# LEGAL ASSISTANT STUDIES (PARALEGAL)

## Clovis Community College

**Associate of Applied Science**

### Catalog 2015-2017

|  |  |  |  |
| --- | --- | --- | --- |
| NAME |  | DATE |  |
| STUDENT ID# |  | ADVISOR |  |

**I. GENERAL ED REQUIREMENTS (19 CR)**

|  |  |  |
| --- | --- | --- |
| CIS 120 Intro Information Systems | 3 |  |
| COMM 102 Public Speaking | 3 |  |
| ENG 102\* English Composition | 3 |  |
| ENG 104\* English Comp & Research | 3 |  |
| MATH 107\* Intermediate Algebra **OR**  Higher Math |  |  |
| PSY 101 Introductory Psychology | 3 |  |

**II. RELATED REQUIREMENTS (11 CR)**

|  |  |  |
| --- | --- | --- |
| ACCT 201\* Introductory Accounting I | 4 |  |
| CIS 140 Introduction to Word Process | 3 |  |
| HPE (activity) | 1 |  |
| PSCI 102 American Nat’l Government | 3 |  |

**III. PROGRAM REQUIREMENTS (36 CR)**

|  |  |  |
| --- | --- | --- |
| LEST 102 Intro Legal Assistant Studies | 3 |  |
| LEST 104 Torts, Practice, & Procedure | 3 |  |
| LEST 105\* Legal Writ, Term & Res I | 3 |  |
| LEST 106\* Legal Writ, Term & Res II | 3 |  |
| LEST 123 Litigation | 3 |  |
| LEST 213 Criminal Law | 3 |  |
| LEST 214 Criminal Procedures | 3 |  |
| LEST 220 Family Law | 3 |  |
| LEST 227 Law Office Practice and Procedures | 3 |  |

**ELECTIVES: (9 CR)**

**Select from the following list:**

|  |  |  |
| --- | --- | --- |
| CRJU 264 Crim Justice & the Courts | 3 |  |
| LEST 107 Bankruptcy | 3 |  |
| LEST 108 Administrative Law | 3 |  |
| LEST 221 Wills and Estates | 3 |  |
| LEST 228 Corporate Law | 3 |  |
| LEST 229 Contract Law | 3 |  |
| LEST 281 Real Estate Law | 3 |  |
| LEST 268 Workshop in LEST | 3 |  |
| LEST 290\* Co-op in LEST | 3 |  |
| LEST 293 Topics in LEST | 3 |  |

**TOTAL CREDITS REQUIRED 65-66 CR**

**\*Course requires a prerequisite.**

**(Fifteen semester hours towards degree or certificate must be completed at CCC with a 2.0 cumulative CCC grade point average.)**