# Legal Assistant Studies

## Clovis Community College

**Certificate of Completion**

### Catalog 2015-2017

|  |  |  |  |
| --- | --- | --- | --- |
| NAME |  | DATE |  |
| STUDENT ID# |  | ADVISOR | vanessa.dirksmeyer@clovis.edu |

**RELATED REQUIREMENTS (3 CR)**

**(∆** *Related Requirements must be completed with a “C” or better)*

|  |  |  |
| --- | --- | --- |
| CIS 120 Intro to Info Systems  **OR** Successful Challenge Exam | 3 |  |

**PROGRAM REQUIREMENTS (27 CR)**

**(∆** *Program Requirements must be completed with a “C” or better)*

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| --- | --- | --- |
| LEST 102 Intro Legal Assistant Studies | 3 |  |
| LEST 104 Torts, Practice, & Procedure | 3 |  |
| LEST 105\* Legal Writ, Term & Res I | 3 |  |
| LEST 106\* Legal Writ, Term & Res II | 3 |  |
| LEST 123 Litigation | 3 |  |
| LEST 213 Criminal Law | 3 |  |
| LEST 214 Criminal Procedures | 3 |  |
| LEST 220 Family Law | 3 |  |
| LEST 227 Law Office Practice and Procedures | 3 |  |

**TOTAL CREDITS REQUIRED 30 CR**

**\*Course requires a prerequisite.**

**(Fifteen semester hours towards degree or certificate must be completed at CCC with a 2.0 cumulative CCC grade point average.)**