



Clovis Community College

Board of Trustees

MINUTES

December 3, 2025 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, December 3, 2025, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Raymond Mondragon were present in the Board Room. Trustee Laura Leal was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Richard Benavidez, Vicki Bridinger De Leon, Nikkei Cardenas, Elizabeth Chavez, Dannette Ewers, Billy Garcia, Jerri Garcia, Sharna Gardner, Sage Graboski, Ashley Grissom, Melissa Ham, Brad Heath, Seth Keller, Nohemi Lara-Miller, Nikki Lovett, Bridget Lucero, Melissa Reed, Santana Sena, Kari Smith, Monica Turner, Katrina Walley, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel and Annie Hogland, Curry County Clerk.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Shauma Brown, Brandon Finney, Orlinda Lopez, Rachel Page, and Jessa Wood.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Mondragon moved to approve the agenda as submitted. Martin seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of November 5, 2025, as submitted.

ACTION: Mondragon moved to approve the minutes of November 5, 2025, as submitted. Martin seconded and upon roll call vote the motion carried (3-0). Martin abstained.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Fall 2025 Graduation List: The Board was presented with the list of Clovis Community College students who have met the requirements for graduation during the Fall 2025 term. Included in the list were 87 associate degree earners, 90 certificate of completion earners, and 148 certificate of achievement earners, for a total of 325 graduates. This is a 5% increase in graduates over the Fall 2024 term and includes a 10% increase in Associates degrees. It was requested that the Board of Trustees approve the Fall 2025 graduation list as submitted.

ACTION: Martin moved to approve the Fall 2025 graduation list as submitted. Mondragon seconded and upon roll call vote the motion carried (4-0).

NEW BUSINESS Non-Instructional Matters

Budget Adjustment Request #1 for FY 2025-2026: The Board was presented with Budget Adjustment Request (BAR) #1 for FY 2025-2026. The request is to adjust budgets to allow for bringing cash balances to actuals as of 7/1/25; plant projects including roofing, parking lots, bathroom renovations, Cosmetology, Industrial Tech, campus flooring, and canopy upgrades; Capital Outlay for Severance Tax Bond Funds and GO Bond Funds; continued renovation of the Norman & Vi Petty Performing Arts Center; funds received for BRR, ERR, and Workforce Gro; grant revenue and associated expense adjustments based on funding letters. Upon approval from the Board, BAR #1 will be submitted to the New Mexico Higher Education Department. It was requested that the Board of Trustees approve Budget Adjustment Request #1 for Fiscal Year 2025-2026 as submitted.

ACTION: Martin moved to approve the Budget Adjustment Request #1 for Fiscal Year 2025-2026 as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).

OTHER BUSINESS

President's Remarks: Dr. Fuentes introduced Annie Hogland, Curry County Clerk. Ms. Hogland expressed her appreciation to Clovis Community College for serving as a polling location for Curry County elections, noting that the campus is one of the most accessible and accommodating sites. She highlighted the welcoming hospitality of CCC staff and shared that the campus is a favorite voting location among community members. She also congratulated the recently elected CCC trustees, Ms. Laura Leal and Mr. Raymond Mondragon.

Dr. Fuentes noted the campus-wide event, Pancake Palooza, scheduled for Tuesday, December 9. All students, faculty, staff, and trustees are invited to attend.

He shared that the College is preparing for the upcoming Legislative Session. The first hearing on Higher Education will be next week in Santa Fe. Discussions are focusing on budget requests and other matters in preparation for the session that begins in January.

Dr. Fuentes highlighted exciting progress in our partnership with Eastern New Mexico University. Meetings are underway to strengthen transfer pathways from our institution to theirs.

CCC is participating in the Clovis Christmas Light parade on Saturday, December 6. The theme is "Favorite Christmas Movies" and he invited everyone to come out to see CCC's entry.

Calendar of December and January Events:

He concluded by thanking the entire CCC community for their hard work that that contributed to a very successful Fall semester.

Dr. Fuentes shared the following Calendar of Events for December and January:

December 1-12 – the Door Decorating Competition continues with voting with non-perishable food donations for the Campus Cabinet.

December 1-January 19 – “R-Stuff” CCC Student & Employee Art Exhibit continues in the Museum.

December 1-January 26 – Spring 2026 registration continues.

December 3 – the Career and Transfer Fair will be held in the Commons.

December 5 – CCC’s Military Community Group will participate in the Cannon Air Force Base Holiday parade.

December 6 – CCC will participate in the Clovis Christmas Light Parade.

December 8-11 – CAB has free snacks in the Commons for finals week.

December 9 – “Pancake Palooza” for students, faculty, staff, and trustees in the Commons.

December 11 – PTA and Nurses’ Pinning Ceremony at the Clovis Civic Center.

December 14 – Cultural Arts Series: *A Mariachi Christmas* at Marshall Auditorium.

December 16 – CCC Employee Potluck: *Sweater-Weather Social* in Room 415B.

December 22-January 4 – campus closed for Winter Break.

January 10 – Super Saturday Registration will be held in the Commons.

January 19 – campus closed for Martin Luther King, Jr. Holiday.

January 20 – Spring 2026 semester begins.

January 20-23 - CAB has free pizza in the Commons.

January 25 – Cultural Arts Series: *Zak Mirz* at Marshall Auditorium.

ANNOUNCEMENTS

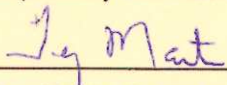
A special Board meeting is scheduled for January 14, 2026, at 8:00 a.m. in room 512.

The next regular Board meeting is scheduled for February 4, 2026, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:15 a.m.

ACTION: Martin moved to adjourn the meeting. Mondragon seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

