equivalent (FTE) of 971. Compared to the same time in spring 2021, the headcount had a slight increase of 2 students.

Clovis Community College had the distinct pleasure of hosting Congresswoman Teresa Leger Fernández, New Mexico's 3rd Congressional Delegate, on Monday, January 24, 2022. Congresswoman toured the campus and visited several programs. Dr. Nwankwo, along with other staff members, had the opportunity to share current ongoing projects and discussed some of the College's needs. Dr. Nwankwo expressed his appreciation with the Congresswoman's commitment to helping community college students and looks forward to any assistance she can obtain for Clovis Community College.

Dr. Nwankwo reported the collaborative effort between Clovis Community College and the four other partnering colleges (Central New Mexico Community College, Northern New Mexico College, San Juan College, and Santa Fe Community College) to start an Enterprise Resourcing Program (ERP) Software is ongoing. The colleges are making progress on the Architect phase. In this stage, the discovered data is implemented and uploaded into the software. Human Resources and Business Office staff are actively working on this implementation process.

Dr. Nwankwo announced that Valore, Clovis Community College's campus bookstore, is terminating their contract on June 15, 2022. A Request for Proposal is out; Dr. Nwankwo hopes to have another bookstore contracted soon.

The construction for the south parking lot is currently in progress. The

Board of Trustees approved the contract to K. Barnett & Sons, Inc. during the November 3, 2021 meeting. The funding for this project is from the 2020 General Obligation Bond. Dr. Nwankwo is pleased to proceed with improvements to the CCC campus.

Dr. Nwankwo shared he is working with the Association of Community College Trustees (ACCT) to arrange a retreat for the Clovis Community College Board of Trustees. The retreat is scheduled for Friday, May 6 and Saturday, May 7, 2022. Further details will be shared with the Trustees upon finalization.

Dr. Nwankwo's remarks concluded with a review of the calendar of events for the month of February.

ACTION: No action was requested of the Board of Trustees.

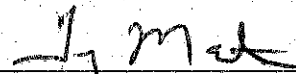
ANNOUNCEMENTS

The next regular Board meeting is scheduled for March 2, 2022, at 8:00 a.m. in room 512.

The meeting adjourned at 9:00 a.m.

ACTION: Martin moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved March 3, 2022