



Board of Trustees

MINUTES

March 3, 2021 • 8:00 a.m. • Virtual Format

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, March 3, 2021, at 8:00 a.m. via Zoom. This meeting was held virtually due to the prohibition of mass gatherings because of the COVID-19 pandemic.

MEMBERS PRESENT

Trustees Lora Harlan, Laura Leal, Terry Martin, Arnold Martinez, and Carolyn Spence were all present via virtual meeting access from their respective homes.

MEETING PARTICIPANTS

Clovis Community College employees participated in the meeting via virtual access. Charles Nwankwo, Norman Kia, Robin Kuykendall, Heather Lovato, Mindy Watson, and Beverly Aragon participated from their respective offices. Sandra Taylor-Sawyer, Dominique Chairez, and Patricia Becks participated from their respective homes. CCC's legal counsel, Kameron Barnett, participated from his office. Additional guest participants included Gail and Todd Tarson of Diamonds Evermore and Chris Garner of Pattillo, Brown & Hill, LLP.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were April Chavez, Bob Dart, Regina Dart, Emily Glikas, Corey Isaacs, Winona Johnson, Bridget Lucero, Nancy Meadows, Jim Mitchell, Alexis Noon, Kolby Rains, Rex Regnier, Kari Smith, Marcus Smith, Katrina Walley, Kellyann Weber, Laura White, and Kevin Wilson.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Leal moved to approve the agenda as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of February 3, 2021 as submitted.

ACTION: Spence moved to approve the minutes of February 3, 2021 as submitted. Martinez seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Fees: The Board was presented with the lists of Summer and Fall 2021 student and academic fees. Fees occasionally change as a result of an increased cost in supplies. Additional textbook fees for the All-In Textbook Programs are also reflected. It was requested that the Board approve the Summer and Fall 2021 fee lists as submitted.

ACTION: Spence moved to approve the Summer and Fall 2021 fee lists as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Small Business Development Center Program Review: The New Mexico Small Business Development Center has provided services to small businesses since 1989. Dr. Sandra Taylor-Sawyer is the Director of the CCC Small Business Development Center, and she and her staff strive to provide quality assistance, education, and resources to potential and existing small businesses to strengthen the economy of New Mexico. Dr. Taylor-Sawyer presented the Board with a program review, which included recognition of this year's Star Business Award recipient, Diamonds Evermore. Owners Gail and Todd Tarson were introduced to the Board and they spoke about their very positive experience of working with the CCC Small Business Development Center.

ACTION: No action was requested of the Board of Trustees.

Audit Report for Fiscal Year Ended June 30, 2020: A copy of the 2019-2020 audit report, as prepared by the Certified Public Accounting firm of Pattillo, Brown & Hill (PBH) LLP, was presented to the Board. Mr. Chris Garner of PBH provided a thorough review of the report. Mr. Garner confirmed that Clovis Community College received a clean audit report with zero findings. It was requested that the Board accept the Audit Report for fiscal year ended June 30, 2020 as submitted.

ACTION: Martin moved to approve the Audit Report for Fiscal Year Ended June 30, 2020 as submitted. Martinez seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks: Dr. Nwankwo announced that Clovis Community College was one of the seven colleges accepted to the prestigious Achieving the Dream network to work on "Building Resiliency in Rural Communities for the Future of Work to increase rural colleges." This project will offer the College strategies using data to provide students with the workforce skills needed in today's and tomorrow's economy and connect students with careers in the digital economy that pay family-sustaining wages. The project will involve an intensive and intentional analysis of the College's students' data to ensure every student succeeds. Achieving the Dream (ATD) is a national initiative to help more community college students succeed. ATD is a leader in championing evidence-based institutional improvements such as long-term, sustainable commitments to improving student success.

The Commission on Accreditation in Physical Therapy Education (CAPTE), the national agency that accredits the College's Physical Therapist Assistant program, will be conducting a virtual site review March 15 – 17.

Curry County recently donated a 2013 Ford Explorer (retired Sheriff's Department vehicle) to Clovis Community College. The donated vehicle will replace an aged, unreliable patrol unit currently used by CCC security. Dr. Nwankwo acknowledged and commended the partnership and

collaboration between Curry County and Clovis Community College.

Planning initiatives for the summer and fall semesters is ongoing. The planning is developed with contingencies and correlates with directives from the New Mexico Department of Health. With the advent of the three vaccines and the pandemic's current declining trends, Dr. Nwankwo is hopeful in seeing light at the end of the tunnel.

Dr. Nwankwo's remarks concluded with a review of the calendar of virtual events for the month of March.

ACTION: No action was requested of the Board of Trustees.

ANNOUNCEMENTS

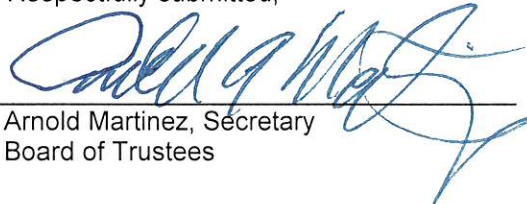
The Board will convene for a virtual Study Session on March 31, 2021 at 8:00 a.m.

The next regular Board meeting will be held in a virtual format on April 7, 2021, at 7:30 a.m.

The meeting adjourned at 8:57 a.m.

ACTION: Leal moved to adjourn the meeting. Martin seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Arnold Martinez, Secretary
Board of Trustees

Approved April 7, 2021