

# 2020 Annual Performance Report

## Higher Education Emergency Relief Fund (HEERF) Data Collection Form

**(Both Student Aid and Institutional Portions under Section 18004 of the CARES Act)**

1) Institutional Identifiers and Contact Information

a) Name and DUNS

Institution Name

**CLOVIS COMMUNITY COLLEGE**

DUNS #

**838011294**

b) Please identify the OPEID(s) for this institution

**00474300**

c) Please report on these HEERF grant PR/Award Numbers

**P425E200085 - \$428,863.00**

**P425F200038 - \$428,862.00**

**P425L200066 - \$56,265.00**

d) Who is the lead contact for this annual data collection?

Name

**Mindy Watson**

Title

**Exec. Dir., Planning and Sponsored Projects**

Phone

**5757694065**

Email

**mindy.watson@clovis.edu**

2) Did you expend all of your HEERF funds prior to the end of the reporting period, making this your final annual report?

**No**

3) Reporting on institution websites

a) CARES HEERF quarterly reporting webpage URL

**<http://www.clovis.edu/financialaid/CARESACTFUNDINGREPORTQ12.pdf>**

b) Student Portion Reporting: Provide all active website URLs posted by your campus, or by the institution on behalf of your campus(es), as required by the August 31 notice in the Federal Register (including any URLs that are still active that provide archived information).

**<http://www.clovis.edu/financialaid/grants.aspx#cares>**

c) Institutional Portion, (a)(2), and (a)(3) Reporting: Provide all active website URLs posted by your campus, or by institutions on behalf of your campus(es) as required by the quarterly Higher Education Emergency Relief Fund (HEERF) Data Collection Form (include any URLs that are still active that provide archived information)

**<http://www.clovis.edu/financialaid/CARESACTFUNDINGREPORTQ12.pdf>**

4) How did your institution determine which students were eligible to receive emergency financial aid grants under any of the CARES Act HEERF programs? (select all that apply)

a) My institution has received an Institutional Student Information Record (ISIR) or Student Aid Report (SAR) on file that verifies student eligibility for Title IV, federal student aid (Title IV aid).

**Yes**

b) My institution allowed students to attest to their eligibility for Title IV aid by completing an alternative application form developed by the institution for this purpose.

**Yes**

c) My institution used another method for determining which students were eligible to receive emergency financial aid grants under the CARES Act.

**No**

d) Please describe

5) How did your institution determine which students received emergency financial aid grants to students and how much each student would receive? Please indicate if any of the following strategies were used.

a) Did you distribute the same amount to all eligible students regardless of different circumstances?

**No**

i) If no, did you ask students to apply for funds?

**Yes**

(1) If yes, did you use that application to determine the amount of a student's emergency financial aid grant?.

**Yes**

(a) If yes, what needs did you prioritize to determine the amount of the student's award?

Food

**Yes**

Housing

**Yes**

Course materials

**Yes**

Technology

**No**

Health care

**No**

Child care

**No**

Other

**No**

If yes, please specify

ii) If you did not distribute the same amount to all eligible students, did you use any institutional administrative data (pre-existing data that did not come from a HEERF-specific application form) in determining the amount of funds awarded to students?.

**Yes**

(1) If yes, which of these student factors did you prioritize in the grant determination process? (Mark all that apply)

(a) Enrollment intensity (i.e., full-time/part-time status, number of credits the student is taking, etc.).

**Yes**

(b) Location (i.e., branch campus)

**No**

(c) Pell Grant eligibility

**Yes**

(d) FAFSA data elements

**Yes**

(a) If yes, Which FAFSA data elements did you use?

i) FAFSA Family Income

**No**

ii) Estimated Family Contribution

**Yes**

iii) independent/dependent status

**No**

(e) On-campus/distance education status

**No**

(f) On-campus/off-campus living arrangements

**No**

(g) Academic level

**No**

(2) Other

**No**

(a) If yes, please specify

6) How did your institution distribute the emergency financial aid grants to students?

a) Checks

**Yes**

b) Electronic funds transfer/Direct deposit

**No**

c) Debit cards

**No**

d) Payment apps

**No**

e) Other

**No**

i) If yes, please specify:

7) Did your institution provide any instructions, directions, or guidance to students (e.g. FAQs) about the emergency financial aid grants upon disbursement?

**Yes**

a) upload PDF/MS Word document instructions, directions, or guidance

**CARES Round 1 Communications with students.docx**

b) Provide any active URLs with instructions, directions, or guidance on how to use the grants

8) Use the instructions noted in the Appendix I to complete the following table.

Emergency Financial Aid Grants Awarded to Students (direct grants and amounts reimbursed)							
	All HEERF Emergency Financial Aid	Undergraduates				Graduates	
		Full-time students		Part-time students		Full-time students	Part-time students
	Grant eligible students	Pell grant recipient	Non-Pell grant recipient	Pell grant recipient	Non-Pell grant recipient		
Number of Eligible Students	293	108	75	48	62	0	0
Number of HEERF Student Recipients – Emergency Grants to Students (unduplicated)	293	108	75	48	62	0	0
HEERF Amount Disbursed (Section 18004(a)(1) Student Aid Portion)	\$426,941.13	\$176,798.05	\$129,938.00	\$41,729.08	\$78,476.00	\$0.00	\$0.00
HEERF Amount Disbursed (Section 18004(a)(1) Student Aid Portion)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEERF Amount Disbursed (18004(a)(1) Institutional Portion)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEERF Amount Disbursed (18004(a)(1) Institutional Portion)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEERF Amount Disbursed (Section 18004 (a)(2)- HBCUs, TCCUs, MSIs, SIP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEERF Amount Disbursed (Section 18004 (a)(2)- HBCUs, TCCUs, MSIs, SIP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEERF Amount Disbursed (Section 18004 (a)(3))							
HEERF Amount Disbursed (Section 18004 (a)(3))							
Minimum awards	\$0.00	\$250.00	\$125.00	\$250.00	\$125.00	\$0.00	\$0.00
Maximum awards	\$5,800.00	\$5,800.00	\$5,050.00	\$2,000.00	\$5,800.00	\$0.00	\$0.00
HEERF Amount of Grants Disbursed	\$426,941.13	\$176,798.05	\$129,938.00	\$41,729.08	\$78,476.00	\$0.00	\$0.00
Average HEERF Amount Awarded	\$1,457.14	\$1,637.02	\$1,732.51	\$869.36	\$1,265.74	\$0.00	\$0.00

9) Provide the total amount of HEERF funds expended on the categories provided. (Please note that the CARES Act prohibits the use of funding for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship. In addition, please note that this template is meant to serve as a guide, and therefore IHEs are not required to categorize amounts in every category listed but only those that IHEs found applicable to their unique circumstances. Lastly, reported numbers should be consistent with previously published quarterly funding reports (the sum of quarterly reports should equal the value of the annual report)).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students.	\$0.00	\$0.00	\$0.00	
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$48,485.00	\$0.00	\$0.00	
Providing tuition discounts.		\$0.00	\$0.00	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$63,053.39	\$0.00	\$0.00	
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$0.00	\$0.00	\$0.00	
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$0.00	\$0.00	\$0.00	
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$0.00	\$0.00	\$0.00	
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$72,093.51	\$0.00	\$0.00	
Campus safety and operations.	\$20,401.46	\$0.00	\$0.00	
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$38,643.25	\$0.00	\$0.00	
Replacing lost revenue due to reduced enrollment.		\$0.00	\$0.00	

Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.).		\$0.00	\$0.00	
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$6,651.37	\$0.00	\$0.00	
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$126,421.69	\$0.00	\$0.00	
Other Uses of (a)(1) Institutional Portion funds.	\$0.00			
Other uses of (a)(2) or (a)(3) funds, if applicable.		\$0.00	\$0.00	
Annual Expenditures for each Program	\$375,749.67	\$0.00	\$0.00	
Total of Annual Expenditures	\$375,749.67			

10) Provide the number of students who ever received HEERF grant funds in the reporting period and their enrollment status at the end reporting period.

How many students received emergency financial aid grants through any of the HEERF funds?	How many of students who ever received HEERF Emergency Financial Aid Grants dropped out (withdrawal without a completion record or return to school since receiving funds)?	How many of the students who ever received HEERF Emergency Financial Aid Grants are still enrolled at your institution?	How many of the students who ever received HEERF Emergency Financial Aid Grants have completed their program of study at your institution?	Withdrawal rate for students who received HEERF Emergency Financial Aid Grants
293	71	68	154	24.23%

11) Provide the number of full-time equivalent (FTE) positions as of the listed reporting dates. (The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—including instructional and non-instructional staff and contractors—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)

Full-time equivalent (FTE) positions as of September 30, 2018	Full-time equivalent (FTE) positions as of September 30, 2019	Full-time equivalent (FTE) positions as of March 13, 2020	Full-time equivalent (FTE) positions on the last day of the reporting period
176.0	195.0	193.0	159.0