



Clovis Community College

Board of Trustees

MINUTES

May 7, 2025 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, May 7, 2025, at 8:00 a.m. in room 512. Before the meeting was called to order, Mr. Raymond Mondragon was officially sworn in as Trustee of Clovis Community College District 4.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Raymond Mondragon were present in the Board Room.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Richard Benavidez, Joleen Borja, Vicki Bridinger De Leon, Nikkei Cardenas, Michelle Cochran, Linda D'Amour, Dannette Ewers, Brandon Finney, Jerri Garcia, Sharna Gardner, Emily Glikas, Ashley Grissom, Melissa Ham, Alice Harvey, Karen Jones, Bridget Lucero, Selina Marriott, Santana Sena, Kari Smith, Marcus Smith, Katrina Walley, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel and Noel Sena, CCC Student.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Grant McGee, Eastern New Mexico News; Julia Alexander; Shauma Brown; April Chavez; Bill Cheville; Joel Glikas; Cindy McDaniel; and Rachel Page.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of April 2, 2025 as submitted.

ACTION: Martin moved to approve the minutes of April 2, 2025 as submitted. Leal seconded and upon roll call vote the motion carried (4-0). Mondragon abstained.

Employee Service Awards:

Each year employees who have served Clovis Community College in five-year increments are recognized and awarded service pins. Service Awards for this

year totaled a combined 170 years of service to CCC. Dr. Fuentes and the Board recognized the following employees:

Five Years of Service – Joanna Brown, Early College High School Secretary; Jose Bravo, Systems & Network Manager; Keishla Cota, Instructor/Program Director in PTA; Meriah Lira, ABE Instructional Coordinator; Troy Mount, Admissions Specialist; and Kari Smith, Registrar/Director of Enrollment Services.

Ten Years of Service – Aaron Anderson, Instructor in History; Shauma Brown, Instructor in English; Eric Collier, Groundskeeper; Billy Garcia, Manager of Facilities; Selina Marriott, Professional Development Instructional Technologist; Bill Moore, Physical Plant Coordinator; and Maria Moreno, Advising Department Secretary.

Fifteen Years of Service – Adriana Garcia, Senior Graphic Designer; Sean Poindexter, Instructor in Welding; and Marcus Smith, Dean of Student Services /Government Relations.

Twenty-Five Years of Service – Karen Jones, Library Technician.

ACTION: No action was requested of the Board of Trustees.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Faculty NISOD Awards:

Each year, faculty nominate peers for the National Institute for Staff and Organizational Development (NISOD) Awards then the recipients are selected by committee. The following are the outstanding faculty members of Clovis Community College and recent recipients of the 2024-2025 NISOD excellence in teaching, learning, and leadership award:

Dr. Linda D'Amour, Instructor in English

Ms. Katy Miller, Instructor in Esthetics

ACTION: No action was requested of the Board of Trustees.

TRIO Student Support Services Program Review:

TRIO Student Support Services (SSS) is a federally funded educational opportunity outreach program designed to retain, graduate, and transfer eligible students. The program provides academic support, aid in postsecondary course selection, information concerning financial aid programs and benefits, informational resources for locating both public and private scholarships, and assistance in completing financial aid applications. Education and counseling services are offered to improve the financial and economic literacy of students. Through transfer advising, participants are prepared for admission to four-year and professional programs. This year marks TRIO SSS's 24th year on campus and they are in their last year of this five-year grant. There are a few months left before the grant closes out and they should hear in the next month on whether they will be funded again. Ms. Joleen Borja, Director of TRIO SSS, and her staff continue to focus on their mission and on providing support to their 180 active participants. Ms. Borja provided the Board with an overview of the program. TRIO SSS serves students who are first-generation, low-income, and physically and/or learning disabled and registered with CCC's Office of Accessibility & Resources. In the program's annual performance report, they received a perfect score for prior experience and exceeded all of their objectives.

Clovis Community College student and participant of TRIO SSS, Ms. Noel Sena shared her testimony and spoke about the vast support she received from the TRIO SSS team.

ACTION: No action was requested of the Board of Trustees.

Spring 2025 Graduation List: The Spring 2025 graduation list includes 276 associate degree earners, 77 certificates of completion, and 187 certificates of achievement, for a total of 540 graduates. This is a 28% increase over the last two years. A commencement ceremony recognizing graduates will be held at 6:00 p.m. on Friday, May 16, 2025, at the Citizens Bank of Clovis Events Center. There will be approximately 185 students participating. It was requested that the Board of Trustees approve the Spring 2025 graduation list as submitted.

ACTION: Leal moved to approve the Spring 2025 graduation list as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Quarterly Financial Report for Third Quarter FY 2025:

The Board was presented with Clovis Community College's Quarterly Financial Report for third quarter of fiscal year 2025, which includes Statement of Net Position; Statement of Revenues, Expenses, and Change in Net Position; Statement of Cash Flows; and Schedule of Budgeted and Actual Revenues and Expenses.

ACTION: No action was requested of the Board of Trustees.

Financial Actions Report for Third Quarter FY 2025:

The Board was presented with a copy of the Financial Actions Report for the third quarter of fiscal year 2025. It was requested that the Board of Trustees approve the report for final submission to the New Mexico Higher Education Department.

ACTION: Martin moved to approve the Financial Actions Report for the third quarter of fiscal year 2025 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Gentry Building Purchase:

The Clovis Community College Administration team has been in discussion with Clovis Economic Development about purchasing the Chase Gentry Building. A letter was submitted to the New Mexico Higher Education Department outlining how the building would support the workforce needs identified by our industry partners, particularly in Career Technical Education and trades. The letter received positive feedback from members of the NMHED Capital Outlay Committee and Secretary Stephanie Rodriguez. The next step is to submit a formal presentation to the Capital Outlay Committee for their review and approval to proceed at their regularly scheduled meeting on June 11, 2025. It was requested that the Board of Trustees approve the formal presentation of the Gentry Building Purchase project at the June NMHED monthly hearing.

ACTION: Mondragon moved to approve the formal presentation of the Gentry Building Purchase project to the NMHED in June as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Hydronic Loop Repairs:

The Board was presented with a contract for Yearout Mechanical, Inc. to perform repairs to the campus hydronic loop system. The repairs are necessary to address aging infrastructure and to improve the reliability and efficiency of the campus heating system. Failure to complete this work could result in extended heating and cooling outages, impacting campus operations. The project will be scheduled collaboratively between Yearout and the CCC Facilities team, with work undertaken during normal business hours and a

completion date no later than June 30, 2025. Funding for this project will utilize NMHED BR&R funds. It was requested that the Board of Trustees approve the award of a contract to Yearout Mechanical, Inc. in the amount of \$493,039. Upon Board of Trustees' approval, a purchase order will be issued to Yearout Mechanical, Inc. to begin the project.

ACTION: Martin moved to approve the award of a contract to Yearout Mechanical, Inc. in the amount of \$493,039 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

*Petty Performing Arts Center
Sound & Lighting Upgrades:*

Clovis Community College would like to move forward with the selection, purchase, and installation of a sound and lighting system for the Norman and Vi Petty Performing Arts Center. This initiative aims to enhance the theater's audio-visual capabilities, ensuring high-quality sound and lighting for performances while maintaining the venue's aesthetic and functional integrity. Funding (\$168,300), for this project is granted to CCC through the State of New Mexico Department of Higher Education Fund G3190 capital appropriation project. It was requested that the Board of Trustees approve the project for the Petty Performing Arts Center Sound & Lighting Upgrades. Upon Board of Trustees approval, the project will be submitted at the June NMHED monthly meeting for final approval. CCC will then solicit for Request for Proposals (RFP).

ACTION: Mondragon moved to approve the project for the Petty Performing Arts Center Sound & Lighting Upgrades be presented to NMHED in June as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes shared final numbers from CCC's enrollment statistics. This spring, we experienced a 7.7% increase in unduplicated student enrollment, and for the 2024–2025 academic year, enrollment grew by 8.89%. Additionally, credit hours taken rose by 6.97%.

Graduation will take place on May 16 at 6 p.m., with 185 students participating. The number of duplicated students earning degrees and certificates grew by 12.73% from spring 2024 to spring 2025, and by 28% compared to two years ago. The impressive growth is attributable to the dedication and efforts of CCC's faculty and staff.

A successful Open House was held on April 29. Also, during the month of April, CCC marked Community College Month with campus-wide celebrations supported by various campus departments and led by Marketing and Communications.

Another highlight was the unveiling of the refreshed "Dug" mascot. A new marketing campaign is underway to showcase Dug's updated look, with personalized cut-outs for campus departments. The campus community looks forward to seeing Dug come to life in ways that reflect the personalities of the various departments.

Calendar of May Events:

The Calendar of May Events was shared with the Board and the following events were highlighted:

CCC Commencement Ceremony on May 16; the Nurses' Pinning Ceremony at 1 p.m., May 15; and the Radiologic Technology Pinning Ceremony at 6 p.m., May 15.

Military Appreciation Day on May 7 in the CCC Commons.

The Young Masters Juried Student Art Show reception and awards on May 8 in the CCC Eula May Edwards Museum & Gallery.

Kids College is back for summer 2025 and registration is now open.

Executive Session:

ACTION: Leal moved to recess and to enter executive session. Martin seconded and upon roll call vote the motion carried (5-0).

The Board moved to recess and entered executive session at 8:36 a.m. to discuss as authorized by Section 10-15-1(H)(2) of the Open Meetings Act, Limited Personnel Matters.

NOTE: Those present for Executive Session included Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Raymond Mondragon (CCC Board of Trustees); Kameron Barnett (CCC legal counsel); and Jonathan Fuentes (CCC President).

ACTION: Mondragon moved to return to regular session. Martin seconded and upon roll call vote the motion carried (5-0).

The Board returned to regular session at 9:53 a.m. The only matters discussed in Executive Session were Limited Personnel Matters.

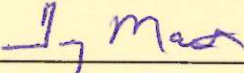
ANNOUNCEMENTS

The next regular Board meeting is scheduled for June 4, 2025, at 8:00 a.m. in room 512.

The meeting was adjourned at 9:54 a.m.

ACTION: Martin moved to adjourn the meeting. Mondragon seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

