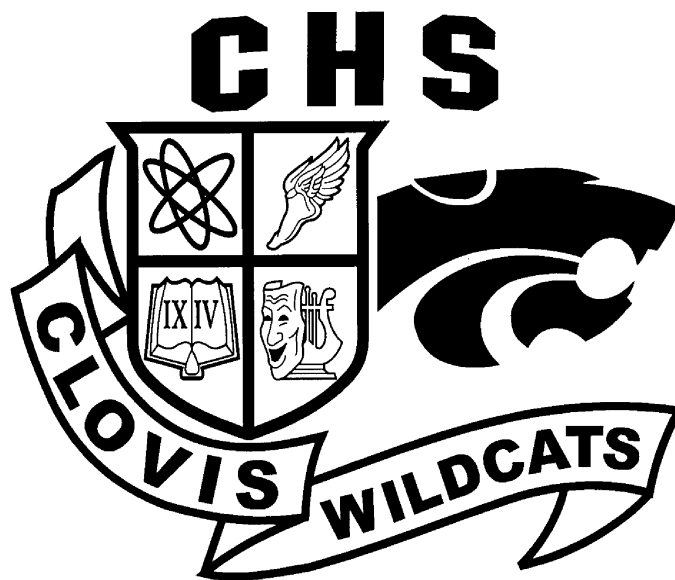




2019-2020

**Clovis Early College High School
Application**



The Clovis ECHS Program does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.



CLOVIS HIGH SCHOOL

"CHS – Preparing All Students For A Life Time Of Success!"

P.O. Box 19000

Clovis, New Mexico 88102-9000

Telephone: (575) 769-4350

Fax: (575) 769-4366

Principal
Jay Brady

Assistant Principals
David Fredericks
Michael Rutledge
Alicia Spearman

Head Counselor
Pam Cornelison

Instructional Coach
Annetta Hadley

Guidance Counselors
Kathleen Penland
Brandi Watkins
Melissa Winn

Athletic Director
Lonnie Baca

Director of Music
Brandon Boerio

January 22, 2019

Dear Future Clovis Early College High School Students and Parents,

We are beyond excited to introduce the Clovis Early College High School program. We are eager to begin the recruitment process to admit our first group of students. The opportunity afforded to our students is incredible.

The Early College High School will be a program that operates within Clovis High School. We will be housed on the Clovis Community College campus. Students will be allowed to participate in extra-curricular events at CHS if the schedule allows. ECHS students will be earning high school and college credits simultaneously.

Please carefully read over the enrollment packet and pay close attention to deadlines.

All applications should be submitted to your counselor. Incomplete or late packets will only be considered if space allows. If you have questions about the application and/or acceptance process, please contact me at melissa.winn@clovis-schools.org or 575-769-4350. The 2019 application deadline is **March 22, 2019**.

We will be hosting information meetings on February 20, 2019 @ the CHSFA Library and February 27, 2019 @ the CHS Lecture Hall. Both meetings will begin at 5:30pm.

Thank you,

Melissa Winn. Counselor
Clovis Early College High School Program



Early College High School



Application Process

We would like to thank you for your interest in the Clovis Early College High School Program.

General Information:

The student population of Clovis ECHS reflects and values the diversity of its participating students. In order to meet the intent of the early college high school model, this process places an emphasis upon selecting applicants who are representative of the applicant pool and generally meet one or more the following criteria:

- Students who are 1st generation college students
- Students who would benefit from accelerated academic instruction and environment
- Students who are at-risk for not completing high school or for not pursuing higher education
- Students who are underserved in higher education

In addition, the following is also necessary to be successful at ECHS.

- Maturity, motivation and the ability to make responsible, independent and productive choices which contribute to success and growth both at the high school and college level.
- Desire to be intellectually challenged and experience rigorous college level courses
- Ability to work cooperatively and be engaged in communication, leadership, critical thinking, and problem solving, as well as making education a priority.
- Desire to effectively and appropriately use technology toward educational purposes and enrichment.

Below is an outline of the application process and timeline. The application process consists of three phases:

Phase One: Application Process

Deadline: March 22, 2019

Informative meetings will be held at CHSFA and CHS. Applications will then be made available to all interested students. All completed applications must be submitted to the school counselor by March 22, 2019. Late applications will be considered on available space only. Applications will be reviewed by the ECHS Admissions Committee.

Phase Two: Interview Process

The ECHS Admissions Committee will review each student's application and make interview selections. Students selected for an interview will be notified of an interview time. During the interview both parents and students will be interviewed to determine college readiness and academic preparedness.

Phase Three: Selection Process

The ECHS Admissions Committee will review each student's completed application, including the interview score, to determine final acceptance or non-acceptance into the program for the 2019-2020 school year.

To apply to the Clovis Early College High School students must:

- | | |
|--|---|
| ✓ Be a Clovis Municipal School Student | ✓ Have a strong work ethic |
| ✓ Complete application packet and return to the school counselor | ✓ Interview with the admissions committee |
| ✓ Apply with CCC and take the Accuplacer Test | ✓ Submit Student Academic & Discipline Record |



Early College High School Application



Student Information: Please Print

Student Name: _____ Preferred Name: _____

State ID No: _____ Expected Graduation Year: _____

Student Home Address: _____

Date of Birth: _____ Gender: ☐ Male ☐ Female

Email Address _____

Cell Phone No: _____ Home No: _____

Is English your primary language? _____ Are you on a current IEP? _____

Are you enrolled in ESL or a Bilingual Program? _____

Student Ethnicity

- | | | | |
|---|---|---|-----------------------------------|
| <input type="checkbox"/> American Indian | <input type="checkbox"/> Asian American | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Hispanic |
| <input type="checkbox"/> Pacific Islander | <input type="checkbox"/> White | <input type="checkbox"/> Other | |

Identify the program(s) of study that you have interest:

- | | |
|---|---|
| <input type="checkbox"/> Allied Health
(Nursing, Physical Therapist Assistant,
Radiologic Technology, EMS,
Phlebotomy) | <input type="checkbox"/> Criminal Justice |
| <input type="checkbox"/> Automotive | <input type="checkbox"/> Education/Early Childhood Education |
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> Graphic Design and Media Art |
| <input type="checkbox"/> Computer Information Systems
(Information Systems and
Technology/Networking/
Fundamentals of Game Design) | <input type="checkbox"/> Industrial Technology
(Plant Ops & Wind Energy) |
| | <input type="checkbox"/> Paralegal (Legal Assistant Studies) |
| | <input type="checkbox"/> Welding |
| | <input type="checkbox"/> Associate of Science/Arts for transfer |
| | <input type="checkbox"/> Other Area Not Specified
(Please List) _____ |

I understand that I must apply to CCC and take the Accuplacer Exam as part of the application process.

Student Signature: _____ Date: _____

Parent Information: (Please Print. Must be completed by the parent/guardian)

Parent/Guardian 1:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Highest Level of Education

- ☐ Some High School
☐ High School Graduate
☐ Some College
☐ Associate Degree
☐ Bachelor's Degree
☐ Master's Degree or Higher

Parent/Guardian 2:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Highest Level of Education

- ☐ Some High School
☐ High School Graduate
☐ Some College
☐ Associate Degree
☐ Bachelor's Degree
☐ Master's Degree or Higher

With whom does the student primarily live? _____

Is student eligible for Free/Reduced Price Lunch? ☐ YES ☐ NO

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____ **Date** _____

By signing, I am certifying that I fully support my child's interest in attending Clovis Early College High School.

For Administrative Use Only Please do not write below this line.

GPA: _____ AP Discipline Record: _____

Placement Scores (Identify: PSAT, ACT, SAT, Accuplacer, etc)

English _____ Reading _____ Math _____

Core Credits:

Total Number: _____ English _____ Math: _____ History _____ Science _____



Early College High School



CCC Application

Student must complete the attached CCC application and submit to the CCC Admissions office.

Accuplacer Exam

After submitting a CCC application, student will need to complete the Accuplacer Exam. This can be done in the CCC Testing Center (Room 109). The Accuplacer consists of basic reading, English, and math and helps determine placement into courses and programs. All three exams do NOT have to be completed on the same day; however, all three should be completed prior to the CECHS application deadline (March 22).

To learn more information about the Accuplacer, students can go to www.clovis.edu/testing and click "Learn more about Accuplacer." This site also provides a study guide so students have an idea of the types of questions on each exam.

Once the Accuplacer is completed, students may contact Robin Kuykendall at CCC (robin.kuykendall@clovis.edu or 575.769.4916) if they need more information on how to interpret the scores.



Return application to:
Admissions and Records Office
417 Schepps Blvd.
Clovis, NM 88101-8381
(575) 769-4025
Fax: (575) 769-4027
admissions@clovis.edu

High School Admission Application

**All student information is confidential. • Please type or print legibly in ink.
• Sign and date the application.**

Semester you plan to enroll: Year: 20_____ ☐ Fall ☐ Spring ☐ Summer

PERSONAL INFORMATION

Social Security Number

□□□ - □□ - □□□□□□

Date of Birth

□□ - □□ - □□□□□□
MONTH DAY YEAR

Male ☐

Female ☐

C □ □ □ □ □ □ □ □ □ □

Full Legal Name _____

Current Mailing Address _____

City _____ State _____ Zip _____

Email Address _____

Phone Numbers

□□□ - □□□ - □□□□□□

HOME

□□□ - □□□ - □□□□□□

WORK

□□□ - □□□ - □□□□□□

CELL

Emergency Contact

Name _____ Relationship _____

Address _____
Street Address City, State, Zip

Phone Number _____

ETHNICITY

In compliance with US Department of Education for Title IV federal requirements, please indicate your ethnic origin.

- ☐ Hispanic or Latino
☐ Non Hispanic or Latino

RACE

Please select all that apply:

- ☐ White ☐ American Indian or Alaska Native
☐ Native Hawaiian or Pacific Islander ☐ Black / African American
☐ Asian

RESIDENCY INFORMATION (REQUIRED)

Of what state are you a legal resident? _____ Dates of residence in New Mexico: From _____ To _____

Citizenship Status: ☐ U.S. Citizen ☐ Permanent Resident ☐ Non-U.S. Citizen

If not a U.S. citizen, please list country of citizenship: _____

Spouse of Active-Duty Military? ☐ Yes ☐ No

If you have a current visa, please list visa type and expiration date: _____

Dependent of Active-Duty Military? ☐ Yes ☐ No

EDUCATION INFORMATION

Name of High School: _____

City & State: _____ Expected Graduation Date: _____
Month/Year

STUDENT'S SIGNATURE

Clovis Community College adheres to an open admission policy except for certain occupational programs, including Nursing, Radiologic Technology, and Physical Therapist Assistant. By submitting this application for admission, you have been provisionally accepted to CCC.

I certify that the above information is true and correct to the best of my knowledge. A student found guilty of NONDISCLOSURE or MISREPRESENTATION in filling out this application form may be subject to disciplinary action and possible dismissal from Clovis Community College.

Student's Signature: _____ Date: _____

NOTICE OF NON-DISCRIMINATION

Clovis Community College does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, spousal affiliation, gender identity, veteran status, physical or mental disability, serious medical condition, or age in its programs and activities. The following personnel have been designated to handle inquiries regarding the non-discrimination policies: Mr. Freddie Salazar, Director of Security, CCC Room 134, 575-769-4144 and Ms. Gay Goettsch, Director of Human Resource Services, CCC Room 112, 575-769-4045. For further information on notice of non-discrimination, visit <https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.



Early College High School



Student Questions

Below are questions to be completed by the student. Use complete sentences and make sure to answer all parts of the question. Answers may be typed.

1. What career(s) are you currently interested in? Why does this career interest you?

2. Tell us what your current teachers would say about your work in their classes? Do you turn in your assignments on time?" Do you give your best effort? Do you participate in class?

3. What characteristics do you possess that will help you succeed at ECHS?

4. In your opinion, what will it take to be successful in college?

5. Why do you want to attend Early College High School?



Early College High School



Parent/Guardian Assurances

Please read and initial next to each statement:

Initial Each

I understand that the goal with ECHS is for my student to earn a high school diploma and college diploma or industry credential simultaneously. I understand that it is a privilege for my student to be accepted into the ECHS.	
I am aware that my student has committed to attend Clovis ECHS until graduation. I will communicate with the counselor if my student is struggling academically and will support interventions to help my student succeed.	
I will ensure that my student attends school every day, arrives to school on time, and remains at school until dismissal.	
I will schedule non-school appointments outside the school day when possible.	
I will review the syllabus for each high school and college course with my student.	
I understand my student will have homework on a regular basis.	
I will review my student's grades in high school and college biweekly.	
I will attend any required parent/teacher conferences.	
I will communicate to the school any problems that could affect my student's performance or behavior.	
I am aware that after-school employment could interfere with my student's success at ECHS.	
I understand that my student should use the internet and school issued computer for the purpose of school work only (Please refer to District Acceptable Use Policy). Additionally, I understand that anything that my student posts on social media can be looked at and considered by college admission boards.	
I will ensure my student follows the CMS and CCC Student Code of Conduct.	
I understand my student will be taking college classes with adult students and is expected to act responsibly and respectfully at all times.	
I understand if my student dis-enrolls from Clovis ECHS, he/she will not be able to re-enroll at a later date.	
I understand if my student receives a disciplinary consequence that results in expulsion, he/she will not be allowed to re-enroll with ECHS.	
I understand if my student fails to make progress towards high school graduation, my student may be sent back to traditional high school.	
I understand I will be financially responsible for any damages to school issued computer or lost or damaged textbooks/equipment.	



Early College High School



Student Assurances

Please read and initial by each statement.

Initial Each

I understand that the goal with ECHS is for me to earn a high school diploma and college diploma or industry credential simultaneously. I understand that it is a privilege to be accepted into the ECHS.	
I am aware that I have fully committed to attend Clovis ECHS until graduation. I will communicate with the counselor and my teachers if I am struggling academically and will participate in interventions to help me succeed.	
I will attend school every day, arrive to school on time, and remain at school until dismissal.	
I will schedule non-school appointments outside the school day when possible.	
I will review the syllabus for each high school and college course. I will refer to it as a guide for the work I must complete each week.	
I understand I will have homework on a regular basis and that my work is to be completed on time.	
I will meet with my counselor biweekly for progress checks.	
I will attend after school tutorials when required by teachers/administrators.	
I will communicate to the school any problems that could affect my performance or behavior.	
I am aware that after-school employment could interfere with my success at ECHS.	
I understand that the internet and school issued computer is to be used for the purpose of school work only (Please refer to District Acceptable Use Policy). Additionally, I understand that anything I post on social media can be looked at and considered by college admission boards.	
I will follow the CMS and CCC Student Code of Conduct.	
I understand I will be taking college classes with adult students and I will be expected to act responsibly and respectfully at all times.	
I understand if I dis-enroll from Clovis ECHS, I will not be able to re-enroll at a later date.	
I understand if I receive a disciplinary consequence that results in expulsion, I will not be allowed to re-enroll with ECHS.	
I understand if I fail to make progress towards high school graduation, I may be sent back to traditional high school.	
I understand I will be financially responsible for any damages to school issued computer or lost or damaged textbooks/equipment.	



Early College High School



CECHS Vision

Our goal is for every student to earn both a high school diploma and a college degree, certificate, or industry credential simultaneously.

Schedule

This is a non-traditional high school. CECHS is open 7:30 a.m. to 4 p.m. Monday through Friday. Students are expected to be available to CECHS and CCC classes during that time. However, the school day may be longer and/or involve evening classes. As students move from class to class, they are unsupervised. Students will have unscheduled time which should be used for study or accessing other resources. Students must be enrolled in a minimum of four classes a semester (will include both high school and college courses). In addition, students may be required to attend summer sessions for some CCC programs.

Cost

CCC waives the tuition for all college classes that are part of the student's degree plan. CMS pays for student fees, including books. Students may be responsible for some courses and fees that are not covered under the NM Dual Credit program (i.e. physical activity classes).

College Culture

CECHS is located on the CCC campus. Students are expected to follow CCC's codes and policies, including but not limited to issues related to behavior, discipline, or withdrawal from classes. CCC is a college campus with a college culture. Successful CECHS students are goal-oriented, motivated and prepared to learn in a mature setting. Maintaining good academic standing at CCC is required in order to maintain enrollment at CECHS.

Student Privacy

According to the Family Educational Rights and Privacy Act (FERPA), when students enroll at CCC, they become the primary stakeholder of their personal academic information and grades. Parents do NOT have direct access to CCC instructors, student attendance in college classes, or any information related to student academic progress. The CECHS counselor will be the point of contact for any student concerns in college classes. Parents can communicate directly with CECHS staff regarding student academic progress.

Credits/Grades

CCC grades are included on the student's high school transcript and are used to calculate the student's GPA. CCC grades become part of a student's permanent college record and can impact their ability to receive future scholarships and financial aid. Withdrawals also show on a student's permanent high school and college transcript. Students must earn a C or higher in ALL dual credit courses.

Special Services

Students who wish to apply for accommodations for any CCC class, must register with the CCC Special Services Department EACH semester for which they are enrolled.

Extra-Curricular Activities

CECHS is an extension of Clovis High School; therefore, CHS extra-curricular activities (i.e. band, sports, ROTC, FFA, etc.) are available to all CECHS students as well. However, due to scheduling, some CCC programs may not be conducive with some CHS extra-curricular activities. Therefore, in some cases, students may have to choose between a specific CCC program and a CHS extra-curricular activity.

Student IDs

CECHS students will be required to have a CMS ID and CCC ID with them at all times while on the CCC and CECHS campus.