



Clovis Community College

Board of Trustees

MINUTES

August 6, 2025 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, August 6, 2025, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, and Raymond Mondragon were present in the Board Room. Trustee Laura Leal participated via virtual meeting access. Trustee Terry Martin was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Heather Lovato, Richard Benavidez, Vicki Bridiner De Leon, Jessica Brown, Nikkei Cardenas, Dannette Ewers, Billy Garcia, Jerri Garcia, Sharna Gardner, Emily Glikas, Ashley Grissom, Melissa Ham Noehmi Lara-Miller, Bridget Lucero, Sky Saul, Santana Sena, and Kari Smith. Also present in the Board Room was Kameron Barnett, CCC Legal Counsel.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Joleen Borja, April Chavez, Celia Donofrio, Brandon Finney, Orlinda Lopez, Nancy Meadows, Paul Moore, Rachel Page, Aaron Quaif, Kellyann Weber, and Jessa Wood. Also present via virtual meeting access was Grant McGee, Eastern New Mexico News.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

Before the agenda was submitted for approval, Dr. Fuentes proposed an amendment to correct the Candidate Filing Date for CCC's Board of Trustees Election from August 27 to August 26, 2025. The agenda was then approved as amended.

ACTION: Mondragon moved to approve the agenda as amended. Bradburn seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of June 4, 2025, as submitted.

ACTION: Bradburn moved to approve the minutes of June 4, 2025, as submitted. Mondragon seconded and upon roll call vote the motion carried (4-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Summer 2025 Graduation List:

The Board was presented with the list of Clovis Community College students who have met the requirements for graduation during the Summer 2025 term. Included in the list were 50 associate degree earners, 20 certificates of completion earners, and 41 certificates of achievement earners, for a total of 111 graduates. It was requested that the Board approve the Summer 2025 graduation list as submitted.

ACTION: Mondragon moved to approve the Summer 2025 graduation list as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).

NEW BUSINESS Non-Instructional Matters

Governance Document:

Clovis Community College has a history of participatory governance where constituent groups are involved in decisions as much as possible. The updated Governance Document lays out how employees through Councils, Committees, and constituent groups can have input in CCC's decision-making processes. A summary of the major changes to the Governance Document was presented to the Board. The changes included updating the Mission Statement, the Transparency Statement, and the Councils and Committees; adding the Administrative Council; restructuring the President's Council; removing the Leadership Council and the Diversity, Equity, and Inclusion Committee; restructuring the Retention Council as the Retention Committee; and creating the Academic Affairs Council, the Strategic Enrollment Management Council, the Strategic Planning Committee, the Accreditation Committee, the Bookstore Committee, the Starfish Committee, and the Enrollment Strategies Committee.

ACTION: No action was requested of the Board of Trustees.

2025-2030 Strategic Plan:

The Board was presented with the Clovis Community College 2025-2030 Strategic Plan. The plan outlines a bold, collaborative vision for the future of the institution. It was developed through a comprehensive, data-informed process that included broad participation from employees, students, and community members, the plan affirms CCC's commitment to student success, employee engagement, facility enhancement, workforce alignment, and community partnership. The updated mission, vision, values, goals, and objectives serve as a roadmap to guide CCC's continued growth, innovation, and service to the region. It was requested that the Board approve the 2025-2030 Strategic Plan as submitted.

ACTION: Mondragon moved to approve the 2025-2030 Strategic Plan as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

Employee Benefit Plans Review:

The Board was presented with a summary of the Employee Benefit Plan for calendar year 2024. Clovis Community College offers two tax-sheltered benefit plans, which are available to employees on a voluntary basis. There is an institutional savings associated with tax-sheltered payments due to matching Federal Insurance Contribution Act (FICA) payments. Last year six employees participated in tax-sheltered 403(b) Plan providers, with contributions totaling \$6,010.00. Twenty-seven employees participated in the flexible spending plan, which allowed employees to tax shelter \$38,990.60. The total net savings to the College was \$4,693.98.

ACTION: No action was requested of the Board of Trustees.

Financial Actions Report for Fourth Quarter FY 2025:

The Board was presented with a copy of the Financial Actions Report for the fourth quarter of fiscal year 2025. It was requested that the Board approve the report for final submission to the New Mexico Higher Education Department.

ACTION: Mondragon moved to approve the Financial Actions Report for the fourth quarter of fiscal year 2025 as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).

Fiscal Year 2026 Proposed CHESS Budget:

The Board was presented with the Fiscal Year 2026 Proposed CHESS Budget. In 2021, Clovis Community College and five other New Mexico independent colleges formed the Collaborative for Higher Education Shared Services (CHESS) and entered into a Memorandum of Understanding (MOU) to implement an Enterprise Resource Planning (ERP) and Student Information System (SIS). These two applications are the mainstay for how higher education institutions maintain student data and services. CCC's portion of the budget for this year is \$2,090,976. The portions of the other colleges are based on their percentages outlined in the MOU. CCC receives funding from the state to help with our portion of the budget, and funds are available in the Workday ERP/ERP budgets. It was requested that the Board approve the Fiscal Year Proposed 2026 CHESS Budget for CCC through an existing Sole Source Procurement through the State of New Mexico.

ACTION: Mondragon moved to approve the Fiscal Year 2026 CHESS Budget for CCC as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes shared that Districts 1 and 4 on CCC's Board are up for election this year. The filing date is August 26, 2025.

He reminded everyone that the Fall semester begins on August 25 and registration is underway. Yard signs are available for anyone who would like to show support for CCC registration at home or at work.

CCC, as one of the presenting sponsors, will have a strong presence at the Curry County Fair. Our Registration, Recruitment, and Outreach teams will be on site, and Marketing and Communication has a full lineup of events planned. The CCC booth will be in the Commercial Building, and we will have a registration event on Wednesday night in the new Pavilion.

August 28 is CCC Night at the ENMU football game. More details will be shared soon, and employees and students will be invited to the game.

2025 CAS 25th Anniversary Season Lineup and Sponsorship:

This year is the 25th year for our Cultural Arts Series. A flyer for the 2025/2026 season's lineup was presented to the Board. Information on becoming a season ticket holder or sponsor is included on the flyer. Dr. Fuentes mentioned several upcoming events and invited everyone to join us.

Calendar of August Events:

Dr. Fuentes shared the Calendar of August Events and highlighted the following events:

Fall registration continues through August 29 which is also the first week of classes.

CCC participated in the Back to School Expo on August 2 and the National Night Out on August 5. Dr. Fuentes and Dr. Kuykendall also visited students using a CCC vehicle to personally invite them to return to CCC.

On August 9, during National Health Center Week, CCC's Recruitment team will be at La Casa Family Health Center.

Extended hours registration will be held on August 11, 13, 19, and 21, and Super Saturday Registration is scheduled for August 16.

CCC will be at the Curry County Fair on August 12-16 and the Roosevelt County Fair on August 18-24.

Convocation will take place on August 19, and Board members are invited to attend. The campus will be closed to the public from 8–9 a.m. so that all employees can participate.

Classes begin on August 25.

August 28 is the closing reception for Bob Dart's art exhibit, "Poetry of Ice."

ANNOUNCEMENTS

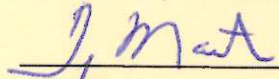
The candidate filing date for the CCC Board of Trustees Election, Districts 1 and 4 is August 26, 2025, from 9:00 a.m. to 5:00 p.m. at the Curry County Clerk's Office.

The next regular Board meeting is scheduled for September 3, 2025, at 8 a.m. in room 512.

The meeting was adjourned at 8:29 a.m.

ACTION: Mondragon moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved 