



Board of Trustees

MINUTES

November 1, 2023 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular meeting on Wednesday, November 1, 2023, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Richard Benavidez, April Chavez, Bob Dart, Milo Drake, Dannette Ewers, Nicolle Holcomb, Dustin Shafer, Kari Smith, Marcus Smith, and Elena Soto. Also present in the Board Room were Kameron Barnett, CCC legal counsel and Landry Sena, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Angel Anaya, Matt Ashland, Jolene Borja, Natalie Daggett, Perla Herrera, Cindy McDaniel, Paul Moore, Greg Rapp, Santana Sena, Katrina Walley, and Kellyann Weber. Also present via Zoom was Bill Holda, ACCT Consultant.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

Approval of Agenda:

Chair Harlan proposed that the agenda item, B. under Non-Instructional Matters, Review/Edit/Approval of Presidential Profile, be moved after Approval of Minutes. The agenda was approved as amended.

ACTION: Martin moved to approve the agenda as amended. Spence seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of October 16, 2023 as submitted.

ACTION: Martin moved to approve the minutes of October 16, 2023 as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

Review/Edit/Approval of Presidential Profile:

Dr. Bill Holda, ACCT Consultant, presented the Board with the draft of the CCC Presidential Profile. The profile is an instrumental component of the presidential search process. It was compiled using information gathered from CCC faculty, staff, and students, as well as community members and business associates, who attended two public forums that were held last week. An anonymous electronic survey was also available for anyone unable to attend a forum. The Presidential Search Committee members provided

additional input to the profile. It was requested that the Board review, edit, and approve the Presidential Profile.

ACTION: The Board reviewed the profile, asked Dr. Holda questions, and provided feedback on necessary edits. Upon completion of the final edits, Spence moved to approve the Presidential Profile. Martin seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Financial Aid Report 2022-2023:

Ms. April Chavez, Director of Financial Aid, presented the Board with the annual Financial Aid Report for 2022-2023. Clovis Community College dispersed a total of \$5,065,208.32 in financial aid last year. Ms. Chavez provided details on the various compositions of financial aid, as well as information on CCC's student loan default rate. Included in the report was information on FAFSA Simplification which is the largest overhaul of the FAFSA system in more than 40 years. These changes will begin with the 2024-25 award year.

ACTION: No action was requested of the Board of Trustees.

Spring 2024 Fees – Revised:

The Spring 2024 student and academic fees, previously approved at the October 2023 Board of Trustees meeting, have been amended. Costs for diplomas and certificates have increased. In addition, CCC has contracted with a new vendor to provide students with an e-credential option. This will allow students to obtain a digital copy of their diploma or certificate for online applications and/or online professional networking. The Spring 2024 student and academic fee list has been amended to reflect this change in graduation fees. No other fees have been changed. It is requested that the Board of Trustees approve the revised list of Spring 2024 academic and other fees as submitted.

ACTION: Martin moved to approve the Revised List of Spring 2024 Fees as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Allied Health Nursing Expansion – Modified:

The Allied Health Nursing expansion project was last presented in the September 2023 Board of Trustees meeting. Because of the extreme volatility in the construction industry, costs have drastically exceeded the allotted budget. This project has been scaled to only include the simulation rooms, restrooms, and mechanical room. The total projected cost is \$4,497,138. Funding for this project will come from New Mexico Severance Tax Bonds (\$2,000,000), Private Donation from the Bonner Foundation (\$2,000,000), and Institutional Building Renewal and Replacement (\$497,138) for a total of \$4,497,138. Upon approval of the modified expansion, this project will go to the New Mexico Higher Education Department (NMHED) for final approval in December. After NMHED approval, CCC will then solicit for Request for Proposals (RFP).

ACTION: Martin moved to approve the Modified Allied Health Expansion as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

Presidential Search Update: Chair Harlan presented the Trustees with a copy of the Charge to the Presidential Search Committee. This is the list of objectives the Board is charging the committee to achieve.

ACTION: No action was requested of the Board of Trustees.

Executive Session:

ACTION: Bradburn moved to recess and enter executive session. Martin seconded and upon roll call vote the motion carried (5-0).

The Board moved to recess and enter executive session at 8:50 a.m. as authorized by Section 10-15-1(H)(8) of the Open Meetings Act to discuss the Purchase, Acquisition, or Disposal of Real Property.

NOTE: Those present for Executive Session included Janice Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence (CCC Board of Trustees); Kameron Barnett (CCC's legal counsel); Robin Jones, Norman Kia, and Heather Lovato (CCC staff).

ACTION: Martin moved to return to regular session. Bradburn seconded and upon roll call vote the motion carried (5-0).

The Board returned to regular session at 9:18 a.m. The only matter discussed was the Purchase, Acquisition, or Disposal of Real Property.

President's Remarks:

Dr. Jones shared that she participated in the NM Department of Information Technology (NMDOIT) meeting with CHES. CHES is requesting more funding. Now with six schools, they are requesting \$28 million from NMDOIT to continue.

She attended the ACCT Congress in Las Vegas with Trustees Harlan and Martin. She attended several sessions to include SNAP E&T (Supplemental Nutrition Assistance Program and Employment and Training), augmented reality, dual credit, employee retention tax credit, and social media.

Achieving the Dream (ATD) visitors were on campus and met with various groups to discuss the state of the project. CCC will reach the end of the grant cycle with ATD in December. ATD is looking at funding sources to see if the schools that are ending in December may be able to continue for another 18 months.

She participated in the CHES biweekly meeting to discuss BAR 7 and their request for additional personnel.

Professional Development Week (PDW) will end on Friday with an ice cream float closing celebration in the Commons. Participation in PDW has been good with approximately 70% of faculty and staff participating.

CCC will be represented at the Mayor's Ball on Saturday, November 4.

The CCC Commons will be a polling location for Election Day on Tuesday, November 7.

Dr. Jones asked Nicolle Holcomb, Director of Communication and Marketing, provide an update on the Board of Trustees photo. Nicolle has requested a quote from the photographer that was used in the last photo. Once she has the quote, she will schedule a date and time with the Trustees and photographer.

Dr. Jones introduced the new workforce lead, Dustin Shafer. Mr. Shafer is the new Director of Workforce Partnerships and Non-Credit Training.

A copy of the Calendar of November Events was shared the Board of Trustees. It was noted that the next Cultural Arts event will be the Anderson Quartet at the Petty Theater on Saturday, November 11.

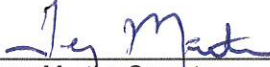
ANNOUNCEMENTS

The next regular Board meeting is scheduled for December 6, 2023, at 8:00 a.m. in room 512.

The meeting adjourned at 9:30 a.m.

ACTION: Martin moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved 16 Dec. 2023