

**Legal Assistant Studies
Clovis Community College
Certificate of Completion
Catalog 2015-2017**

NAME		DATE	
STUDENT ID#		ADVISOR	

RELATED REQUIREMENTS (3 CR)

CIS 120 Intro Information Systems	3	
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PROGRAM REQUIREMENTS (27 CR)

LEST 102 Intro Legal Assistant Studies	3	
LEST 104 Torts, Practice, & Procedure	3	
LEST 105* Legal Writ, Term & Res I	3	
LEST 106* Legal Writ, Term & Res II	3	
LEST 123 Litigation	3	
LEST 213 Criminal Law	3	
LEST 214 Criminal Procedures	3	
LEST 220 Family Law	3	
LEST 227 Law Office Practice and Procedures	3	

TOTAL CREDITS REQUIRED 30 CR

***Course requires a prerequisite.**

(Fifteen semester hours towards degree or certificate must be completed at CCC with a 2.0 cumulative CCC grade point average.)