SUMMER 2019

COURSE SCHED

REGISTRATION BEGINS APRIL 8 CLASSES START JUNE 3



Clovis Community College 🙌 💟 🔯 🕒









This class schedule is subject to change after publication. Please check for changes with the Academic Advising Office or the CCC website for the most up-to-date course information. Consumer information for Clovis Community College, including our graduation rates, the median debt of students completing programs, and other important information, can be found at: www.clovis.edu/consumerinformation.



Summer Registration begins April 8, 2019 Senior Citizen registration begins on April 9 and ends on the last day of registration for the term listed below.

Classes Begin/End	
Last day to register, add, or drop a class	
Last day to change from credit to audit	
Last day to withdraw from a class	
Holiday Closures	
Memorial Day	
Independence Day	
Graduation Application Deadline	
Summer Diploma/Certificate	
<u>Ceremony</u>	
Nurses' Pinning	
Defined Calculate	

Refund Schedule

Full refund of tuition and fees will be issued on canceled classes. Refunds are processed after registration closes and financial aid is complete and will be mailed to students approximately four weeks after registration closes. If you have any questions, contact the Business Affairs Office at 575,769,4132 or see www.clovis.edu/fees. Students who drop a workshop must notify the Business Affairs Office to begin the refund process.

Regular 8-Week Term

June 8 - July 26	0% refund
Workshops	
Before the first meeting	100% refund

SUMMER CLASSES (8 WEEKS)

JUNE 3 - JULY 26

ACADEMIC CAREER STUDIES

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20003	ACS	102	201	3	Freshman Seminar	MW	6:00pm-8:30pm	CCC	Bussey	
20190	ACS	102	2N0	3	Freshman Seminar			Online	Bender	\$50

ACCOUNTING

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOC	ATION	INSTRUCTOR	FEES
20001	ACCT	201	2N0	4	Introductory Accounting I			0nl	ine	Sanchez	\$50

ANTHROPOLOGY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20374	ANTH	243	2N0	3	Intro to Cultural Anthropology	1		Online	Schipani	\$50

ART

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20009	ART	131	2N0	3	Art Appreciation			Online		\$50
20525	ART	217	2N0	3	Digital Photography			Online	Berrett	\$50
AR	T 217 c	lasses	requi	re sp	ecific camera equipment. For mo	ore infor	mation, please call (Carolyn Lind	'sey	
at.	575.76	9.495	7 or 5	75.7	69.4932.					
20485	ART	231	201	3	Pottery I	MW	4:00pm-6:30pm	CCC	Luscombe	\$20
20588	ART	233	201	3	Raku Pottery	TR	6:00pm-8:30pm	CCC	Amaro	\$20
20551	ART	235	201	3	Wheelthrown Pottery	TR	6:00pm-8:30pm	\mathbb{C}	Amaro	\$20

AUTOMOTIVE TECHNOLOGY



The Automotive Technology program runs Monday - Thursday from 7 a.m. to 12:15 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students must complete AT 100 with a C or better, complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

BIOLOGY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20018	BIOL	113	2N0	4	Biology for General Ed / Lab			Online	Newton	\$50
20019	BIOL	115	2N0	4	Human Biology and Lab			Online	Newton	\$50
20020	BIOL	211	201	4	Human Anat / Phys I / Lab	MTWR	12:00pm-2:30pm	CCC	Roberts	\$20
20021	BIOL	211	2N0	4	Human Anat / Phys I / Lab			Online	Roberts	\$50
20022	BIOL	212	201	4	Human Anat / Phys II / Lab	MTWR	9:00am-11:30am	CCC	Roberts	\$20
20023	BIOL	212	2N0	4	Human Anat / Phys II / Lab			Online	Newton	\$50
20025	BIOL	222	201	4	Microbiology and Lab	MTWR	3:00pm-5:30pm	CCC	Hughes	\$20
20299	BIOL	222	2N0	4	Microbiology and Lab			Online	Hughes	\$50

BUSINESS ADMINISTRATION

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20015	BAD	151	2N0	3	Introduction to Business			Online	Reed	\$50

BUSINESS AND OFFICE TECHNOLOGY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20325	BOFT	101	2N0	1	Personal Keyboarding			Online	Ewers	\$50
20326	BOFT	102	2N0	1	Computerized 10-Key Operati	ons		Online	Ewers	\$50

CHEMISTRY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20191	CHEM	113	2N0	4	Chemistry for Gen Ed / Lab			Online	Powell	\$50
20493	CHFM	151	2N0	4	General Chemistry Land Lab			Online	Robino	\$50

COMMUNICATION

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20040	COMM	101	201	3	Interpersonal Communication	MTWR	12:00pm-1:15pm	CCC	Chavez	
20459	COMM	101	202	3	Interpersonal Communication	TR	6:00pm-8:30pm	CCC	Chavez	
20042	COMM	101	2N0	3	Interpersonal Communication			Online	Chavez	\$50
20553	COMM	102	201	3	Public Speaking	MW	6:00pm-8:30pm	CCC	Regnier	
20045	COMM	102	21/0	3	Public Speaking			Online	Hardin	\$50

COMPUTER INFORMATION SYSTEMS

CRN	SUBJ	NUM	SEC	HRS	TITLE D	AYS	TIME	LOCATION	INSTRUCTOR	FEES
20317	CIS	90	2N0	0	Basic Computer Skills			Online		\$50
20035	CIS	101	2N0	3	Fund of Computer Concepts			Online		\$50
20038	CIS	120	2N0	3	Fundamentals of Info Systems			Online	Walker	\$50
CIS	120 со	vers ti	he Mid	croso	ft office 2016/office 365 Windows	versi	ions of Word, Excel, A	ccess, and P	owerPoint.	
20570	CIS	204	2N0	3	Cisco CCNA Security			Online	Davis	\$50
Not	text bo	ok is r	equire	ed fo	r this course.					
20589	CIS	275	2N0	3	Multimedia Game Design			Online	Davis	\$50
Not	text bo	ok is r	equire	ed fo	r this course.					

SUMMER 2019 ACADEMIC CLASS SCHEDULE

SUMMER CLASSES (8 WEEKS)

JUNE 3 - JULY 26

COSMETOLOGY



The Cosmetology program runs Monday - Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

CRIMINAL JUSTICE

CKN	ZORI	NUM	SEC	HKS	IIILE	DAYS	IIME	LOCATION	INSTRUCTOR	FEE2
20047	CRJU	102	2N0	3	Intro to Criminal Justice			Online	Richeson	\$50
20590	CRJU	203	2N0	3	Probation and Parole			Online	Talbert	\$50

EARLY CHILDHOOD EDUCATION

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20416	ECE	132	2N0	3	Child Growth/Dev and Learn			Online	Imondi	\$50
20383	ECE	133	2N0	2	Health, Safety and Nutrition			Online	lmondi	\$50
20420	ECE	233	2N0	3	Family / Commun Collaboration	n		Online	Boreing	\$50
20377	ECE	234	2N0	3	Guiding Young Children			Online	Nigreville	\$50
20456	ECE	236	2N0	3	Assess of Child / Eval Prog			Online	Boreing	\$50

ECONOMICS

CRN	SUBJ	NUM	SEC	HRS	TITLE DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20051	ECON	221	2N0	3	Principles of Macro Economics		Online	Kuykendall	\$50
20052	ECON	222	2N0	3	Principles of Micro Economics		Online	Kuvkendall	\$50

ELECTRICAL MAINTENANCE



The Electrical Maintenance program is part of the Industrial Technology program and trains students in fundamentals of electricity, control systems, planning, design, and power generation and prepares students for jobs that rely on integrated systems. This program is two semesters and runs Tuesdays & Thursdays from 5:30 to 9:15 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

EMERGENCY MEDICAL SERVICES

CRN	SUBJ NUM	SEC 1	HRS TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20595	EMS 115	2N0	4 Anat/Phys for EMS Profession	ıal		Online	Burns	\$50

ENGLISH

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20340	ENG	102	201	3	English Composition	MW	3:00pm-5:30pm	CCC	Johnson W	
20067	ENG	102	2N0	3	English Composition			Online	Johnson J	\$50
20068	ENG	104	201	3	Eng Composition / Research	MW	6:00pm-8:30pm	CCC	Rapp	
20461	ENG	104	2N0	3	Eng Composition / Research			Online	Nagy	\$50
20293	ENG	202	2N0	3	Types of Lit/Short Story			Online	Johnson J	\$50
20071	ENG	211	2N0	3	Introduction to Literature			Online	Nagy	\$50
20591	ENG	241	201	3	Intro to Creative Writ Fiction	TR	6:00pm-8:30pm	CCC	Rapp	

ESTHETICS/NAIL TECH



The Esthetics/Nail Tech program is a combined program that runs Monday-Thursday from 8 a.m. to 5 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out a Cosmetology application, submit high school transcripts to the Office of Admissions, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

HEALTH AND PHYSICAL EDUCATION

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20084	HPE	108	201	1	Water Walking	MTWR	3:00pm-3:50pm	CCC	Williamson	\$20
20085	HPE	109	201	1	Aqua Aerobics	MTWR	8:00am-8:50am	CCC	Arnett	\$20
20088	HPE	109	202	1_	Aqua Aerobics	MTWR	4:00pm-4:50pm	CCC		\$20
20089	HPE	109	203	1	Aqua Aerobics	MTWR	5:00pm-5:50pm	CCC	Pendleton	\$20
20529	HPE	109	204	1	Aqua Aerobics	MTWR	6:00pm-6:50pm	CCC	Pendleton	\$20
20093	HPE	113	201	1	Yoga	MW	5:00pm-6:40pm	CCC	Golder	
20092	HPE	113	202	1	Yoga	TR	5:00pm-6:40pm	CCC	Golder	
20094	HPE	114	201	1_	Pilates	MTWR	9:00am-9:50am	CCC	Williamson	
20095	HPE	116	201	1	Cardio Cycling	MTWR	6:10am-7:00am	CCC	Heath	
20096	HPE	116	202	1	Cardio Cycling	MW	4:00pm-5:40pm	CCC	Heath	
20318	HPE	116	203	1	Cardio Cycling	TR	9:00am-10:40am	CCC	Heath	
20097	HPE	120	201	1_	Core Training	MTWR	12:00pm-12:50pm	CCC	Williamson	
20558	HPE	121	2N0	3	Personal Health			Online	Heath	\$50
20099	HPE	124	201	1	Walking and Conditioning	MTWR	7:30am-8:20am	CCC	Roberts	
20100	HPE	125	201	1_	Body Sculpting	MTWR	8:00am-8:50am	CCC	Williamson	
20105	HPE	128	201	1	Individual Health / Condition	1		CCC	Heath	
20370	HPE	135	201	1	Zumba	MW	5:00pm-6:40pm	CCC	Williamson	
20112	HPE	142	2N0	2	Fund of Physical Well-Being			Online	Heath	\$50
20415	HPE	144	2N0	2	Fitness Concepts Spec Popula	a		Online	Heath	\$50
20114	HPE	221	201	1_	Weight Training	MTWR	12:00pm-12:50pm	ıccc	Heath	
20559				1_	Circuit Weight Training	TR	5:00pm-6:40pm	CCC		
20117				1	Beginning Golf	MW	7:30am-9:10am	CCC	Heath	
					ir own golf clubs					
20118				1_	Beginning Tennis	MW	7:00pm-8:40pm	CCC	Heath	
20265				1_	Challenge Tennis	TR	7:00pm-8:40pm	CCC	Heath	
20119			201	1_	Challenge Racquetball	MW	6:00pm-7:40pm	CCC		
20463	HPE	293	201	1_	Boot Camp	MTWR	9:00am-9:50am	CCC	Arnett	
20560	HPE	293	202	1	Suspension Training	TR	5:00pm-6:40pm	CCC	Williamson	

HEALTH CARE ASSISTANT

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20076	HCA	101	201	6	Health Care Assistant	MW	9:00am-2:00pm	CCC	West	\$40
20572	HCA	101	202	6	Health Care Assistant	TR	9:00am-2:00pm	CCC	Tyson	\$40

HISTORY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20079	HIST	101	2N0	3	Survey of Am Hist to 1865			Online	Powers	\$50
20081	HIST	102	2N0	3	Survey of Am Hist Since 1865			Online	Powers	\$50
20488	HIST	122	2N0	3	World Civilization II			Online	Anderson	\$50
20226	HIST	203	201	3	New Mexico History	MW	9:00am-11:30am	CCC	Bridinger De Leon	
20339	HIST	203	2N0	3	New Mexico History			Online	Anderson	\$50

HUMANITIES

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20531	HUM	221	2N0	3	Introduction to Humanities I			Online	Henry	\$50

INDUSTRIAL TECHNOLOGY



The Industrial Technology program offers concentrations in Plant Operations & Equipment and Wind Energy. The program runs Monday - Friday from 8 a.m. to 12 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to fill out an OT application and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

LEGAL STUDIES

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20592	LEST	107	2N0	3	Bankruptcy			Online	Murray	\$50
20123	LEST	108	2N0	3	Administrative Law			Online	Talbert	\$50

MANAGEMENT (RN SIIRI NIIM SEC HRS TITLE

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20337	MGT 201	2N0	3	Principles of Management			Online	Sanchez	\$50
N/1 A	DVETI	NIC							

MARKETING

CRN	SUBJ NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20138	3 MKT 201	2N0	3	Principles of Marketing			Online	Reed	\$50

MATHEMATICS

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20133	MATH	107	2N0	4	Intermediate Algebra			Online	Finney	\$50
20135	MATH	110	2N0	3	College Algebra			Online	Finney	\$50
20137	MATH	113	2N0	3	Math for General Education			Online	Schwertner-Watson	\$50

NURSING

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20419	NSG	105	2N0	3	Medical Terminology			Online	West	\$50
20596	NSG	112	201	3	Introduction to Nutrition	W	9:00am-2:00pm	CCC	Kauffman	
20561	NSG	112	2N0	3	Introduction to Nutrition			Online	Whittington	\$50
20497	NSG	128	2N0	4	Pathophysiology			Online	Jones	\$50
20562	NSG	150	2N0	3	Healthcare Ethics			Online	McGill	\$50



The Nursing Program runs Monday-Thursday with exams usually given on Fridays. The application is available at www.clovis.edu/nursing and should be submitted along with transcripts to the Office of Admissions. Deadlines to submit applications are June 1 for Fall and October 1 for Spring.

OCCUPATIONAL TECHNOLOGY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20140	OT	122	201	2	Woodworking I	MW	6:45pm-9:15pm	CCC	Oborny	
20141	OT	122	202	2	Woodworking I	TR	6:45pm-9:15pm	CCC	Oborny	
20142	OT.	123	201	2	Woodworking II	MW	6:45pm-9:15pm	CCC	Oborny	
20143	OT.	123	202	2	Woodworking II	TR	6:45pm-9:15pm	CCC	Oborny	

PHILOSOPHY

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20196	PHII	211	2N0	3	Fthics			Online	Rush	\$50

PHYSICAL THERAPIST ASSISTANT

20144 PSCI 102 2NO 3 American National Government



The Physical Therapist Assistant Program runs Tuesday-Friday. The application is available at www.clovis.edu/pta and should be submitted along with transcripts and observation hours log to the Office of Admissions. The deadline to submit applications is June 1.

DAYS TIME

LOCATION INSTRUCTOR

Online Rapp

Online Albright

FEES

\$50

\$50

\$50

POLITICAL SCIENCE CRN SUBJ NUM SEC HRS TITLE

PSYCHOLOGY												
CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES		
20593	PSY	101	201	3	Introductory Psychology	MTWR	10:30am-11:45am	n CCC	Grussendorf			
20147	PSY	101	202	3	Introductory Psychology	MTWR	4:00pm-5:15pm	CCC	Smith			
20189	PSY	101	2N0	3	Introductory Psychology			Online	Albright	\$50		
20466	PSY	106	2N0	3	Human Growth / Developm	ent		Online	Sena	\$50		

20594 PSY 212 2NO 3 Abnormal Psychology RADIOLOGIC TECHNOLOGY

20149 PSY 201 2NO 3 Child Psychology



The Radiology Program runs Monday-Thursday. The application is available at www.clovis.edu/radt and should be submitted along with transcripts to the Office of Admissions. The deadline to submit applications is June 1.

RELIGION

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20487	REL	201	2N0	3	Life of Christ			Online	Kirby	\$50
20154	REL	202	2N0	3	Women of the Bible			Online	Kirby	\$50
20267	RFI	204	2N0	3	Men of the Rible			Online	Kirhy	\$50



Clovis Community College

SUMMER 2019 ACADEMIC CLASS SCHEDULE

SOCIOLOGY

CRN SUBJ NUM SEC HRS TITLE

20161 STAT 213 2NO 4 Statistical Methods I

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20155	SOC	101	2N0	3	Introductory Sociology			Online	Richeson	\$50
SPA	ANI	SH								
CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20159	SPAN	101	2N0	4	Beginning Spanish I			Online	Guillen	\$50
20160	SPAN	102	2N0	4	Beginning Spanish II			Online	Guillen	\$50
STATISTICS										

DAYS TIME

LOCATION INSTRUCTOR

Online Schwertner-Watson \$50

TRANSITIONAL STUDIES

CRN	SUBJ	NUM	SEC	HRS	TITLE	DAYS	TIME	LOCATION	INSTRUCTOR	FEES
20556	TRST	0910	201	3	Basic Writing Skills I	MTWR	12:00pm-1:15pm	CCC	Heath	
20557	TRST	0911	201	3	Basic Writing Skills II	MW	6:00pm-8:30pm	CCC	Brown	
20563	TRST	0920	201	3	Basic Reading Skills I	MTWR	9:00am-10:15am	CCC	Heath	
20564	TRST	0921	201	3	Basic Reading Skills II	MTWR	10:30am-11:45am	CCC	Grim	
20598	TRST	0921	2N0	3	Basic Reading Skills II			Online	Thomas	\$50
20565	TRST	0930	201	4	Basic Algebra I	MTWR	10:30am-12:10pm	CCC	Leatherwood	
20566	TRST	0930	2N0	4	Basic Algebra I			Online	Pharies	\$50
20567	TRST	0931	201	4	Basic Algebra II	MTWR	12:30pm-2:10pm	CCC	Leatherwood	
20568	TRST	0931	2N0	4	Basic Algebra II			Online	Finney	\$50

WELDING



The full-time Welding program runs Monday - Thursday from 7 a.m. to 12 p.m. To apply students should call 575.769.4113 or stop by Room 151. Students will need to complete an OT application, and meet the Accuplacer score requirements prior to being accepted into the program. Applications are now being accepted for Fall 2019.

REGISTRATION & NEW STUDENT INFO

FEES

ACCUPLACER ASSESSMENT

All students enrolling for the first time in courses with a math component, a writing component, or courses that require extensive reading are required to take the Accuplacer assessment before registering. The Accuplacer assessment is given in the Testing Center and is done on a walk-in basis. Students are required to register for the appropriate level of classes indicated by the results of the assessment.

The computerized assessment is free and covers mathematics, writing, and reading. Low scores will not keep students from enrolling in college, but some courses and programs have minimum score requirements.

Students may be exempt from taking the Accuplacer assessment if they have other test scores (e.g., ACT/SAT) that demonstrate college level skills. A valid picture identification is required when testing. After completing the assessment, take a copy of your Accuplacer Student Score Report to your Academic Advisor.

For more information on the Accuplacer assessment, including Testing Center hours of operation, call the Testing Center at 575.769.4088.

ADVISING

All students are encouraged to contact an Advisor prior to registering for assistance with course selection. The following students are required to meet with an Academic Advisor:

- First-time, degree-seeking students
- All Financial Aid students
- Students applying for Veteran's Assistance
- Students returning from academic probation or suspension status

Advisors are available on a walk-in basis. Each Advisor specializes in different major fields and student needs. Please contact the Academic Advising Office at 575.769.4020 or email **academic.advising@clovis.edu** for hours of operation or more information.

BOOKS AND SUPPLIES

Books and supplies are available at CCC's Barnes & Noble Bookstore. Please purchase your books prior to your first class meeting. More information regarding book orders and rentals can be found at www.clovis.edu/bookstore.

CLASS CANCELLATIONS

Classes may be canceled for lack of enrollment or if an instructor is unavailable. Please login to your CCC student email via Pathway at <u>pathway.clovis.edu</u> to see if any of your classes have been canceled. If so, please check the online schedule or see an Advisor to select an alternate class.

CLASSROOM LOCATION

To view your classroom location online, login to Pathway at **pathway.clovis.edu**, click on the **Student Tab**, click on the **Student Detail Schedule** in the *Student Quick Links box in the middle column*, select your *term*, and then click **submit**. Complete classroom locations and instructor listings will be posted at the main entrances of the campus during the first week of classes.

PARKING REGISTRATION

Clovis Community College encourages all students to register their vehicles with the Security Office in the Dr. H. A. Miller Student Services Center. You will need your license plate number along with the state of registration and make, model, year, and color of your vehicle to receive your free CCC decal.

NOTICE OF NON-DISCRIMINATION

Clovis Community College does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, spousal affiliation, gender identity, veteran status, physical or mental disability, serious medical condition, or age in its programs and activities. The following personnel have been designated to handle inquiries regarding the non-discrimination policies:

Mr. Freddie Salazar, Director of Security 417 Schepps Blvd. Clovis, NM 88101 Room 134 575.769.4144

Ms. Gay Goettsch, Director of Human Resource Services 417 Schepps Blvd. Clovis, NM 88101 Room 112 575.769.4045

For further information on notice of non-discrimination, visit https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm for the address and phone number of the office that serves your area, or call 1.800.421.3481.

SPECIAL SERVICES & ACADEMIC CASE MANAGEMENT

Students who need assistance for a disability or disabling condition or who need help dealing with personal or educational issues can contact the Special Services and Academic Case Management Coordinator at 575.769.4099.

STUDENT EMAIL

All CCC students will be issued an email address. After you are accepted for admission, you will receive a letter detailing login instructions. Student email is CCC's primary method of communication with students. Announcements sent to your email account will contain important information including important deadlines and academic progress; therefore, you should check your CCC email account frequently. Your instructors will also use this email address to contact you. For assistance logging in, call 575.769.4969.

STUDENT ID CARD

You will need your student ID card to use resources in the Center for Student Success, Health and Fitness Center (gym), and the Library or to charge your books to your financial aid account in the Bookstore and to pick up financial aid and/or payroll checks. Your student ID card may also be required for identification upon request from Security staff. Your first student ID card is free. A \$10 replacement fee is required for lost cards and should be paid at the Business Office cashier's window.

Please bring your class schedule and a picture ID to the Security Office in the Dr. H. A. Miller Student Services Center to receive your student ID card.

WITHDRAWING FROM CLASSES

If you withdraw from a class after the last day of late registration, the withdrawal will be recorded as "W" on your transcript. If you feel you will be unable to complete a course successfully, you must withdraw in order to avoid a failing grade for the course. You can withdraw online at pathway.clovis.edu or complete a form in the Admissions and Records Office or in the CAFB Educational Services Office prior to the deadline. For more information, please contact the Admissions and Records office at 575.769.4025.

Please see the Academic Calendar at www.clovis.edu/academiccalendar for final withdrawal dates. Financial aid students should contact the Financial Aid office for information on how withdrawals may affect future financial aid. Withdrawing from a class is final and you cannot be reinstated.

TUITION, FEES, & PAYMENT

Deadline to pay for Summer 2019 Semester is midnight on May 24, 2019. After that date, payment must be made the day of registration.

If payment or other financial arrangement is not made by the payment deadline, class registrations may be voided. It is the student's responsibility to drop classes through the Admissions Office if he or she does not plan to attend. Do not assume registration will automatically be voided for nonpayment. Students who are dropped for nonpayment are encouraged to re-register and make payment arrangements to secure their classes; however, your original class(es) may be closed, and you may have to choose alternate classes.

TUITION AND FEES	Credit	NM Resident	NM Resident	Non-Resident	Senior	Technology &
Tuition charges are determined by residency status, the number of	Hour	In-District	Out-of-District	non-kesident	Citizen 🗘	Facility Fee
credit hours taken, and fees applicable to each course. See the following	1	44	54	111	5	10
chart to calculate your tuition charges. Tuition and fees are subject to change due to legislative or Board of Trustee action.	2	88	108	222	10	20
change due to legislative of board of frustee action.	3	132	162	333	15	30
Miscellaneous Fees Student Fee*\$40	4	176	216	444	20	40
Dishonored Check*\$25	5	220	270	555	25	50
Graduation Certificate/Participating*\$30	6	264	324	666	30	60
Diploma/Participating*\$30	7	308	378	777		70
Replacement diploma/certificate*\$20 Health and Fitness Center	8	352	432	888		80
Swimming Pool Usage*\$20	9	396	486	999		90
1-Day Pass*\$5	10	440	540	1110		100
5-Day Pass*\$20 ID Card Replacement Fee*\$10	11	484	594	1221		110
ITV Long Distance Learning* (per credit hour)\$4	12	528	648	1332		120
Official Transcript Fee* (plus applicable shipping fees)\$6 Online Course Fee* (per course)\$50	13-18 [‡]	528	648	1332		120
Technology and Facilities Fee* (per credit hour)\$10	19	572	702	1443		130
*Fees are non-refundable	Each Additional Hour	44	54	111		10

*You can enroll in 13-18 credits for the same cost as 12 credit hours. Senior Citizens must register on or after April 9, 2019 to be eligible for the reduced rate.

RESIDENCY STATUS FOR TUITION PURPOSES

Tuition charges are determined by your residency status. The Admissions and Records Office classifies residency status for you when your completed application is received and processed. Residency is based on the following definitions:

Resident In-District: Students whose legal state of residency is New Mexico, who live within the boundaries of the Clovis Community College tax district, and who have lived in New Mexico for the past 12 consecutive months.

Resident Out-of-District: Students whose legal state of residency is New Mexico, and who have lived in New Mexico for the past 12 consecutive months, but who live outside of the Clovis Community College tax district.

Any Texas residents who reside within a 135-mile radius of CCC will be assessed in-state, out-of-district tuition.

Non-Resident: Students whose legal state of residency is not New Mexico or who have not lived in New Mexico for the past 12 consecutive months.

Petitions for In-State Tuition Classification: You must petition for changes to your residency status by completing a Petition for Resident Tuition Classification. This form is available in the Admissions and Records Office. All requirements must be met by June 3, 2019 and documentation submitted to the Admissions and Records Office by June 21, 2019.

Military Exemption: Military personnel and their dependents qualify for in-state tuition rates. Contact the Admissions and Records Office at 575.769.4025 or the CAFB Educational Services Office at 575.784.6295 for assistance.

FINANCIAL AID

Students eligible for financial aid who would like to charge their tuition and fees must set up a Pending Financial Aid Payment Plan (PFAPP), even if their file is complete. Students who withdraw before their financial aid checks are disbursed may lose their eligibility and may be responsible for payment of tuition, fees, books, and miscellaneous charges.

Financial aid students who stop attending, withdraw, or are administratively withdrawn from classes before July 5, 2019 may be subject to a Federal Refund Calcula-

If you are using Financial Aid, please contact the Financial Aid Office prior to withdrawing. Withdrawing from a class is final and you cannot be reinstated. Contact the Admissions and Records Office at 575.769.4025 or email admissions@clovis.edu if you need assistance.

Students with a PFAPP may charge books and supplies May 28 – June 7, 2019 (based on remaining eligibility).

Visit the Financial Aid Office or call 575.769.4060 or email finaid@clovis.edu for more detailed information.

SCHOLARSHIPS

CCC has many scholarships available, ranging from \$100 to \$1,000 per year. Students are encouraged to apply for scholarships to lessen the need for loans or part-time work to attend school. These scholarships are made possible by generous contributions to the College and CCC Foundation.

Apply online for dozens of CCC scholarships at **clovis.academicworks.com**.

SENIOR CITIZEN DISCOUNT

Senior citizens may register beginning April 9, 2019 and pay the reduced rate of \$5 per credit hour. Senior citizens who register prior to April 9, 2019 are not eligible for the senior citizen discount. Qualifications for senior citizen discount:

- Must be 65 years of age by June 21, 2019
- Must be a New Mexico resident
- Must enroll for six credit hours or less during the semester

Senior citizen students must pay any course fees associated with classes. Senior citizens enrolled at CCC and who receive a reduction in tuition are entitled to all rights and privileges afforded all students.

PAYMENT OPTIONS

Cash, money orders, checks (made payable to Clovis Community College), MasterCard, Visa, Discover, and American Express payments may be made at the cashier's window across from the Bookstore.

By phone:

Phone in credit card information to 575.769.4132 or 575.769.4035.

Login to Pathway at pathway.clovis.edu

- Click on the Student Tab
- Click on Pay Here under Registration Tools

Third-Party Sponsor:

If a third party (i.e., employer or government agency) is paying tuition and fees on a student's behalf, either the student or the third party must provide a copy of the authorization to the cashier at the time of registration.

Deferred Payment Plan:

CCC offers a deferred payment plan administered by TouchNet Information Solutions. To initiate payment plan, login to Pathway at pathway.clovis.edu. Students must have a checking or credit card account to schedule and make payments, and students must be enrolled in at least three credit hours to take advantage of the payment plan. Students should initiate the contract and make initial payment at the time of registration to confirm their registration. Students are charged a non-refundable fee of \$10 to use the deferred payment plan.

IMPORTANT FAFSA INFORMATION: Financial Aid students meeting the priority deadline of May 3, 2019 will be guaranteed to have their financial aid processed by the first day of classes. To meet a priority deadline, you must have been admitted to or be currently enrolled in a degree-seeking program at CCC, have submitted a valid FAFSA to the federal government with the results received by CCC, be in good standing for financial aid, and submit all additional documentation required, if any, for the completion of your file. Any required corrections could delay completion of your file. You should login to PATHWAY to check for any outstanding financial aid documents and/or requirements.