



# Board of Trustees MINUTES

November 6, 2019 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, November 6, 2019, at 8:00 a.m. in Room 512.

## MEMBERS PRESENT

Members present were Lora Harlan, Terry Martin, Arnold Martinez, and Raymond Mondragon. Laura Leal arrived after the start of the meeting.

## STAFF PRESENT

Staff members present were Beverly Aragon, Paul Aragon, April Chavez, Bob Dart, Regina Dart, Dustin Fite, Gay Goetsch, Corey Isaacs, Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Desirée Markham, Nancy Meadows, Diane Morton, Al Potthoff, Alice Ravan, Scott Richeson, Freddie Salazar, Kari, Smith, Marcus Smith, Sandra Taylor-Sawyer, Katrina Walley, Mindy Watson, and Laura White.

## OTHERS PRESENT

Kevin Wilson with Eastern New Mexico News was also present.

## ROUTINE MATTERS

*Declare a Quorum:*

Chairman Terry Martin called the meeting to order at 8:00 a.m. and declared a quorum.

*Approval of Agenda:*

The agenda was approved as submitted.

**ACTION: Martinez moved to approve the agenda as submitted. Harlan seconded and upon roll call vote the motion carried (4-0).**

*Approval of Minutes:*

The Board approved the minutes of October 16, 2019 as submitted.

**ACTION: Martinez moved to approve the minutes of October 6, 2019 as submitted. Harlan seconded and upon roll call vote the motion carried (4-0).**

## OLD BUSINESS

There was no Old Business.

## NEW BUSINESS Instructional Matters

*Financial Aid Report 2018-2019:*

Ms. April Chavez, Director of Financial Aid, presented the Board with the annual financial aid report for fiscal year 2018-2019. The College dispersed a total of \$5,634,938.63 in financial aid last year. Information regarding composition of aid and CCC's student loan default rate was also included.

**ACTION: No action was requested of the Board of Trustees.**

## NEW BUSINESS Non-Instructional Matters

*Quarterly Financial Report for First Quarter of FY 2020:*

The Board was presented with Clovis Community College's Quarterly Financial Report for first quarter of fiscal year 2020, which includes Statement of Net Position; Statement of Revenues, Expenses, and Changes in Net Position; Statement of Cash Flows; Schedule of Budgeted

and Actual Revenues and Expenditures.

**ACTION: No action was requested of the Board of Trustees.**

*Financial Actions Report for  
First Quarter of FY 2020:*

The Board was presented with a copy of the Financial Actions Report for first quarter of fiscal year 2020. It was requested that the Board approve the report for final submission to the New Mexico Higher Education Department.

**ACTION: Mondragon moved to approve the Financial Actions Report for first quarter of fiscal year 2020 as submitted. Martinez seconded and upon roll call vote the motion carried (5-0).** <NOTE: Trustee Leal arrived just before this agenda item and participated in the remainder of the meeting.>

*Blue Cross/Blue Shield  
Renewal:*

The Board was presented with the 2020 proposed rate sheet for the Blue Cross/Blue Shield benefit package. BCBS provided the College with a 2.2% increase in the 2020 renewal rate for the grandfathered Custom PPO plan and HDHP HSA 100 Plan. The BlueSecure Plan for 2020 will have a 9.1% increase. The renewal rates are for the contract year of January 1, 2020 to December 31, 2020. The ACA taxes and fees are included in the rates. In addition, the BlueCare Dental plan premiums are proposed to decrease by -10.9%. The plan is no additional cost to the College, and all dental premiums are to be paid by employees electing coverage. Lastly, Dearborn Insurance retiree rates increased from \$6.40 to \$8.40 per month. This is the cost the College pays to provide retirees with a \$10,000 life insurance policy. It was requested that the Board approve the continuation of the current Blue Cross/Blue Shield grandfathered Custom PPO Plan, HDHP HSA 100 Plan, BlueSecure Plan, BlueCare Dental, and Dearborn Life Insurance for the contract year of January 1, 2020 through December 31, 2020.

**ACTION: Martinez moved to approve the continuation of the current Blue Cross/Blue Shield grandfathered Custom PPO Plan, HDHP HSA 100 Plan, BlueSecure Plan, BlueCare Dental, and Dearborn Life Insurance for the contract year of January 1, 2020 through December 31, 2020. Leal seconded and upon roll call vote the motion carried (5-0).**

*President House  
Renovations:*

With the impending start of a new Clovis Community College President, CCC has identified a need to update and renovate the President's House at 1621 E. 21st Street. This is necessary to provide a safe, secure, and welcoming residence for the new President. The total cost of the project is estimated to be \$186,770 to be funded through the College's Building, Renewal and Replacement (BRR) funds. According to 5.3.10.8 (NMAC 1978) and as part of the New Mexico Higher Education Department process, an institution over 1500 FTE does not need to submit capital projects for consideration by the New Mexico Higher Education Department unless the project is expected to exceed \$300,000. As such, this project does not meet this threshold and capital project approval will not be sought. The College has identified the scope of work as painting the interior of the residence (\$14,857.49), replacing the concrete patio in the rear of the house (\$13,037.32), demolishing the pool house and pool (\$35,620.48), and constructing a patio and pavilion (\$105,475.27). Because the quote from Nick Griego & Sons Construction exceeds \$100,000, per CCC Policy, Board of Trustees approval is required. The College is authorized to purchase from a cooperative purchasing program with an external procurement unit pursuant to 13-1-135 NMSA 1978 of the Procurement Code and by doing so satisfies any State law requiring local public bodies to seek competitive bids for items. It was requested that the Board approve use of BRR funds in the amount of \$186,770, which includes the quotes from Nick Griego & Sons Construction in the amount

of \$168,990.56 plus a contingency.

Chairman Martin voiced his concern about the total cost of the renovations, stating that the pricing for the pool area and pavilion construction was much higher than he anticipated. He asked about the possibility of approving the request for the other portions of the project and getting new quotes for the pool area. Mr. Corey Isaacs, CCC's Chief Procurement Officer, advised against that process because it could be determined as bid splitting and the College could face reprimands from the State of New Mexico. The Board continued to pose questions to President Kuykendall and Vice President Kia in regards to cost saving efforts for this project. Chairman Martin suggested that this agenda item be tabled for further consideration at a special meeting to be held in the coming weeks.

**ACTION: Mondragon moved to table the President House Renovations agenda item to allow for further quotes to be obtained and resubmitted at a special meeting. Martinez seconded, Harlan opposed, and upon roll call vote the motion carried (4-1).**

## **OTHER BUSINESS**

### *Special Presentation:*

Secretary Mondragon presented Shining Star appreciation gifts to Dr. Robin Kuykendall, Interim President; Mr. Norman Kia, Vice President of IT and Operations; Mr. Paul Aragon, Director of Facilities; and Mr. Freddie Salazar, Director of Campus Security. He commended them for their dedicated service to CCC and for being "shining stars" of the institution.

Secretary Mondragon also expressed his gratitude to his fellow Board members and the administration, faculty, staff, and students of Clovis Community College for the pleasure of being able to serve on the Board of Trustees. He was defeated in the election that took place the day before and will complete his current term at the end of December.

**ACTION: No action was requested of the Board of Trustees.**

## **ANNOUNCEMENTS**

A calendar of November events was discussed.

A special Board meeting will be scheduled very soon and the public will be notified of the date, time, and location.

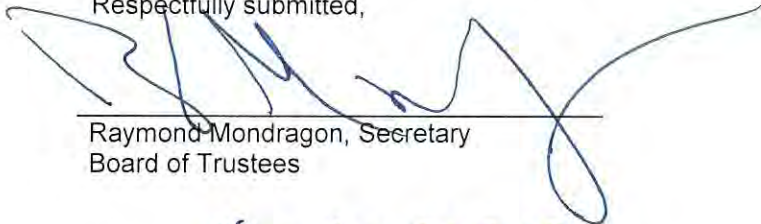
The next regular Board meeting is scheduled for December 4, 2019, at 8:00 a.m. in Room 512.

## **ADJOURNMENT**

The meeting adjourned at 8:41 a.m.

**ACTION: Martinez moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (5-0).**

Respectfully submitted,

  
Raymond Mondragon, Secretary  
Board of Trustees

Approved November 20, 2019