



Board of Trustees

SPECIAL MEETING

MINUTES

October 27, 2021 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a Special Meeting on Wednesday, October 27, 2021, at 8:00 a.m. in Room 512. This meeting was held with COVID-safe practices as prescribed in the current Public Health Order. Due to limited seating capacity in the Board Room, the meeting was also livestreamed via Zoom.

MEMBERS PRESENT

Trustees Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Charles Nwankwo, Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Mindy Watson, Beverly Aragon, Bob Dart, Ricky Fuentes, Perla Herrera, Rex Regnier, Freddie Salazar, Kari Smith, and Trent Warner. Also present in the Board Room were Kameron Barnett, CCC legal counsel; Kevin Wilson, Eastern New Mexico News; and community members, Jan Bradburn, Keith Ingram, Christy Mendoza, and Debbie Spriggs.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Joleen Borja, Bill Cheville, Pam Cornelison, Winona Johnson, Kendall Kempf, Nancy Meadows, Lauren Rowley, Brandi Varnado, Katrina Walley, Kellyann Weber, and Laura White.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of October 6, 2021 as submitted.

ACTION: Spence moved to approve the minutes of October 6, 2021 as submitted. Martin seconded and upon roll call vote the motion carried (4-0).

Appointment of District 2 Trustee:

As previously shared at the September 1, 2021 Board of Trustees meeting, the members of the Board and the public were duly notified of a Trustee vacancy in Clovis Community College District 2. During the October 6, 2021 meeting, the Board of Trustees solicited Letters of

Interest from eligible voters and residents of Clovis Community College District 2 who wish to serve on the Board. The Letters of Interest were to delineate the candidate's reason of interest in serving on the Board; their skills, qualifications, and/or experience; their availability of time to serve on the Board; and their understanding of the benefit of a community college to its region and how Clovis Community College can maximize that benefit. Letters of Interest were accepted from Wednesday, October 6 through Friday, October 15, 2021 at 5:00 p.m. local time. At the close of the submission deadline, the names of all candidates who submitted Letters of Interest were verified by the Curry County Clerk's Office for confirmation of Clovis Community College District 2 voter's registration and residency. The verification process yielded the following candidates (in order of the receipt of the Letters of Interest): Ms. Jan Bradburn, Ms. Yvette Nora, Ms. Debbie Spriggs, and Mr. Keith Ingram. Each candidate was informed of the opportunity to speak before the Board at the October 27th Special Meeting in support of their candidacy for up to, but not more than, three minutes.

Candidate Yvette Nora was not present at the Special Meeting. The remaining candidates were present at the Special Meeting. Madam Chair Harlan acknowledged each candidate and extended the opportunity for them to individually address the Board during their 3-minute time allotment. The candidates were asked to come forward in the order of which their letters were received (Bradburn, Spriggs, Ingram).

Madam Chair Harlan thanked each candidate for their interest in serving on the Clovis Community College Board of Trustees. She then opened the floor to her fellow Trustees to begin the deliberation and candidate nomination process. Secretary Martin nominated Ms. Jan Bradburn. Trustee Spence nominated Ms. Jan Bradburn. Trustee Leal nominated Ms. Jan Bradburn. Having received three nominations for the same candidate, Madam Chair Harlan requested an official motion of appointment for the Clovis Community College District 2 position.

ACTION: Martin moved to appoint Ms. Jan Bradburn as Trustee of Clovis Community College District 2. Spence seconded and upon roll call vote the motion carried (4-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

There was no New Business Instructional Matters.

NEW BUSINESS Non-Instructional Matters

There was no New Business Instructional Matters.

OTHER BUSINESS

There was no Other Business.

ANNOUNCEMENTS

The next regular Board meeting is scheduled for November 3, 2021, at 8:00 a.m. in Room 512. Madam Chair Harlan announced that Ms.

Bradburn will be sworn in immediately prior to the start of the meeting. The in-person meeting will be held in compliance with the prevailing Public Health Order. However, should the Public Health Order change between now and the next meeting, a virtual meeting will take place instead. Proper notification of the meeting format will be shared with the public.

The meeting adjourned at 8:28 a.m.

ACTION: Martin moved to adjourn the meeting. Spence seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved November 3, 2021