

NATIONAL TEST CENTER

A service of:
Clovis Community College
417 Schepps Blvd.
Clovis, NM 88101
www.clovis.edu



Cannon Air Force Base
Education Building 600, Room 2059
Open Monday-Thursday
0900 - 1530
Appointments available at
1000 & 1300
Phone: 575.769.4180
testingn@clovis.edu

Appointments for NTC at CAFB can
also be made with the
Clovis Community College
Testing Center
at 575.769.4125
Monday - Thursday 8:00 a.m. - 5:00 p.m.
Friday 8:00 a.m. - 4:30 p.m.

TEST PREPARATION

CLEP & DSST
Study materials available at
CAFB Library.

Online:
CLEP: [https://clep.collegeboard.org/
prepare-for-an-exam](https://clep.collegeboard.org/prepare-for-an-exam)
DSST: [https://getcollegecredit.com/
testprep/](https://getcollegecredit.com/testprep/)

CCAF Credit Transfer Key
(WC) = Written Communication
(OC) = Oral Communications
(H) = Humanities
(LMMS) = Leadership and Management
(PE) = Program Elective
(SS) = Social Science (M) = Math

IMPORTANT INFORMATION:
DANTES funding will no longer fund
retakes for CLEP or DSST
exams if the passing score was not
received.
Retesting is available if payment is
personally funded.



NATIONAL TEST CENTER

COMPUTER-BASED TESTING

Offering
**CLEP, DSST,
and Proctor
Services**

**Cannon Air Force Base
Bldg. 600 Room 2059
By Appointment Only
Mon – Thur
0900 - 1530
Phone: 575.769.4180
Email: testingn@clovis.edu**

CAN'T REACH NTC?
CALL THE TESTING CENTER @
CLOVIS COMMUNITY COLLEGE
575-769-4125

*What to expect
at the
Test Center*

The National Test Center at Cannon Air Force Base provides test services for CLEP and DSST. Proctoring services for universities or institutions are available upon request.

When taking an exam at NTC, always bring two forms of ID: military ID and a secondary ID with your picture, name and official signature. Arrive on time for your-scheduled test time, and secure all personal belongings in your vehicle before entering the test center. Please allow two hours to take your exam. The CLEP and DSST exams are timed, any breaks, unless otherwise scheduled, run the timer. For special accommodations, please contact the center before your test day.

Any scratch paper, pencils, or calculators, etc. will be provided by the test center in accordance with the exam policy.

ITEMS NOT ALLOWED:

- Cell phones or any electronics including watches, cassette recorders, personal electronic devices, or any instrument that can transmit, receive, or pre-serve, in any fashion, audio or video data.
- Calculators
- Notes, books, or other study materials
- Food / Drinks
- Backpacks, handbags, pocketbooks, etc.

Security is very important in the center. Any violation will render you ineligible for testing. The center is under strict monitoring and does not allow talking or other distractions.

DSST WWW.GETCOLLEGEcredit.COM

Math

Fundamentals of College Algebra (M) 3
Principles of Statistics (M) 3
Math for Liberal Arts (M) 3

Social Sciences

Substance Abuse 3
Criminal Justice 3
History of the Soviet Union (SS) 3
A History of the Vietnam War (SS) 3
The Civil War and Reconstruction (SS) 3
Foundations of Education 3
Lifespan Developmental Psychology (SS) 3
General Anthropology (SS) 3
Introduction to Law Enforcement 3
Fundamentals of Counseling 3
Introduction to Geography 3

Humanities / Oral / Written Communication

Art of the Western World (H) 3
Ethics in America (H) 3
Introduction to World Religions (H) 3
Principles of Public Speaking (OC) 3
Principles of Advanced English Composition (WC) 3

Business / Leadership / Management

Personal Finance 3
Management Information Systems 3
Principles of Finance 3
Human Resource Management (LMMS) 3
Organizational Behavior (LMMS) 3
Principles of Supervision (LMMS) 3
Business Ethics and Society 3
Introduction to Business 3
Money and Banking 3
Business Mathematics 3

Physical Science

Health and Human Development 3
Astronomy 3
Environmental Science 3
Introduction to Geology 3

Technology

Technical Writing 3
Fundamentals of Cybersecurity 3
Computing and Information Technology 3
Ethics in Technology 3

CLEP [HTTPS://CLEP.COLLEGEBOARD.ORG](https://CLEP.COLLEGEBOARD.ORG)

Composition / Literature / Humanities

American Literature (H) 3
Analyzing and Interpreting Literature (H) 3
College Composition 6 and
College Composition Modular (WC) 3
English Literature (H) 3
Humanities (H) 3

Foreign Languages

French Language (Levels 1 and 2) (H) 6-9
German Language (Levels 1 and 2) (H) 6-9
Spanish Language (Levels 1 and 2) (H) 6-9
Spanish with Writing (Levels 1 and 2) (H) 6-9

History / Social Sciences

American Government (SS) 3
Human Growth and Development 3
Introduction to Educational Psychology 3
Introductory Psychology (SS) 3
Introductory Sociology (SS) 3
Principles of Macroeconomics (SS) 3
Principles of Microeconomics (SS) 3
Social Sciences and History (SS) 6
History of the US I: Early Colonization to 1877 (SS) 3
History of the United States II: 1865 to the Present (SS) 3
Western Civilization I: Ancient Near East to 1648 (SS) 3
Western Civilization II: 1648 to the Present (SS) 3

Science / Mathematics

Biology 6
Pre-calculus (M) 3
Calculus (M) 3
Chemistry 6
College Algebra (M) 3
College Mathematics (M) 6
Natural Sciences 6

Business / Management

Financial Accounting 3
Introductory Business Law 3
Information Systems & Computer Apps 3
Principles of Management (LMMS) 3
Principles of Marketing 3

CLEP Registration

Candidates must now register online for CLEP exams

1. Find your college's CLEP policy on accepting exams.
2. Create an account at clep.collegeboard.org
3. Follow the instructions and register for your CLEP exam. Active Duty must mark themselves as DANTES funded & not a Veteran.
4. At the end, choose your school for CLEP to send the results to. For CCAF, you must type out Community College of the Air Force.
5. Please **PRINT** the registration receipt with your Ticket ID# and bring it with you to your exam.
6. CLEP now gives Active Duty airmen a free study guide, this will be in your account.

Periodically there are issues with registering on a government computer, you may have to use a smartphone or personal computer to register.

ADDITIONAL DSST INFORMATION

For information on DSST exams, scoring policies, preparation materials, and a description of DSST exams available, please visit:

<http://getcollegecredit.com>

Proctoring services are available for exams for online colleges/universities.

Contact your institution to obtain proctor request forms, which should be filled out days or weeks in advance, and hand-deliver or email forms to the testing center for proctor information and signature.

BE ADVISED

A \$25 nonrefundable proctoring fee is due before your exam is administered. Payment can be made in person at CCC or by phone.

For Pearson VUE or Information Technology (IT) Professional Licensure Certification, please contact:

The Testing Center
Clovis Community College
417 Schepps Blvd.
Room 109
Clovis NM 88101
testing@clovis.edu
www.clovis.edu
575-769-4088.