



Board of Trustees MINUTES

September 4, 2019 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular monthly meeting on Wednesday, September 4, 2019, at 8:00 a.m. in Room 512.

MEMBERS PRESENT

Members present were Lora Harlan, Laura Leal, Terry Martin, Arnold Martinez and Raymond Mondragon.

STAFF PRESENT

Staff members present were Beverly Aragon, Adrien Bennings, April Chavez, Bob Dart, Regina Dart, Emily Glikas, Gay Goetsch, Corey Isaacs, Norman Kia, Robin Kuykendall, Heather Lovato, Desirée Markham, Shawna McGill, Nancy Meadows, Diane Morton, Al Potthoff, Alice Ravan, Scott Richeson, Marcus Smith, Katrina Walley, Mindy Watson, Kellyann Weber and Laura White.

OTHERS PRESENT

Also present were Kameron Barnett, Harmon Barnett Morris, P.C.; and Kevin Wilson, Eastern New Mexico News.

ROUTINE MATTERS

Declare a Quorum:

Chairman Martin called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Mondragon moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of August 7, 2019 as submitted.

ACTION: Martinez moved to approve the minutes of August 7, 2019 as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Center for Student Success Program Review:

Clovis Community College is one of twenty-six New Mexico institutions offering Adult Basic Education. The program is offered completely free of charge in the Mabel Lee Hawkins Center for Student Success and is for adults age 16 and older who are not currently enrolled in high school. The program assists students in improving their quality of life through opportunities to study for the high school equivalency (HSE) exam, learn

English as a second language (ESL), receive tutoring in a variety of academic subjects, and gain assistance in preparing for postsecondary education. Ms. Emily Glikas was appointed the Director of Center for Student Success in fall 2018. During the 2018-2019 fiscal year, she and her staff served 564 students.

ACTION: No action was requested of the Board of Trustees.

NEW BUSINESS Non-Instructional Matters

*CCC Art Committee
Appointments:*

The CCC Art Committee provides assistance for the College's visual art program, including our permanent collection of art, our exhibition program, and our participation in the New Mexico One Percent for Art program, which has provided public art for several of our buildings. It was requested that the Board approve the continuation of several members for the standard four-year term, and also appoint Mr. Jacob Rodriguez to the one-year term as Student Representative of the Art Committee.

ACTION: Martinez moved to appoint the list of CCC Art Committee members as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Endowment Report:

In accordance with State Statute 21-1-38 and NMAC 5.3.6.10B (2) and NMAC 5.3.6 and State Statute 21-1-27.1, Clovis Community College is required to annually report the status of all state endowments received by the institution. The current endowment fund balance is \$295,434. It was requested that the Board approve the endowment report for submission to the New Mexico Higher Education Department.

ACTION: Martinez moved to approve the endowment report for submission to the New Mexico Higher Education Department. Harlan seconded and upon roll call vote the motion carried (5-0).

*Research and Public Service
Programs Funding Request:*

Clovis Community College (CCC) is requesting Research and Public Service Programs (RPSP) funding for costs associated with the enhancement and/or replacement of the college's Enterprise Planning System (ERP), including Student Information System (SIS) functionality. Under the Shared Services Technology model, CCC is collaborating with other community colleges in the State to address inter-institutional challenges and seize opportunities to attain efficiencies where reasonable. Each institution will retain its operational independence. The requested funds through the RPSP proposal will be utilized for completion of Phase 1 of the project including project design and planning as well as the first year of implementation, including licensing and maintenance (\$122,223) fees, implementation expenses (\$222,871), and institutional staff augmentation and additional expenses (\$436,000). The College has completed the architectural evaluation and specification for the scope of the project, and CCC's total RPSP request is for \$750,000 with an additional \$249,427 in institutional renewal and replacement funds. The partner institutions are allowed to apply for additional funding for this project through RPSP for up to four consecutive years, and it is anticipated the implementation can be completed in this timeline. It was requested that the Board approve the Research and Public Service Programs funding request application for submission to the New Mexico Higher Education Capital Projects Committee.

ACTION: Mondragon moved to approve the Research and Public Service Programs funding request application for submission to the New Mexico Higher Education Capital Projects Committee. Leal seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

Presidential Search Update: Secretary Mondragon gave an update on the search process for the permanent president position. The draft timeline is available on the CCC website. The search committee evaluated 62 applications from August 15 through August 26. On August 27, the ACCT consultant returned to CCC and worked with the search committee to narrow the search to 10 candidates. The 10 candidates will be scheduled for confidential video conference interviews very soon. The search committee will then select 5 finalists to forward to the Board for further consideration. The Board will make an official announcement of the finalists in mid-September. The final candidates will interview with the Board during the last week of September. In early-October, the Board will conduct a site visit to the first-choice candidate's institution. The Board intends to announce the next president of Clovis Community College in mid-October, with the president officially starting on January 1, 2020.

ACTION: No action was requested of the Board of Trustees.

Executive Session:

ACTION: Mondragon moved to recess and enter executive session. Harlan seconded and upon roll call vote the motion carried (5-0).

The Board moved to recess and enter executive session at 8:31 a.m. as authorized by the Open Meetings Act Section 10-15-1(H)(2) to discuss Limited Personnel matters and Section 10-15-1(H)(8) to discuss Acquisition or Disposal of Property matters.

NOTE: Those present for Executive Session included Lora Harlan, Laura Leal, Terry Martin, Arnold Martinez and Raymond Mondragon (CCC Board of Trustees); Kameron Barnett (CCC's legal counsel); Beverly Aragon and Robin Kuykendall (CCC staff).

ACTION: Harlan moved to return to regular session. Leal seconded and upon roll call vote the motion carried (5-0).

The Board returned to regular session at 9:02 a.m. The only matters discussed in Executive Session were Limited Personnel matters and Acquisition or Disposal of Property matters.

ANNOUNCEMENTS

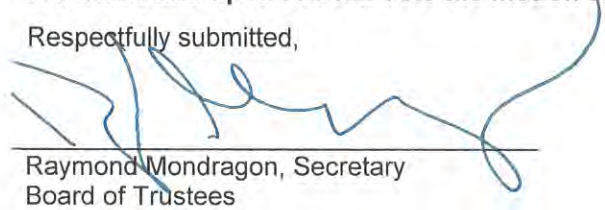
A calendar of September events was discussed.

The next regular Board meeting is scheduled for October 2, 2019, at 8:00 a.m. in Room 512.

The meeting adjourned at 9:06 a.m.

ACTION: Mondragon moved to adjourn the meeting. Harlan seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



A handwritten signature in blue ink, appearing to read 'Raymond Mondragon', is written over a horizontal line. The signature is fluid and cursive.

Raymond Mondragon, Secretary
Board of Trustees

Approved September 30, 2019